



**BUSINESS &
ENTREPRENEURSHIP
TRAINING CENTER**
Improving Business Performance



Visit us online
www.betc-nam.com

2024

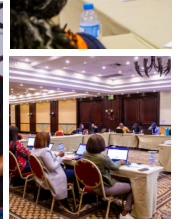
TRAINING CALENDAR

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Introduction

Get to know us.

BETC is a Training, Management Consulting and Executive Recruitment Services company established in 2010.

BETC offers the best possible training, management consulting and executive recruitment services to organisations and individuals through:- Career focused short courses services that respond to skills development needs, solution centered management consultancy services that provide expert advice to solve business problems, improve performance and encourage growth in various industry sectors and executive recruitment services is that offer a range of services designed to meet the specific needs of employers and highly driven individuals. Since its inception BETC has been entrusted with the training of thousands of individuals and various consultancy projects sponsored by several reputable organisations in the Public, Private and Non-Governmental Sectors.

Visit: www.betc-nam.com for more information.



Introduction

Associations.

In line with our commitment to excellence, BETC offers a number of training courses preparing professionals for certification exams given by international associations in areas like management, finance and accounting, human resources, sales and marketing, quality, administration as well as project management.

By fully attending these courses and successfully completing the requirements of the certifying body, participants will receive a special certificate (from the certifying body) which recognizes their dedication and commitment, and in many cases, help them earn valuable continuing education credit.

For more information about these associations and their requirements, please contact us.



Our Services

Corporate Training

Our courses can be customized to meet the specific needs of your company.

With over 1000 courses on offer carried out in 7 countries, we've become a training partner of choice, able to coach and guide as you embark on a journey to realise you and your organisation's full potential.

Visit: www.betc-nam.com for more information.



Our Services

Corporate Training

Short Courses

Our courses ranging from 2 days to 2 weeks. This type of learning has proven to be extremely successful. Our venues for these programs are state of the art conference venues in Windhoek, Swakopmund, Otjiwarongo, Oshakati, Livingstone, Lusaka, Cape Town, Johannesburg, Pretoria, Durban, Bloemfontein, Gaborone, Luanda and Nairobi.

In-House Learning

With in-house learning, our professional facilitators/ trainers visit your company and deliver the learning course at a time and location that suits you. With options of bespoke courses the possibilities of in-house learning are endless.

Certified Courses

There are specialized certifications for professionals who are seeking ways to increase business performance through innovative and collaborative training methods. These certifications not only provide the necessary skills and tools to improve performance management, but also establish a credential that is recognizable in the various industry sectors and international.

Bespoke Courses

We have over 500 combinations of training courses, locations and dates, however, even with this large selection we understand the possible combinations are truly endless. Our bespoke learning service is aimed to bring you the greatest flexibility with the greatest selection. You can choose any topic, date and venue, even if we do not have it on our system. We have a team of highly trained staff that will prepare training plans and make the impossible possible to deliver you the ultimate tailored course.



Our Services

Corporate Training

Quality of Trainers

Most of our trainers have been with us since our inception as such they are members of our quality control board. Our quality control board and its members are responsible for the demand growth of our services, their tasks include reviewing training materials before course commencements, visiting the training session, reviewing delegates testimonials and evaluations after trainings and finally producing reports after each program.

They Must be Experts: If the trainer hasn't been there, done that and got the T-shirt then you might as well learn from a book. Learning from trainers with real-world experience gives delegates a much better understanding of how to apply their new skills when they return to work.

They Must be Excellent Communicators: Our trainers inspire confidence in their delegates to understand what they are learning and how it applies to their situation. This is only achievable through good communication and an effective training style developed through years of running courses.

Training Course Categories

- Accounting and Finance
- Administration and Secretarial
- Auditing and Governance, Risk and Compliance
- Communication & Writing Skills
- Customer Service
- Data Management and Business Intelligence
- Health, Safety, Environment and Crisis Management
- Human Resource Management & Training
- Interpersonal Skills and Self Development
- It Management Skills
- Leadership, Planning and Strategic Management
- Legal & Contracts Management
- Maintenance and Engineering
- Marketing & Sales
- Procurement, Supply Chain Management and Transport
- Project Management
- Public Sector Management
- Sap



Our Services

Management Consultancy.

BETC Management Consultancy Services is an arm of BETC- a training, management consulting and executive recruitment services company established in 2010.

BETC's Management Consultancy Division understands its role as "the business of analysing and offering solutions to complex challenges within an organisation". We offer an outside, unbiased perspective to the challenge and devote the full attention of our consultancy team to solving it and through this BETC as established itself as a Management Consulting firm known for helping clients solve complex challenges related to performance improvement, strategic planning, customer experience, technology and digital, and transformation. We add value and support to our clients across the full spectrum of consulting, from strategy through delivery.

Visit: www.betc-nam.com for more information.



Our Services

Management Consultancy Services.

Strategy Consulting

- o Strategic Planning
- o Business Model Development
- o Economic Policy
- o Digital Strategy

Operations Consulting

- o Operations Management
- o Sales & Marketing
- o Supply Chain Management
- o Financial Management
- o Business Process Re-Engineering and Management(BPRM)
- o Research & Development, and o Outsourcing

Financial Consulting

- o Financial Modelling
- o Financial Recovery
- o Risk Management

HR Consulting

- o Organisational Capacity Assessments o Competency/Skills Audits
- o Compensation & Benefits Framework o Change Management
- o Organisational Structuring and Re-structuring
- o Job Evaluation and Grading
- o Salary structuring
- o Policy Development and Review o Performance Management
- o Staff Training and Development o Executive Recruitment Services

ICT Consulting

- o ICT Strategy
- o ICT System Implementation o ERP services
- o Data Analytics



Our Services

Executive Recruitment.

BETC's Executive Recruitment Services Division is a recruitment agency that offers a range of services designed to meet the specific needs of employers.

Our retained executive search service is designed for those employers who value thoroughness and finding the best talent, over a rapid recruitment campaign. A retained executive search comes with increased dedicated resources, industry expertise and a bespoke selection methodology. Companies who are looking to fill senior-level roles that have a direct impact on the success of the business will generally use this model. The advantages of retained executive search include working with one of our senior executive search consultants, who bring with them an in-depth knowledge of the industry and availability of talent.

Visit: www.betc-nam.com for more information.



Our Services

Executive Recruitment Services.

Our Services Include

- Recruitment and selection of permanent staff
- Screening of applicants and reference checking
- Interviewing and short listing
- Job descriptions analysis and drafting of job descriptions
- Advertisement in Newsprints and Social Media platforms
- Annual Namibian Salary Survey and specialised market salary surveys on request

At BETC Executive Recruitment Services we strive to earn trust and confidence of all with whom we interact with. Our Corporate social responsibility is the commitment, to contribute to organisational performance and development as well as overall sustained national economic development.



Our Clients

BETC Client List.

435 Development Companies
 African Building Supplies Cc
 Agricultural Bank Of Namibia (AGRIBANK)
 Agro Marketing And Trade Agency (AMTA)
 Alexander Forbes Financial Services Namibia (Pty) Ltd
 Anglo American Namibia Foundation
 Arandis Town Council
 Aranos Town Council
 Areva Processing Namibia
 August 26 (Pty)Ltd
 August Twenty Six Construction
 A-Z Investments
 B2Gold Namibia (pty) ltd
 Bank Of Namibia
 Bank Windhoek
 Barloworld Namibia (Pty) Ltd
 Benguela Current Convention (BCC)
 Bfs Nampro Fund Manager (Pty) Ltd
 Blend Mobile
 Bonlife Assurance
 Botswana International University Of Science & Technology (BIUST)
 Botswana Telecommunications Corporation Limited
 Botsafe
 Business And Intellectual Property Authority (BIPA)
 Capital Transport Permit Solutions
 Catering And Contracts Management Roshpinah
 Cenored Pty Ltd
 Central Bank Of Lesotho
 Central Procurement Board Of Namibia (CPBN)
 Cheetah Cement

Citizen Entrepreneurial Development Agency (CEDA)
 City Of Windhoek
 Coca-Cola Namibia Bottling Company
 Communications Regulatory Authority Of Namibia (CRAN)
 Community Skills Development Foundation
 Deutsche Gesellschaft Fuer Internationale Zusammenarbeit (GIZ)
 Development Bank Of Namibia (DBN)
 Dundee Precious Metals
 Dupwies Management Services
 Enhana Town Council
 Electricity Control Board (ECB)
 Elgin Brown & Hamer Namibia (Pty) Ltd
 Embwanda Fishing (Pty)Ltd
 Engen Usakos
 Environmental Investment Fund Of Namibia (EIF)
 Enyandi Insurance Consultants (Pty)Ltd
 Erongo Med
 Erongo Quarry & Civil Works
 Erongo Red Pty Ltd
 Etosha Fishing Corporation Pty Ltd
 Exclusive Health And Wellness Gym
 Express Credit
 Financial Literacy Initiative
 Financial Services Regulatory Authority (FSRA) – Swaziland
 First Capital Treasury Solutions Pty Ltd
 Fisheries Observer Agency
 Flamingo In-Flight Catering Pty Ltd
 Formula Courier Services
 Frans Indongo Group
 Geka Pharmacy (Pty) Ltd

Getsen Real Estate
 Gibeon Village Council
 Giz Bcbu Project
 Global Fund
 Government Institutions Pension Fund (GIPF)
 Greenlight Pharmacy And Katutura Pharmacy
 Grootfontein Municipality
 Hardap Regional Council
 Henties Bay Municipality
 High Commission Of Nigeria
 Highway Trekker
 M Ikanga and Associates Incorporated
 Inzotima Accommodation & Transfers
 John & Penny Group (Pty) Ltd
 Jumbo Charcoal
 Kalahari Holdings (Pty)Ltd
 Kalkrand Village Council
 Karas Regional Council
 Karasburg Town Council
 Karibib Town Council
 Katima Mulilo Town Council
 Kavango East Regional Council
 Keetmanshoop Municipality
 Khomas Regional Council
 Koes Village Council
 Koes Village Council
 Kraatz Marine Pty Ltd
 Kumwe Fishing Pty Ltd
 Landula Med
 Leonardville Village Council

Our Clients

BETC Client List.

Lewcor Group

Liberia Airport Authority (LAA)

Lüderitz Waterfront Development Company

Maltahone Village Council

Meat Board Of Namibia

Meat Corporation Of Namibia (MEATCO)

Medical Imaging

Methealth Namibia Administrators Pty Ltd

Minister Of Education, Arts And Culture

Minister Of Labour, Industrial Relations And Employment Creation

Ministry Of Agriculture, Water And Land Reform

Ministry Of Finance & Public Enterprises

Ministry of Gender Equality, Poverty Eradication and Social Welfare

Ministry of Health and Social Services

Ministry Of Information, Communication And Technology

Ministry of Works and Transport

Ministry Of Youth And National Service

MMI Holdings Namibia Limited

Mobile Telecommunications Ltd (MTC)

Motor Vehicle Accident Fund (MVA FUND)

Municipality Of Henties Bay

Municipality Of Keetmanshoop

Municipality Of Mariental

Municipality Of Okahandja

Municipality Of Omaruru

Municipality Of Walvisbay

Namclear Pty Ltd

NaMedia Pty Ltd

Namibia Financial Institutions Supervisory Authority (NAMFISA)

Namib Desert Diamonds (NAMDIA)

Namibia Airports Company (NAC)

Namibia Building Workers Fund

Namibia Civil Aviation Authority (NCAA)

Namibia Correctional Service (NCS)

Namibia Dairies (Pty)Ltd

Namibia Development Trust

Namibia Diamond Trading Company (Pty) Ltd

Namibia Drydock & Ship Repair (Pty) Ltd (NAMDOCK)

Namibia Fish Consumption Promotion Trust (NFCPT)

Namibia Fisheries Observer (FOA)

Namibia Maritime And Fisheries Institute (NAMFI)

Namibia Mine Workers Investments Holdings Company (NAM-MIC)

Namibia Post And Telecommunication Holdings (NPTH)

Namibia Post Limited (NamPost)

Namibia Public Workers Union (NAPWU)

Namibia Qualifications Authority (NQA)

Namibia Sports Commission

Namibia Standard Institution (NSI)

Namibia Students Financial Assistance Fund (NSFAF)

Namibia University Of Science And Technology (NUST)

Namibia Water Corporation Ltd (NAMWATER)

Namibian Agronomic Board

Namibian Catholic Bishops Conference Of Namibia (NCBC)

Namibian Maritime And Fisheries Institute (NAMFI)

Namibian Police Force (NAMPOL)

NAMIB MILLS (PTY) LTD

Namibian Ports Authority (Namport)

Namibia Power Corporation (Nampower)

Namprint Pty Ltd

Namibia Water Corporation (NamWater)

National Assembly

National Heritage Council Of Namibia

National Housing Enterprises (NHE)

National Petroleum Corporation Of Namibia (NAMCOR)

National Youth Service Of Namibia

Neo Paint

Neolife Namibia

Nictus (Pty)Ltd

Nkurenkuru Town Council

Nored Pty Ltd

Offshore Development Company

Office of the prime minister (OPM)

Ohorongo Cement

Okahandja Medical Practice

Okahandja Municipality

Okahao Town Council

Okakarara Town Council

Olympia Eye And Laser Centre

Omaheke Regional Council

Omaruru Municipality

Omeya Homeowner's Association

Omuvalu Fishing

Omusati Regional Council

Omuthiya Town Council

Ondangwa Town Council

Ongwediva Medical Park

Oniipa Town Council

Opuwo Town Council

Oranjemund Town Council

Orano Mining Namibia

Our Clients

BETC Client List.

Oryx Properties Limited	Simpex Pty Ltd
Oshakati Premier Electric	Social Security Commission (SSC)
Oshakati Town Council	SOS Children's Villages
Oshana Regional Council	Southern African Customs Union (SACU)
Oshikoto Regional Council	Stampriet Village Council
Oshikuku Village Council	Swakop Uranium
Otavi Town Council	Swakopmund Municipality
Otjinene Village Council	Taurus Maintenance Products Namibia
Otiwarongo Municipality	Tesla Energy Solutions Pty Ltd
Outapi Town Council	Trans Kalahari Corridor
Payment Association Of Namibia	Trio Debt Collection
Petroleum Training And Education Fund	Tsandi Village Council
Plastic Packaging (Pty)Ltd	Tsumeb Municipality
Poverty Oriented Support To Community Conservation Fund Of Namibia	Tunacor Fishing
Powercom (Pty)Ltd	University Of Namibia (UNAM)
Preferred Management Services	Usakos Town Council
Profiles Investment Holdings (Pty)Ltd	Vivo Energy
PSG Namibia	Walvis Bay Municipality
Public Accountants' and Auditors' Board (PAAB)	Weir Minerals
Rehoboth Town Council	Welwitschia Catering And Cleaning, Rosh Pinah
Riverside Trading Enterprises	Westair Aviation
Roads Authority (RA)	Woman's Action For Development
Roads Fund Administration	Xtreme Plumbing
Rosh Pinah Zinc Corporation Pty Ltd	Zambezi Regional Council
Roshkor Township (Pty) Ltd	Zambia Public Procurement Authority (ZPPA)
Ruacana Town Council	
Rundu Town Council	
SBV Services Namibia	
Sense Of Africa	
Simonis Storm Securities Pty Ltd	



What our clients say about us.

Testimonials.

**The workshop was well facilitated with an experienced facilitator.
Yes I would recommend BETC.**

Service delivery rating 10/10

SARAFINA COSTA – NAMWATER

The workshop was very knowledgeable and the presentations was on point.

Yes I would recommend BETC.

Service delivery rating 9/10

Katrina Nakashona – Roads Authority

**I feel well I had a full understanding in all aspects of performance management systems now.
Yes, I would recommend BETC.**

Service delivery rating 10/10

Mirjam NL Enkono- Khomas Regional Council

**I enjoyed the way facilitators presented themselves as well as the training keep up the good job.
Yes I would recommend BETC.**

Service delivery rating 9/10

Carolina hawanga – Khomas Regional council

The facilitator is well educated and indeed the workshop was informative.

Yes I would recommend BETC.

Service delivery rating 10/10

Tuuliki Shina – Namibian agronomic board

Better equipped to exercise duties and complete task at workplace after attending this workshop.

Yes I would recommend BETC.

Service delivery rating 9/10

Gerson Konda – Ministry Of Works And Transport

The workshop was professionally and effectively done the facilitator knows what she's doing and she has confidence in leading a huge group with training.

Yes I would recommend BETC.

Service delivery rating 10/10

Frieda Lukas- Alexander Forbes

The workshop was very informative and the facilitator was top tier as he knows what he was doing and would recommend the workshop to anyone that would like to attend with BTC.

Yes I would recommend BETC.

Service delivery rating 10/10

Sophia Mweulyao – Namibia Water Corporation (NAMWATER)

Testimonials.

Excellent in the facilitator was just two awesome words can explain her experience and knowledge shared amongst delegates.

Yes I would recommend BETC.

Service delivery rating 09/10

Carina Mubitha – Namibia Water Corporation (NAMWATER)

I feel equipped with knowledge concerning supervisory training the facilitator was beyond good.

Yes I would recommend BETC.

Service delivery rating 09/10

Daniel Daniel – Rehoboth Town Council

He demonstrated exceptional expertise seamlessly importing knowledge with clarity enthusiasm and adapt teaching style that encourages and inspires us.

Yes I would recommend BETC.

Service delivery rating 10/10

Willemina Pieters – GPF

The workshop was very informative and the facilitator was helpful as well.

Yes I would recommend BETC

Service delivery rating 10/10

Brown Pauza – Aranos Town Council

The workshop was very helpful and mind opening.

Yes I would recommend BETC.

Service delivery rating 10/10

Nangalo – electricity Control Board

The workshop was well organized and the facilitator was well equipped

Yes I would recommend BETC.

Service delivery rating 10/10

Rejoice Muujo – ministry of health and social services

The workshop was wonderful and well organized.

Yes I would recommend BETC.

Service delivery rating 10/10

Karl Naimkwaya – Intra-Health Namibia

workshop was excellent it improved my presentation skills and it added a lot of value to the way of thinking and the way to represent my company I am able to implement professional ethics.

Yes I would recommend BETC.

Service delivery rating 8/10

Cecilia Kakoloo – Namwater

Contact us

We would love to hear from you.

Where to find us:

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2. ADMINISTRATION AND SECRETARIAL
3. AUDITING AND GOVERNANCE, RISK AND COMPLIANCE
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5. CUSTOMER SERVICE
6. DATA MANAGEMENT AND BUSINESS INTELLIGENCE
7. HEALTH, SAFETY, ENVIRONMENT AND CRISIS MANAGEMENT
8. HUMAN RESOURCE MANAGEMENT & TRAINING
9. INTERPERSONAL SKILLS AND SELF DEVELOPMENT
10. IT MANAGEMENT SKILLS
11. LEADERSHIP, PLANNING AND STRATEGIC MANAGEMENT
12. LEGAL & CONTRACTS MANAGEMENT
13. MAINTENANCE AND ENGINEERING
14. MARKETING & SALES
15. PROCUREMENT, SUPPLY CHAIN MANAGEMENT AND TRANSPORT
16. PROJECT MANAGEMENT
17. PUBLIC SECTOR MANAGEMENT
18. SAP

ACCOUNTING AND FINANCE.

2024 TRAINING CALENDAR

1

CODE	COURSE TITLE	DATES												COUNTRY	
		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE
AF21001	Accounting & Performance Measurement	22 TO 26				13 TO 17		01 TO 05			30 TO 04		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21002	Accounting and Finance for Managers		19 TO 23		15 TO 19		18 TO 21	29 TO 02				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21003	Accounting and Finance Policies and Procedures	15 TO 19				20 TO 23				23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21004	Accounting and Financial Control			04 TO 08				01 TO 05			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21005	Accounting Basics Training		26 TO 01				27 TO 31			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21006	Accounting Crash Course for Non-Financial Managers	08 TO 12			22 TO 26			12 TO 16					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21007	Accounting for Credit Professionals		26 TO 01		20 TO 23			29 TO 02				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21008	Accounting for Non-Accountants	22 TO 26		25 TO 28			03 TO 07			30 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21009	Accounting for non-accounting executives		12 TO 16		02 TO 05				12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21010	Accounting for Tax in Financial Statements			25 TO 28		13 TO 17	17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21011	Accounting Policies and Procedures	15 TO 09			08 TO 12					30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21012	Accounting Skills for the New Supervisor		26 TO 01			27 TO 31		29 TO 02				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21013	Accounting, Decision Making & Financial Communication				15 TO 19		24 TO 28			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21014	Accounting, Financial Communication and Decision Making	29 TO 02				20 TO 23		29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21015	Accounts Assistant		26 TO 01			13 TO 17				23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21016	Accounts Payable - Planning, Organising and Achieving Best Practice	08 TO 12		18 TO 20	22 TO 26		03 TO 07			30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21017	Accounts Payable Management		12 TO 16			20 TO 23		08 TO 12		23 TO 27		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21018	Accounts Payable Skills and Strategies				02 TO 05		24 TO 28		12 TO 16				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21019	Accounts Payable: Accounting and Management Best Practices	22 TO 26		04 TO 08		20 TO 23				23 TO 27	07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21020	Accounts Payable: From Accounting to Management		05 TO 09		22 TO 26		17 TO 21		27 TO 30			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21021	Accounts Receivable - Planning, Organising and Achieving Best Practice Training		26 TO 01			13 TO 17				02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21022	Accounts Receivable and Credit Policy in Receivable Management	15 TO 19					03 TO 07		12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21023	Accounts Receivable Management and Development of Credit Policies		19 TO 23					01 TO 05			07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21024	Accounts Receivable Professional			25 TO 28		27 TO 31				23 TO 27		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21025	Accounts Receivables, Debt Recovery and Credit Policies Management	29 TO 02			29 TO 30		17 TO 21				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21026	Active Portfolio Management & Asset Allocation		19 TO 23							02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

CODE	COURSE TITLE	DATES												COUNTRY	
		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE
AF21027	Advance Customs Course	22 TO 26				20 TO 23		22 TO 26			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21028	Advanced Accounting and Auditing for Public Sector Organizations			18 TO 20						23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21029	Advanced Bookkeeping		05 TO 09				03 TO 07		05 TO 09			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21030	Advanced Budgeting & Cost Management	08 TO 12		18 TO 20		20 TO 23				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21031	Advanced Budgeting and Forecasting		12 TO 16		08 TO 12			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21032	Advanced Budgeting Training	08 TO 12					03 TO 07		19 TO 23				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21033	Advanced Business and Financial Reporting Using Excel	08 TO 12						15 TO 19		30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21034	Advanced Business Financial Analysis		26 TO 01		29 TO 30		24 TO 28			23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21035	Advanced Cash Flow & Working Capital Management			04 TO 08	15 TO 19			29 TO 02			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21036	Advanced Corporate Finance: Strategies for Optimizing Capital Structure and Maximizing Shareholder Value		12 TO 16			27 TO 31			27 TO 30			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21037	Advanced Credit Management	29 TO 02					24 TO 28			23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21038	Advanced Debtors Management			11 TO 15		20 TO 23		29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21039	Advanced Energy Finance Analytics		26 TO 01		29 TO 30		24 TO 28			23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21040	Advanced Enterprise Risk Management				15 TO 19			29 TO 02			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21041	Advanced Excel Spreadsheet Skills for Non Financial Managers		12 TO 16			27 TO 31			27 TO 30			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21042	Advanced Excel: Power Query & Power Pivots		05 TO 09		15 TO 19				05 TO 09		21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21043	Advanced Excel: Power Query, Power Pivots and Macros			11 TO 15			17 TO 21		27 TO 30			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21044	Advanced Finance & Accounting Strategies		26 TO 01			13 TO 17		22 TO 26		30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21045	Advanced Finance & Accounting Strategies in the Oil & Gas Industry			08 TO 12		06 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21046	Advanced Financial Accounting		12 TO 16		02 TO 05				27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21047	Advanced Financial Analysis		26 TO 01				10 TO 14				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21048	Advanced Financial Management, Grants Management & Auditing for Donor Funded Projects					13 TO 17			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21049	Advanced Financial Modelling		12 TO 16			13 TO 17			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21050	Advanced Financial Statements Analysis		05 TO 09		08 TO 12		17 TO 21		05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21051	Advanced Payroll Mastery: A Comprehensive Guide to Payroll Management		19 TO 23						05 TO 09		07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21052	Advanced Project Economics, Risk & Decision Analysis			08 TO 12		06 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AF21053	Advanced Purchasing Management		12 TO 16		02 TO 05				27 TO 30				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21054	Agency Banking		26 TO 01				10 TO 14					21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21055	Analysing and Forecasting Business Cash Flow	22 TO 26				06 TO 08		15 TO 19		09 TO 13				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21056	Analysis Of Balance Sheet, Income Statement And Cash Flow Statements							29 TO 02			21 TO 25			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21057	Analyzing financial statements and tax returns		12 TO 16			27 TO 31			27 TO 30				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21058	Annual Report and Financial Statements Preparation	29 TO 02			08 TO 12		24 TO 28			23 TO 27				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21059	Anti-Money Laundering (AML) Compliance Masterclass			11 TO 15		20 TO 23		29 TO 02			28 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21060	Artificial Intelligence in Finance and Open Banking	22 TO 26			29 TO 30			22 TO 26		09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21061	Assets Management & Assets register Management		19 TO 23				17 TO 21				07 TO 11			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21062	Auditing of Computerized Accounting Systems	22 TO 26		02 TO 05		06 TO 08		29 TO 02		23 TO 27		25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21063	Balanced Scorecard Professional		19 TO 23		15 TO 19		10 TO 14		12 TO 16		14 TO 18		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21064	Bank Capital Adequacy Under Basel III	29 TO 02						22 TO 26		16 TO 20		11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21065	Bank Reconciliation and Petty Cash Management				08 TO 12				19 TO 23			04 TO 08		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21066	Banking - Functions and Governance	22 TO 26			29 TO 30			22 TO 26		09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21067	Basic to Advanced Microsoft Excel VBA		19 TO 23				17 TO 21		27 TO 30		07 TO 11			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21068	Best Practice Facilities Management	08 TO 12	26 TO 01							02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21069	Best Practice in Public Sector Budgeting		05 TO 09		15 TO 19				05 TO 09		21 TO 25		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21070	Best Practices Property Management	15 TO 19		11 TO 15			03 TO 07			09 TO 13		04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21071	Better Budgeting & Rolling Forecasts Masterclass		19 TO 23			27 TO 31		22 TO 26			07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21072	Blockchain and other Emerging Technologies	22 TO 26		04 TO 08		29 TO 30		01 TO 05		23 TO 27		11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21073	Blockchain Strategy Programme		19 TO 23				17 TO 21		27 TO 30		07 TO 11		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21074	Bookkeeping Essentials	08 TO 12			15 TO 19	06 TO 08				02 TO 06			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21075	Bookkeeping Intermediate and Advanced			25 TO 28			24 TO 28	22 TO 26				04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21076	Bookkeeping Transactions & Controls		05 TO 09		29 TO 30	27 TO 31			19 TO 23		07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21077	Budget Preparation and Financial Reports	29 TO 02		04 TO 08				15 TO 19		16 TO 20			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21078	Budget Preparation Skills	15 TO 19					03 TO 07		27 TO 30			25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21079	Budget Preparation, Allocation & Cost Control			08 TO 12		06 TO 08					30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AF21080	Budgeting and Cash Flow Forecasting and Reporting	08 TO 12						22 TO 26					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21081	Budgeting and Cost Control		12 TO 16		08 TO 12		17 TO 21			19 TO 23		07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21082	Budgeting and Forecasting for Non-Financial Professionals		26 TO 01			27 TO 31		15 TO 19		02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21083	Budgeting For Managers	08 TO 12			15 TO 19			15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21084	Budgeting Masterclass Training			08 TO 12		06 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21085	Budgeting Planning, Forecasting, What-If Analysis & Reporting	15 TO 19		11 TO 15			18 TO 20	29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21086	Budgeting, Forecasting and Budgetary Control				22 TO 26			22 TO 26		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21087	Budgeting, Forecasting and the Planning Process		19 TO 23			20 TO 23							02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21088	Budgeting, Forecasting, Business Planning and Economic Modelling	22 TO 26			02 TO 05		10 TO 14	29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21089	Building a High Performing Finance Team			18 TO 20		13 TO 17					14 TO 18		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21090	Building Financial Models		19 TO 23		15 TO 19		24 TO 28	22 TO 26		16 TO 20		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21091	Business Analytics & Performance Improvement Masterclass	15 TO 19				13 TO 17			19 TO 23			04 TO 08	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21092	Business and Commercial Lending		26 TO 01		02 TO 05			01 TO 05		30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21093	Business and Financial Modelling	08 TO 12		11 TO 15			03 TO 07		19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21094	Business Finance & Accounting for the Non Financial Manager		05 TO 09		29 TO 30			15 TO 19		09 TO 13	28 TO 01		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21095	Business Financial & Accounting Skills	22 TO 26					24 TO 28		27 TO 30				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21096	Business Intelligence & Analytics for Finance Professionals		26 TO 01			06 TO 08		01 TO 05		30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21097	Business Valuation Masterclass	29 TO 02			08 TO 12				19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21098	Cards and Payments Professional						03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21099	Caseware	15 TO 19				27 TO 31		15 TO 19		09 TO 13	28 TO 01		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21100	Cash Calls in Venture Operations		26 TO 01		22 TO 26		17 TO 21		27 TO 30		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21101	Cash Flow Forecasting And Liquidity Risk Management	08 TO 12		04 TO 08		13 TO 17		01 TO 05		30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21102	Cash Handling and Customer Care		12 TO 16		08 TO 12		03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21103	Cash Handling and Customer Care in Government	22 TO 26				04 TO 08			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21104	Cash Handling and Customer Care in Local Authorities				22 TO 26		24 TO 28			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21105	Chartered Financial Analyst			25 TO 28		13 TO 17			19 TO 23				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21106	Circular Economy and Sustainability Strategies	15 TO 19			02 TO 05			15 TO 19			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	

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AF21107	Commercial Property Management		26 TO 01				17 TO 21				09 TO 13		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21108	Compliance Regulatory Professionals	22 TO 26			08 TO 12			29 TO 02					02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21109	Computer Applications In Accounting Auditing and Financial Management		26 TO 01				17 TO 21				09 TO 13		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21110	Computerized Public Sector Financial Management					06 TO 08		15 TO 19			28 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21111	Conducting Tax Audits	29 TO 02			15 TO 19		03 TO 07				23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21112	Corporate Financial Modelling Building Forecasts and Cash Flows			11 TO 15			20 TO 23			12 TO 16				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21113	Corporate Financial Planning, Budgeting & Control	29 TO 02						22 TO 26					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21114	Cost Analysis to Support Strategic Decisions			18 TO 20			13 TO 17			05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21115	Cost Analysis, Control and Optimization		12 TO 16		08 TO 12		03 TO 07				02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21116	Cost Reduction Workshop			04 TO 08				22 TO 26			07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21117	Credit Control and Debt Management	22 TO 26				04 TO 08							18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21118	Credit Management				22 TO 26		24 TO 28				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21119	Credit Management and Debt Collection			25 TO 28		13 TO 17			19 TO 23				02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21120	Credit Risk Assessment, Modelling And Management	15 TO 19						15 TO 19			07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21121	Credit Risk Throughout the Loan Lifecycle		26 TO 01				17 TO 21			09 TO 13		18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21122	Creditor & Debtor Control Management Skills	08 TO 12			22 TO 26			01 TO 05					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21123	Creditors Management Skills		19 TO 23			27 TO 31			05 TO 09		14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21124	Customs Warehousing, Excise Warehousing & Temporary Storage			18 TO 20			10 TO 14			02 TO 06		11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21125	Debt Collection Laws and Regulations	22 TO 26			08 TO 12			15 TO 19	12 TO 16		21 TO 25		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21126	Debt Collection Legislation		12 TO 16				03 TO 07			02 TO 06		04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21127	Debt Collection Through Credit Management and Legal Process			11 TO 15		27 TO 31			19 TO 23		07 TO 11		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21128	Debt Collection, Recovery, Negotiation And Credit Control Management	29 TO 02					24 TO 28			23 TO 27					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21129	Debt Counselling				22 TO 26			29 TO 02				25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21130	Debt Management		12 TO 16				03 TO 07			02 TO 06			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21131	Debt Recovery and Receivables Management	29 TO 02					10 TO 14			02 TO 06		25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21132	Debtor Management Practices			11 TO 15		13 TO 17					07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21133	Debtors Management & Creditors		05 TO 09		08 TO 12			29 TO 02							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AF21134	Developing Strategic Partnerships, Joint Ventures, and Consortia	15 TO 19			22 TO 26		17 TO 21				02 TO 06		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21135	Developing, Improving & Monitoring the Internal Audit Function		19 TO 23			20 TO 23			27 TO 30		28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21136	Digital Transformation in Banking and Finance Industry	22 TO 26		25 TO 28				22 TO 26						Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21137	Due Diligence: Appraisal and Management of Potential Investors and Partners				08 TO 12		03 TO 07			23 TO 27		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21138	Dynamic Business Reports and Dashboards Using Excel		05 TO 09			27 TO 31		03 TO 07			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21139	Economic Analysis, Financing & Modelling for Renewable Energy			25 TO 28			24 TO 28		12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21140	Economic Feasibility Analysis in Projects	29 TO 02			08 TO 12			15 TO 19			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21141	Economics of Labour Markets			04 TO 08		13 TO 17				09 TO 13		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21142	Effective Budgeting & Operational Cost Control	08 TO 12			22 TO 26					05 TO 09		21 TO 25	09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21143	Effective Claims Management		12 TO 16				10 TO 14					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21144	Effective Credit Control training			25 TO 28		20 TO 23		03 TO 07		23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21145	Effective finance Modelling in the Power Industry	22 TO 26			22 TO 26			22 TO 26			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21146	Effective Financial Management			11 TO 15		20 TO 23			12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21147	Effective Insurance Investigations	15 TO 19			08 TO 12		17 TO 21				14 TO 18		02 TO 06	Namibia	YES
AF21148	Effective Revenue Collection Strategies		12 TO 16			13 TO 17		29 TO 02						South Africa	YES
AF21149	Effectively Managing and Organising Accounts Payable			04 TO 08			03 TO 07			02 TO 06		18 TO 22		Zambia	YES
AF21150	Efficient Finance and Accounting Operations: 2021 Best Practices and Updates	15 TO 19				27 TO 31			05 TO 09				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21151	Emotional Intelligence for Finance Professionals			25 TO 28				22 TO 26			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21152	Essentials of Corporate Finance		12 TO 16		02 TO 05		10 TO 14			23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21153	Essentials of Cost Accounting Training			18 TO 20		20 TO 23			19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21154	Ethics Masterclass for Accountants	22 TO 26			22 TO 26			15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21155	Evaluating Collaborative Development Opportunities			04 TO 08			03 TO 07		12 TO 16		14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21156	Excel Applications in Finance & Accounting	29 TO 02				13 TO 17		03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21157	Excise Duties and Procedures				08 TO 12		17 TO 21				21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21158	Fast Closing Month-End & Year-End Accounts			25 TO 28				29 TO 02				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21159	Faster Financial Closing & Reporting	15 TO 19				20 TO 23				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AF21160	Feasibility Studies - Evaluation, Preparation and Analysis		12 TO 16		02 TO 05		03 TO 07		05 TO 09			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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AF21161	Final Account & Financial Reporting	08 TO 12		18 TO 20		13 TO 17		22 TO 26					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21162	Finance & Accounting Essentials for the Non-Financial Manager in the Public Sector		12 TO 16		08 TO 12		03 TO 07			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21163	Finance & Accounting for Office Administrators & Secretaries			04 TO 08				22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21164	Finance and Accounting for Administrative Professionals	22 TO 26				04 TO 08			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21165	Finance for Engineers, Project and Technical Professionals		05 TO 09		22 TO 26		24 TO 28			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21166	Finance for Non-Finance Managers			25 TO 28		13 TO 17			19 TO 23				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21167	Finance for Non-Finance Professionals	15 TO 19			02 TO 05			15 TO 19			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21168	Finance for Operations Managers		26 TO 01				17 TO 21			09 TO 13		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21169	Finance for the Technical Executive	08 TO 12			22 TO 26			01 TO 05					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21170	Finance Management		19 TO 23			27 TO 31			05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21171	Finance Skills for Public Sector Managers			18 TO 20			10 TO 14			02 TO 06		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21172	Finance Transformation Roadmap	22 TO 26			08 TO 12			15 TO 19	12 TO 16		21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21173	Finance, Risk Management & Corporate Governance		12 TO 16				03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21174	Financial Accounting & Reporting			11 TO 15		27 TO 31			19 TO 23		07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21175	Financial Accounting, Reporting & Business Support	29 TO 02					24 TO 28			23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21176	Financial Accounting, Reporting and Business Support in the Oil and Gas Industry				22 TO 26			29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21177	Financial Acumen: Roadmap to Business Success		12 TO 16				03 TO 07			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21178	Financial Advisor Foundations	08 TO 12		04 TO 08		13 TO 17			05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21179	Financial Analysis and Accounting Processes for Microfinance Banking		05 TO 09					15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21180	Financial Analysis for Business Performance Planning, Budgeting, and Forecasting Course	15 TO 19			02 TO 05		24 TO 28		19 TO 23				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21181	Financial Analysis of Investment			25 TO 28		27 TO 31		01 TO 05			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21182	Financial Analysis, Modelling & Forecasting	22 TO 26					17 TO 21		12 TO 16			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21183	Financial Analysis, Planning & Control			11 TO 15		04 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21184	Financial Analysis, Planning & Controlling Budgets		05 TO 09					22 TO 26					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21185	Financial Assessments & Reporting	15 TO 19			08 TO 12			22 TO 26		30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21186	Financial Literacy			11 TO 15		13 TO 17			19 TO 23			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21187	Financial Management and Budgetary Control		05 TO 09		02 TO 05		18 TO 20	15 TO 19			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AF21188	Financial Management for Companies	22 TO 26					10 TO 14				02 TO 06		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21189	Financial Management for Donor Funded Projects		12 TO 16		08 TO 12			22 TO 26					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21190	Financial Management for NGOs	08 TO 12		18 TO 20					19 TO 23		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21191	Financial Management for Non-Financial Professionals			26 TO 01			24 TO 28	15 TO 19		16 TO 20			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21192	Financial Management Report Writing				15 TO 19				27 TO 30				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21193	Financial Management, Budgeting and Auditing of Donor Funded Projects		12 TO 16			27 TO 31				30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21194	Financial Managerial Skills	15 TO 19			08 TO 12			22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21195	Financial Modelling and Forecasting Techniques			11 TO 15			17 TO 21				07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21196	Financial Modelling Using Excel	22 TO 26		02 TO 05		06 TO 08			29 TO 02				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21197	Financial Modelling				15 TO 19		10 TO 14		12 TO 16	23 TO 27	07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21198	Financial Modelling & Valuation	29 TO 02		25 TO 28		13 TO 17						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21199	Financial Modelling and Petroleum Project Economics				08 TO 12		03 TO 07		19 TO 23	02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21200	Financial Modelling: A Practical Approach	22 TO 26				13 TO 17		01 TO 05			30 TO 04		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21201	Financial Planning and Analysis: controlling and setting budgets		19 TO 23		15 TO 19			29 TO 02				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21202	Financial Planning and Analysis: Monthly Cash Flow Forecast Modelling	15 TO 19				20 TO 23				23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21203	Financial Record Management and Tracking with Financial Softwares			04 TO 08					01 TO 05		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21204	Financial Report Analysis		26 TO 01				27 TO 31				30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21205	Financial Reporting Standards (FRS) and updates	08 TO 12			22 TO 26				12 TO 16				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21206	Financial Risk, Root Cause Analysis & Problem Solving		26 TO 01					29 TO 02				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21207	Financial Statements Consolidation and Investment Accounting	22 TO 26		25 TO 28			03 TO 07				30 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21208	Financial Strategies for Value Creation		12 TO 16		02 TO 05				12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21209	FinTech Innovation: Disrupting the Financial Landscape			25 TO 28		13 TO 17	17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21210	Fire Insurance Portfolio Management	15 TO 09			08 TO 12						30 TO 04		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21211	Fixed Assets Accounting and Management		12 TO 16				03 TO 07		19 TO 23			25 TO 29	02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21212	Fixed Assets Management	08 TO 12		04 TO 08		13 TO 17		01 TO 05		30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21213	Foreign Exchange, Money Markets and Derivatives				08 TO 12		03 TO 07		19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21214	Forensic Accounting and Auditing	08 TO 12				13 TO 17					30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AF21215	Forensic Auditing and Investigation				15 TO 19					19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21216	Forex: Daily profit strategy					13 TO 17					02 TO 06		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21217	Fraud & Corruption In The Workplace- Detection, Management & Control		05 TO 09		15 TO 19					05 TO 09			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21218	Fraud Prevention Detection And Investigation			11 TO 15			03 TO 07						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21219	Fundamentals of Asset Management Training		19 TO 23			27 TO 31		22 TO 26				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21220	Fundamentals of Asset Performance Management		26 TO 01				27 TO 31				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21221	Fundamentals of Claims Handling	08 TO 12			22 TO 26								09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21222	Fundamentals of Finance & Accounting		26 TO 01			20 TO 23		29 TO 02				18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21223	Fundamentals of Finance Programme	22 TO 26					03 TO 07				30 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21224	Fundamentals of Investment Management		12 TO 16		02 TO 05				12 TO 16			25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21225	Fundamentals of Joint Venture Accounting			25 TO 28		13 TO 17	17 TO 21				14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21226	Fundamentals of Life Insurance and Retirement Savings	15 TO 09								30 TO 04			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21227	Fundamentals of Private Equity: Financing, Investing, and Value Creation		19 TO 23		08 TO 12		24 TO 28			05 TO 09			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21228	Fundamentals of Project Finance	08 TO 12		04 TO 08		13 TO 17		01 TO 05		30 TO 04					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21229	Global Banking, Money Markets, FOREX, and Swaps		12 TO 16		15 TO 19		03 TO 07		19 TO 23			04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21230	Global Macroeconomic Challenges	08 TO 12				13 TO 17		22 TO 26			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21231	Governance Arms of Risk Management Internal Audit, Compliance and Anti-Money Laundering & Combating Terrorism Finance		05 TO 09							05 TO 09		21 TO 25	09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21232	GRAP/IFRS Financial Reporting	15 TO 19		11 TO 15			03 TO 07				09 TO 13		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21233	Handling Full Set Of Accounts		19 TO 23			27 TO 31		22 TO 26				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21234	IFRS 9 Financial Instruments	22 TO 26			15 TO 19		24 TO 28						09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21235	IFRS Reporting		26 TO 01			27 TO 31						18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21236	Insurance Credit Analysis	29 TO 02			08 TO 12			15 TO 19		30 TO 04			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21237	Insurance Fraud Prevention and Management					13 TO 17			19 TO 23			25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21238	Insurance Regulatory Accounts and Returns	08 TO 12		11 TO 15			24 TO 28				02 TO 06		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21239	Integrated Financial Management Information System (IFMS): Implementation, Use and Control				08 TO 12			22 TO 26				18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21240	Integrated Financial Skills and Digital Transformation for Central Bank Branch Managers		19 TO 23						05 TO 09		07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21241	Integrating Budgeting, Forecasting & Business Planning		26 TO 01				03 TO 07					25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AF21242	Integrating Budgeting, Forecasting and Business Planning Training	29 TO 02			15 TO 19	27 TO 31		15 TO 19			21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21243	Intermediate Bookkeeping Skills			08 TO 12					19 TO 23	16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21244	Intermediate Customs & Excise		05 TO 09				24 TO 28					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21245	Intermediate Excel for Financial & Business Analysis				08 TO 12					30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21246	Internal Control: Compliance, Operational and Financial	22 TO 26		04 TO 08		29 TO 30		01 TO 05		23 TO 27		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21247	International Buying Best Practices		19 TO 23						27 TO 30		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21248	International Financial Reporting & Treasury Risk Management	15 TO 19			02 TO 05		24 TO 28				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21249	International Financial Reporting Standards (IFRS) and 2023 Update		05 TO 09			20 TO 23			05 TO 09			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21250	International Public Sector Accounting Standards (ipsas)			25 TO 28			10 TO 14			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21251	International Trade and Commodity Finance	22 TO 26						29 TO 02					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21252	International Trade and Finance		26 TO 01				17 TO 21			09 TO 13		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21253	Interpret basic financial statements					06 TO 08		15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21254	Interpreting and Analyzing Financial Statements	29 TO 02			15 TO 19		03 TO 07			23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21255	Introduction to Bond Markets Qualification (IBMQ)			11 TO 15		20 TO 23						09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21256	Introduction To Fintech	29 TO 02			22 TO 26			22 TO 26				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21257	Introduction to International Taxation			18 TO 20		13 TO 17			05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21258	Introduction to Managerial Accounting		12 TO 16		08 TO 12		03 TO 07			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21259	Introduction to Managerial Finance			04 TO 08				22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21260	Introduction to TAX in Namibia	22 TO 26				04 TO 08			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21261	Introduction to TAX in South Africa						24 TO 28			30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21262	Introduction to TAX in Zambia		12 TO 16		08 TO 12				19 TO 23					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21263	Inventory Accounting and Costing	22 TO 26			22 TO 26			22 TO 26			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21264	Investment Analysis and Portfolio Management			11 TO 15		20 TO 23			12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21265	IPSAS (International Public Sector Accounting Standards)	15 TO 19			08 TO 12		17 TO 21			14 TO 18		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21266	IPSAS update for the Public Sector		12 TO 16			13 TO 17		29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21267	Lean Finance & Finance Transformation			04 TO 08			03 TO 07			02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21268	Letter of Credit Master Class	15 TO 19				27 TO 31			05 TO 09				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AF21269	Life Assurance Portfolio Management			25 TO 28				22 TO 26				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21270	Linking Finance Strategy with Business Strategy		12 TO 16		02 TO 05		10 TO 14				23 TO 27		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21271	Loan & Transaction Structuring Masterclass			18 TO 20		20 TO 23			19 TO 23			21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21272	Loan structuring and documentation	22 TO 26			22 TO 26			15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21273	Loan Structuring, LBOs & Acquisition Finance			04 TO 08			03 TO 07		12 TO 16			14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21274	Local Authority Billing Skills	29 TO 02				13 TO 17		03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21275	Local Authority Cash Handling and Customer Care				08 TO 12		17 TO 21				21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21276	Local Government Ethics, Budgeting and Risk Management			25 TO 28				29 TO 02				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21277	LPC - Advanced Excel Training	15 TO 19				20 TO 23				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21278	Management Accountant: The Strategic Partner			11 TO 15		04 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21279	Management Accounting & Supply Chain Strategies	29 TO 02					10 TO 14			02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21280	Management Accounting for Enhancing Corporate Values and Strengthening Operations			11 TO 15		13 TO 17					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21281	Managing Collaborative Development		05 TO 09		08 TO 12			29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21282	Managing Corporate & Finance and Corporate Governance	15 TO 19			22 TO 26		17 TO 21			02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21283	Managing Credit, Accounts Receivable and Debt Recovery		19 TO 23			20 TO 23			27 TO 30			28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21284	Managing Equity Portfolios	22 TO 26		25 TO 28				22 TO 26						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21285	Managing Financial Functions and Improvement Opportunities: The Effective Financial Controller				08 TO 12		03 TO 07			23 TO 27		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21286	Managing problem loans		05 TO 09			27 TO 31		03 TO 07			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21287	Managing the collections and credit control			25 TO 28			24 TO 28		12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21288	Managing Your Personal Finances	29 TO 02			08 TO 12			15 TO 19			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21289	Masterclass in Corporate Finance			04 TO 08		13 TO 17				09 TO 13		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21290	Mastering Digital/Virtual Currencies: Bitcoin and Central Bank Digital Currency (CBDC)	08 TO 12			22 TO 26				05 TO 09		21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21291	Mastering Digital/Virtual Currencies: Bitcoin, Central Bank Digital Currency (CBDC), and Their Legal Implications		12 TO 16				10 TO 14					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21292	Mastering Due Diligence			25 TO 28		20 TO 23		03 TO 07		23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21293	Mastering Internal Controls - Operations, Financial, Management	08 TO 12				27 TO 31			05 TO 09				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21294	Mastering Liability Portfolio Management in the Public Sector			25 TO 28				22 TO 26				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	

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AF21295	Mastering Tax Administration		12 TO 16				10 TO 14				23 TO 27		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21296	Mastering the Essentials of the Global Financial Industry		26 TO 01			27 TO 31				02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21297	Mastering of Treasury and Cash Management in the Public Sector	08 TO 12			15 TO 19			15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21298	Math, physics, Quantitative methods			08 TO 12		06 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21299	Maximising Financial Resources for Higher Education			11 TO 15				29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21300	Mediation in Insurance Disputes				22 TO 26			22 TO 26		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21301	Medical portfolio Management		19 TO 23			20 TO 23					07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21302	Merger and Acquisition Accounting Impacts and Processes	15 TO 09								30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21303	Mergers and Acquisitions		19 TO 23				24 TO 28						09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21304	Microsoft Dynamics Finance Training			04 TO 08				01 TO 05		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21305	Microsoft Excel Dashboards		12 TO 16		15 TO 19				19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21306	Modern Accounting Techniques for Accountants and Auditors			25 TO 28				29 TO 02			04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21307	Monitoring and Developing the Internal Audit Function	08 TO 12				13 TO 17				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21308	Motor & Employer's Liability Insurances				15 TO 19				19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21309	Ms Excel Intermediate For Financial And Business Analysis					13 TO 17				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21310	Next Generation Excel: Advanced Business and Financial Reporting		05 TO 09		15 TO 19				05 TO 09			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21311	Oil & Gas and Petrochemical Accounting & Performance Measurement			11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21312	Payroll Administration		19 TO 23			27 TO 31		22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21313	Payroll: Preparation, Analysis and Management		26 TO 01			20 TO 23		29 TO 02				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21314	Pension Fund Administration	29 TO 02			02 TO 05		24 TO 28				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21315	Pension Management and Administration			25 TO 28		04 TO 08		01 TO 05		23 TO 27		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21316	Performance Based Budgeting		05 TO 09				10 TO 14					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21317	Personal Finance Course			11 TO 15				01 TO 05	05 TO 09				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21318	Petrochemical Accounting & Performance Measurement				02 TO 05		03 TO 07				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21319	Planning, Forecasting & Budgeting using Spreadsheet	22 TO 26			08 TO 12			15 TO 19	12 TO 16		21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21320	Practical Finance & Accounting		12 TO 16				03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21321	Pre-Retirement Planning			11 TO 15		27 TO 31			19 TO 23		07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE
AF21322	Preparation and Interpretation of Financial Statements	29 TO 02					24 TO 28			23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21323	Preparation and Review of Financial Statements and Analysis of Financial Health				22 TO 26			29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21324	Preparing Financial statements and the Annual report		12 TO 16				03 TO 07			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21325	Pricing Strategy and Revenue Management	08 TO 12		04 TO 08		13 TO 17			05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21326	Principles and Practice of Loss Adjusting		05 TO 09					15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21327	Private Equity: Financing, Investing, and Value Creation	15 TO 19			02 TO 05		24 TO 28		19 TO 23				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21328	Problem Credits: Early Warning Signs and Restructuring			25 TO 28		27 TO 31		01 TO 05			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21329	Problem Loans: Warning Signals, Assessments & Recovery	22 TO 26					17 TO 21		12 TO 16			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21330	Professional Cash Handling			11 TO 15		04 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21331	Project Appraisal Financial and Economic Factors		05 TO 09		08 TO 12			22 TO 26					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21332	Project Cost Management - Estimating, Budgeting and Value	08 TO 12				27 TO 31			05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21333	Project Costing Analysis & Control			04 TO 08			03 TO 07				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21334	Project Economics, Risk & Decision Analysis	22 TO 26		08 TO 12					05 TO 09		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21335	Property Management: Practical Issues and Best Practices for Namibia		19 TO 23		08 TO 12		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21336	Public Expenditure Management Training			04 TO 08		13 TO 17		22 TO 26		02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21337	Public Finance Refresher And Appropriation Programme		05 TO 09		02 TO 05				05 TO 09		21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21338	Public Private Partnership (PPP)- Project, Finance and Contracts	08 TO 12		11 TO 15			03 TO 07			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21339	Public Sector Accounting and Budgeting		19 TO 23		02 TO 05			22 TO 26			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21340	Quality Management Systems Audit and IFRS	08 TO 12		04 TO 08			24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21341	Reconciliation for Employees Tax		26 TO 01				06 TO 08			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21342	Reporting & Data Analysis with Excel	15 TO 19			02 TO 05		03 TO 07		05 TO 09			18 TO 22	02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21343	Residential Property Management		05 TO 09			13 TO 17		22 TO 26		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21344	Retirement and Pension Planning			04 TO 08	08 TO 12		03 TO 07			02 TO 06		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21345	Retirement fund Management	22 TO 26	12 TO 16					22 TO 26			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21346	Return On Investment (ROI) Professional			11 TO 15		04 TO 08			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21347	Revenue Collection	29 TO 02			22 TO 26		24 TO 28			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21348	Revenue Collection Management			22 TO 26		13 TO 17			19 TO 23				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AF21349	Revenue Protection-Metering, Billing & Loss Reduction		05 TO 09		02 TO 05			15 TO 19				07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21350	Risk Assessment and Stress Testing for Pension Plans	08 TO 12					17 TO 21				09 TO 13		18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21351	Risk Compliance, Control & Auditing - Auditing risk controls in management systems		19 TO 23		22 TO 26			01 TO 05					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21352	Risk Management in Banks	15 TO 19		04 TO 08			27 TO 31			05 TO 09		14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21353	Risk Management: Internal Control & Fraud Prevention		05 TO 09					10 TO 14			02 TO 06		11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21354	Risk rating and loan pricing			22 TO 26	08 TO 12			15 TO 19	12 TO 16			21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21355	Sage Pastel Payroll Training		19 TO 23				03 TO 07				02 TO 06		04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21356	Sage Pastel Training	08 TO 12			06 TO 08						07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21357	SAGE Pastel Training Advanced			11 TO 15									16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21358	SAGE Pastel Training Basic		19 TO 23		08 TO 12		03 TO 07		05 TO 09				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21359	SAGE Pastel Training Intermediate			22 TO 26		20 TO 23				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21360	Securitization & Structured Finance		12 TO 16		08 TO 12			22 TO 26					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21361	Setting & Controlling Budgets						03 TO 07				30 TO 04		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21362	Skills for Project Planning/ Scheduling and Cost Estimation Planning	15 TO 19			08 TO 12				05 TO 09				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21363	Social Insurance and Risk Management		29 TO 02		22 TO 26			22 TO 26					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21364	Spreadsheet Skills for Planning, Forecasting & Budgeting						17 TO 21				09 TO 13		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21365	Stocks and Equity Markets		19 TO 23				13 TO 17			19 TO 23			04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21366	Strategic Awareness and Business Acumen	15 TO 19		22 TO 26	15 TO 19			15 TO 19						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21367	Strategic Financial Management		12 TO 16								30 TO 04		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21368	Strategic Financial Planning and Implementation					27 TO 31			27 TO 30				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21369	Strategic Managerial Accounting Cost Behaviours, Systems, and Analysis			26 TO 01				10 TO 14			09 TO 13		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21370	Strategic Planning, Management Control and Effective Budgeting	08 TO 12								05 TO 09		07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21371	Sustainable Finance For Sustainable Development		05 TO 09		02 TO 05		03 TO 07						25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21372	Tax Audit and Investigation					27 TO 31		15 TO 19				21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21373	Tax Compliance & Reporting										16 TO 20			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21374	Tax Training (VAT, Income Tax, PAYE & Customs)		19 TO 23				24 TO 28		19 TO 23				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AF21375	The Complete Course on Budgeting	15 TO 19		22 TO 26	08 TO 12						30 TO 04		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	

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AF21376	The Effective Accounts Assistant					20 TO 23			12 TO 16			25 TO 29	02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21377	The Effective Finance Professional		05 TO 09				10 TO 14				16 TO 20			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21378	The Essentials of Budgeting & Cost Control					13 TO 17			19 TO 23			11 TO 15	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21379	Trade Finance, Letters of Credit and Bank Guarantees		19 TO 23				16 TO 20				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21380	Treasury & Risk Management Products	08 TO 12			29 TO 30			03 TO 07		02 TO 06			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21381	Treasury and Cash Management			22 TO 26			03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21382	Treasury and Risk Management		12 TO 16			27 TO 31				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21383	Treasury Management Best Practices				08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21384	Treasury Products & Risk Management		19 TO 23			06 TO 08				23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21385	Understanding and Analyzing the Public Sector Budget	15 TO 19					18 TO 20				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21386	Understanding and Interpreting Financial Statements	08 TO 12			15 TO 19			15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21387	Understanding Contract Clauses & Debt Recovery			08 TO 12		06 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21388	Understanding Finance to Influence Strategic Decisions		12 TO 16		02 TO 05				27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21389	Upstream Petroleum Contracts, Accounting & Auditing Policies and Procedures			26 TO 01			10 TO 14				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21390	Using Ratio Analysis to Evaluate Financial Performance	22 TO 26				06 TO 08		15 TO 19		09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21391	Value Added Tax (VAT)			08 TO 12					05 TO 09		07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21392	Value Engineering & Cost Estimating		19 TO 23		08 TO 12		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21393	Value for Money Audit	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21394	VAT And Tax Compliance		05 TO 09		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21395	VBA for Financial Professionals	15 TO 19		11 TO 15			03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21396	Venture Capital, Angel Investors, Hedge Funds, and Private Equity		19 TO 23		02 TO 05			22 TO 26			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21397	Women in Banking and Finance	22 TO 26		04 TO 08			24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21398	Working Capital And Debtors Management			26 TO 01		06 TO 08				02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AF21399	Working Capital Management for Success		29 TO 02		02 TO 05			15 TO 19		30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

ADMINISTRATION AND SECRETARIAL.

2024 TRAINING CALENDAR

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AS21001	Administration and Office Management Skills	15 TO 19			02 TO 05		24 TO 28				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21002	Administration and Office Management Best Practices		05 TO 09			20 TO 23			05 TO 09			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21003	Administrative Excellence for Secretaries and Administrators			25 TO 28			10 TO 14			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21004	Administrative Functions & Office Management Course (Includes Minutes Taking, Travel Management, Filing, Business Communication Skills & Time & Stress Management)	22 TO 26			08 TO 12			29 TO 02					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21005	Administrative, Personal Assistant and Secretarial Duties		26 TO 01				17 TO 21			09 TO 13		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21006	Advance defensive driving					06 TO 08		15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21007	Advanced Documents and Records Management Compliance	29 TO 02			15 TO 19		03 TO 07			23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21008	Advanced Events management and protocol training			11 TO 15		20 TO 23			12 TO 16				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21009	Advanced Executive Assistants and PA Including Protocol & Diplomacy	29 TO 02			22 TO 26			22 TO 26					25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21010	Advanced Executive Office Administration and Secretarial Skills			18 TO 20		13 TO 17			05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21011	Advanced Mail and Document Handling		12 TO 16		08 TO 12		03 TO 07			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21012	Advanced Management Skills for Executive Secretaries and Senior Executive Personal Assistants			04 TO 08				22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21013	Advanced Microsoft Office Skills – PA's and Office Managers	22 TO 26				04 TO 08			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21014	Advanced Minute Taking for Better Meetings		05 TO 09		22 TO 26		24 TO 28			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21015	Advanced Minutes Taking and Report Writing Skills			25 TO 28		13 TO 17			19 TO 23			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21016	Advanced MS OFFICE for EAs, PAs & Office Managers	15 TO 19			02 TO 05			15 TO 19			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21017	Advanced Office Administration Skills for PAs and Secretaries Skills		26 TO 01				17 TO 21			09 TO 13		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21018	Advanced Office Management and Effective Administration Skills	08 TO 12			22 TO 26			01 TO 05					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21019	Advanced Office Management and Electronic Archiving		19 TO 23			27 TO 31			05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21020	Advanced Programme in Insolvency Litigation and Administration Practice			18 TO 20			10 TO 14			02 TO 06		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21021	Advanced secretariat	22 TO 26			08 TO 12			15 TO 19	12 TO 16		21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21022	Advanced Skills for PA's and Executive Assistants		12 TO 16				03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21023	Archives Administration and Document Management Techniques			11 TO 15		27 TO 31			19 TO 23		07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21024	Archiving and Records Management	29 TO 02					24 TO 28			23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AS21025	Basic Registry, Records And Archives Management Skills				22 TO 26			29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21026	Business Acumen for Senior Executive Assistant & Personal Assistants		12 TO 16				03 TO 07			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21027	Business Etiquette, Protocol and Logistics Management for Senior Administrative Executives & PAs	08 TO 12		04 TO 08		13 TO 17			05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21028	Business Writing Skills for Administrators, Secretaries & PAs		05 TO 09					15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21029	Central Filing and Archiving	15 TO 19			02 TO 05		24 TO 28		19 TO 23			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21030	Certified Office Manager (COM)			25 TO 28		27 TO 31		01 TO 05			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21031	Chief Operating Officer (COO) Programme	22 TO 26					17 TO 21		12 TO 16			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21032	Cleaning & House Keeping			11 TO 15		04 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21033	Cleaning & Hygiene Techniques		05 TO 09		08 TO 12			22 TO 26					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21034	Cleaning Practices & Procedures (Inclusive of Customer Care, Attitude Management and Interpersonal Skills)	08 TO 12				27 TO 31			05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21035	Cleaning Practices And Procedures (Hygiene, Office Etiquette Skills, Customer Care And Safety)			04 TO 08			03 TO 07				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21036	Communicating With Tact, Diplomacy and Professionalism	15 TO 19			22 TO 26	20 TO 23				23 TO 27		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21037	Communication and Planning Skills for Administrative Professionals			04 TO 08				29 TO 02			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21038	Communication and Time Management Skills for Administrative Professionals		19 TO 23			04 TO 08				02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21039	Comprehensive Course In Office Administration	22 TO 26					17 TO 21					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21040	Confidential Information and Intellectual Property				08 TO 12				05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21041	Corporate Etiquette Master Class			04 TO 08			10 TO 14				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21042	Corporate Messengers and Drivers		29 TO 02			13 TO 17		15 TO 19				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21043	Customer Care for Frontline Staff	08 TO 12		18 TO 20			24 TO 28			09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21044	Data & Records Management		05 TO 09			27 TO 31		01 TO 05			21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21045	Defensive and Professional Driving Skills	15 TO 19			22 TO 26		03 TO 07		12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21046	Defensive Driving & Protocol Skills Training		19 TO 23			20 TO 23		22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21047	Defensive Driving Skills			11 TO 15		04 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21048	Developing and Implementing a Corporate Social Responsibility (CSR) Framework		12 TO 16				17 TO 21					16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21049	Developing Core Skills for Administrators & Secretaries	22 TO 26			08 TO 12				05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	

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AS21050	Developing Professional Skills for Senior Secretaries/ Personal Assistants			11 TO 15			03 TO 07					28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21051	Digital Transformation and Artificial Intelligence		05 TO 09			20 TO 23			29 TO 02					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21052	Digitalization and Electronic Archiving	08 TO 12			22 TO 26		24 TO 28				23 TO 27		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21053	Document Control & Security, Records Tracking And Management		12 TO 16			13 TO 17				19 TO 23		14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21054	Documents and Records Management Compliance			04 TO 08				15 TO 19		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21055	E- Library Management Techniques	15 TO 19			02 TO 05		10 TO 14						18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21056	Effective Administration Skills, Office Management and secretary			18 TO 20		20 TO 23			29 TO 02					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21057	Effective Administrative Professional Skills		29 TO 02				17 TO 21					21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21058	Effective Business Writing for Secretaries & Administrative Professionals	15 TO 19				27 TO 31		01 TO 05		23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21059	Effective Filing and Record Management			11 TO 15					12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21060	Effective Meeting Management	22 TO 26			08 TO 12		03 TO 07					28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21061	Effective Meeting Management, Business & Report Writing Skills			18 TO 20				22 TO 26					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21062	Effective Meetings Preparations, Minutes Taking and Report Writing Skills for Council Meetings		05 TO 09			04 TO 08				23 TO 27			18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21063	Effective Minutes Taking and Report Writing Skills	08 TO 12			22 TO 26			01 TO 05	05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21064	Effective Minutes Taking, Meeting Procedures and Report Writing Skills	22 TO 26		25 TO 28			10 TO 14					07 TO 11	09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21065	Effective Office Administration		19 TO 23		08 TO 12						02 TO 06			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21066	Effective Office Administration and Management Skills			04 TO 08				22 TO 26			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21067	Effective Office Administration Skills –Secretaries, Receptionists, Administrative Assistants/Officers, PA, EA Virtual Assistant	15 TO 19				13 TO 17				19 TO 23				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21068	Effective Receptionist Skills– Roles, Functions, Customer Care and Front Desk Management Skills		29 TO 02		02 TO 05		24 TO 28					28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21069	Effective Records and Information Management			25 TO 28		04 TO 08		01 TO 05		23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21070	Effective Records Management		05 TO 09				10 TO 14						18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21071	Effective Records Verification and Compliance			11 TO 15				01 TO 05	05 TO 09				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21072	Effective Secretarial and Administrative Professional Skills				02 TO 05		03 TO 07				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21073	Electronic Document and Records Management (EDRM)	22 TO 26		18 TO 20		13 TO 17					02 TO 06		04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AS21074	Electronic Document Management Systems (EDMS)		05 TO 09					22 TO 26				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21075	Electronic Records, Document, Archives and Information Management				22 TO 26		24 TO 28			12 TO 16				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21076	Email Mastery: Get More Done in Less Time and Communicate Better	08 TO 12				27 TO 31							25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21077	Emergency / First Responder for Administrators			25 TO 28				10 TO 14			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21078	Enhancing Core Skills for Administrators & Secretaries				02 TO 05				15 TO 19				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21079	Essential Finance & Budgeting Skills for EA/PAs		29 TO 02				04 TO 08				23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21080	Essential Management Skills for Administrators			04 TO 08					05 TO 09			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21081	Essential Management Skills for EAs, PAs and Administration Professionals	15 TO 19						10 TO 14			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21082	Event Management and Planning				02 TO 05				22 TO 26			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21083	Event Management Essentials		29 TO 02				04 TO 08			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21084	Event Managements	15 TO 19		18 TO 20				24 TO 28				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21085	Events and Conferences Management		12 TO 16				20 TO 23				23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21086	Executive Administration Skills for PAs and Secretaries				08 TO 12				29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21087	Executive Assistant and Personal Assistant (PA) Training	22 TO 26			02 TO 05		03 TO 07						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21088	Executive Offices Secretarial Skills (Includes Minutes Taking, Travel Management, Filing, Business Communication Skills & Time & Stress Management)			25 TO 28						19 TO 23		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21089	Executive PA & Office Administrator	15 TO 19					04 TO 08				02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21090	Executive Secretary Skills		12 TO 16						22 TO 26			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21091	Executive Skills for PAs and Administrators	08 TO 12			22 TO 26		24 TO 28			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21092	Finance & Accounting for Office Administrators & Secretaries			18 TO 20			20 TO 23				30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21093	Finance and Accounting for Administrative Professionals		29 TO 02		02 TO 05				29 TO 02				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21094	Fleet Safety Management			04 TO 08				10 TO 14				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21095	Front Desk Professionalism	22 TO 26					13 TO 17				02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21096	Front Line Supervisor			25 TO 28			03 TO 07			05 TO 09			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21097	Front Office & Customer Relations Skills		05 TO 09		08 TO 12			22 TO 26				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21098	Front Office Management and Customer Care Skills		12 TO 16			20 TO 23					23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21099	Frontline Customer Care (Managing Difficult and Demanding Customers, Emotional Intelligence and Communication Skills)	15 TO 19		04 TO 08						12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AS21100	Frontline Customer Service Professionals		19 TO 23		22 TO 26		24 TO 28		19 TO 23		28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21101	Frontline Leadership Skills			25 TO 28		20 TO 23		15 TO 19				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21102	Fundamentals Of Administrative Professionals	29 TO 02					10 TO 14			02 TO 06		25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21103	Future Executive Office Manager Certification			11 TO 15		13 TO 17				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21104	Global Distribution Systems Fares and Ticketing		05 TO 09		08 TO 12			29 TO 02					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21105	Governance and Board Management Skills for EAs & PAs	15 TO 19			22 TO 26		17 TO 21			02 TO 06		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21106	Government Relations and Public Affairs		19 TO 23			20 TO 23			27 TO 30		28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21107	Highly Productive and Effective Office Administrator	22 TO 26		25 TO 28				22 TO 26					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21108	Implementation of Modern Record Management through SharePoint and Office 365				08 TO 12		03 TO 07			23 TO 27		18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21109	Information & Documentation Compliance		05 TO 09			27 TO 31		03 TO 07			21 TO 25	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21110	Introduction to Your New Role as EA/PA or Office Manager			25 TO 28			24 TO 28		12 TO 16		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21111	Management Development For Personal Assistants And Senior Secretaries	29 TO 02			08 TO 12			15 TO 19			14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21112	Management Skills for Administrative Professionals			04 TO 08		13 TO 17				09 TO 13		04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21113	Management, and Compliance with ISO Records Management Controls	08 TO 12			22 TO 26		03 TO 07		05 TO 09		21 TO 25	09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21114	Managing Multiple Priorities for the Front Desk		12 TO 16				10 TO 14					18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21115	Managing Multiple Tasks, Priorities & Deadlines: Achieving Results through Task Management			25 TO 28		20 TO 23		03 TO 07		23 TO 27		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21116	Managing the Front Desk	22 TO 26			22 TO 26			22 TO 26			28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21117	Managing Virtual Business Meetings			11 TO 15		20 TO 23			12 TO 16				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21118	Mastering Executive Secretarial Skills	15 TO 19			08 TO 12		17 TO 21				14 TO 18	02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21119	Mastering Secretarial Skills		12 TO 16			13 TO 17		29 TO 02					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21120	Mechanisms and Methods of Managing Public Beaches			04 TO 08			03 TO 07			02 TO 06		18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21121	Meeting & Minute Management	15 TO 19				27 TO 31			05 TO 09			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21122	Meeting & Minutes Management (Face to Face and Virtual Meetings)			25 TO 28				22 TO 26			28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21123	Meeting Management: Meeting Procedures, Minute Taking and Report Writing		12 TO 16		02 TO 05		10 TO 14			23 TO 27		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21124	Meetings - Meeting Procedures, Minutes Taking, Report Writing & Diplomatic Etiquette Skills			18 TO 20		20 TO 23			19 TO 23		21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
AS21125	Messengers, Drivers & Courier Drivers	22 TO 26			22 TO 26			15 TO 19				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	

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AS21126	Microsoft Office Management for Executive Assistants			04 TO 08			03 TO 07		12 TO 16		14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21127	Minute Writing Masterclass for EAs & PAs	29 TO 02				13 TO 17		03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21128	Minutes Taking and Report Writing Skills	22 TO 26			08 TO 12		17 TO 21				21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21129	Minutes Taking for Board Meetings			25 TO 28				29 TO 02				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21130	Minutes Taking Training	15 TO 19				20 TO 23			30 TO 04					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21131	MS Excel Skills for HR and Admin Professionals		12 TO 16		02 TO 05		03 TO 07		05 TO 09			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21132	Newly Appointed / Junior Office Administrators & Secretaries	08 TO 12		18 TO 20		13 TO 17		22 TO 26		02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21133	Office Administration & Reception Training		12 TO 16			13 TO 17			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21134	Office Administration and Management	08 TO 12		11 TO 15			24 TO 28			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21135	Office Cleaning & Tea Assistants Programme				08 TO 12			22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21136	Office Management and Effective Administration Skills		19 TO 23			06 TO 08			05 TO 09		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21137	Office Management Specialist			04 TO 08	02 TO 05		03 TO 07			02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21138	Office Management Training For Officers And Managers	29 TO 02				27 TO 31		15 TO 19			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21139	Office Operations For Support Staff			08 TO 12						16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21140	Office Technology and Management		05 TO 09				24 TO 28		05 TO 09			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21141	Offices Administration Skills (Includes Minutes Taking, Travel Management, Filing, Business Communication Skills & Time & Stress Management)	15 TO 19			08 TO 12					30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21142	Organising and Behavioural Skills for Administrative Professionals / Executive Secretaries / PAs			11 TO 15		13 TO 17		15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21143	Partnering with your manager	29 TO 02			02 TO 05					16 TO 20			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21144	Practical Cleaning, Hygiene techniques and House Keeping						03 TO 07		27 TO 30		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21145	Professional Destination Management (PDM)	15 TO 19	26 TO 01			06 TO 08		22 TO 26				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21146	Professional Development for PA's and Secretaries				08 TO 12					02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21147	Professional Minutes Taking, Meeting Procedures, & Report Writing Skills	29 TO 02					17 TO 21		19 TO 23		07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21148	Professional Minutes Taking, Meetings Procedures, Report Writing & Information Confidentiality Management			11 TO 15				22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21149	Professional Receptionist (Excellent Telephone and Customer Service Skills)		12 TO 16			13 TO 17					21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21150	Professional Report and Writing Skills	29 TO 02			02 TO 05			15 TO 19		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AS21151	Professional Skills Enhancement Masterclass for Administrators & Secretaries			11 TO 15			17 TO 21		27 TO 30			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21152	Professional Skills for Administrators & Secretaries		26 TO 01			13 TO 17		22 TO 26		30 TO 04		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21153	Professional Switchboard, Receptionist and Telephone Etiquette Skills	15 TO 19		25 TO 28			03 TO 07		19 TO 23			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21154	Proficiencies in General Office Administration		12 TO 16		08 TO 12			15 TO 19			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21155	Protocol and Event Management	08 TO 12				06 TO 08			02 TO 06			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21156	Protocol, Public Relations And Events Management			25 TO 28				22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21157	Reception & Telephone Etiquette Skills		05 TO 09			27 TO 31			19 TO 23		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21158	Records and Archives Management	08 TO 12			15 TO 19			15 TO 19				02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21159	Records Classification, Retention and Disposal			08 TO 12		06 TO 08			30 TO 04					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21160	Records Management and Records Retention Training		12 TO 16		02 TO 05			27 TO 30			18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21161	Records Management Skills		26 TO 01				10 TO 14				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21162	Records Management Skills and Data Capturing	22 TO 26				06 TO 08		15 TO 19		09 TO 13		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21163	Secretarial & Office Management Skills			08 TO 12					05 TO 09		07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21164	Secretaries And Administrative Officers Top-up Competency Programme		19 TO 23		08 TO 12		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21165	Secretary and Administrative Skills- Developing Effective and Efficient Administrators	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21166	Service Excellence for Front Line Staff		26 TO 01		29 TO 30		24 TO 28			23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21167	Setting Priorities, Time Management & Stress Reduction				15 TO 19			29 TO 02			21 TO 25	16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21168	Situational Awareness Masterclass		12 TO 16			27 TO 31		27 TO 30				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21169	Skills for Executive Secretaries and PA			08 TO 12		06 TO 08				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21170	Supervisory Skills for Executive Assistants		05 TO 09				24 TO 28		05 TO 09			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21171	Switchboard Operation and Reception			04 TO 08	02 TO 05		03 TO 07			02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21172	Telephone & Office Etiquette Skills for Frontline Staff, Receptionists & Administrators	29 TO 02				27 TO 31		15 TO 19			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21173	Telephone Skills for Administrative and Front-Desk Professionals		05 TO 09				03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21174	The EA/PA & Office Manager Masterclass			11 TO 15		27 TO 31				09 TO 13		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21175	The EA/PA as a Master & Manager of Self & People		19 TO 23		08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AS21176	The Efficient and Highly Productive Office Administrator	22 TO 26			22 TO 26		10 TO 14					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

CODE	COURSE TITLE	DATES												COUNTRY	ONLINE
		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	
AS21177	The Essentials of Business Events, Protocol, Etiquette & Travel			11 TO 15		13 TO 17		22 TO 26		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21178	The Extraordinary Administrative Assistant		12 TO 16		02 TO 05		24 TO 28		12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21179	The Extraordinary Administrative Professional			26 TO 01		27 TO 31		27 TO 30		14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21180	The Highly Productive and Effective Administrator	29 TO 02					03 TO 07	15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21181	The Office Professional & Records Management Masterclass				02 TO 05	13 TO 17			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21182	The Outstanding Receptionist & Office Administrator	08 TO 12		11 TO 15			24 TO 28			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21183	The Project & Event Management Masterclass	08 TO 12			22 TO 26		22 TO 26					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21184	The Senior Secretary Development Programme				08 TO 12		17 TO 21		19 TO 23		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21185	The Strategic Executive Assistant: Business Acumen for Senior EAs & PAs			26 TO 01		27 TO 31		15 TO 19		02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21186	The Ultimate Executive Assistance Excellence Masterclass Skills		05 TO 09		02 TO 05		18 TO 20				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21187	Time Management and Personal Effectiveness	22 TO 26					10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21188	Time Management and Productivity	29 TO 02			29 TO 30		17 TO 21		19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21189	Understanding Electronic Documents & Records Management Systems Training		19 TO 23		08 TO 12					02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21190	Vehicle Fleet Management & Administration Skills	22 TO 26				20 TO 23		22 TO 26			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AS21191	Workplace Etiquette for Drivers & Messenger			18 TO 20		13 TO 17		01 TO 05		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

AUDITING AND GOVERNANCE, RISK AND COMPLIANCE.

2024 TRAINING CALENDAR

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE
AGRA21001	Advanced Enterprise Risk Management		26 TO 01		29 TO 30		24 TO 28			09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21002	Advanced Governance, Risk and Compliance (GRC)	15 TO 19			15 TO 19				19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21003	Advanced Risk - based Auditing		12 TO 16			27 TO 31			27 TO 30			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21004	Analytical and Auditing Skills	29 TO 02					24 TO 28			23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21005	Anti-Financial Crime Compliance & Risk Management			11 TO 15		20 TO 23		29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21006	Anti-Money Laundering Regulatory Compliance	22 TO 26			29 TO 30			22 TO 26		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21007	Assessing Operational Risk - Decision Making Under Risk		19 TO 23				17 TO 21				07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21008	Audit Committees in a New Era of Governance			25 TO 28		06 TO 08		15 TO 19	19 TO 23					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21009	Audit Interview Techniques and Best Practices	29 TO 02			22 TO 26					16 TO 20			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21010	Audit of Establishment Charges		12 TO 16			13 TO 17			19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21011	Audit of Fraud & Corruption	08 TO 12			15 TO 19			15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21012	Audit of Internal Controls			08 TO 12		27 TO 31		01 TO 05		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21013	Auditing and Assurance Training		05 TO 09		22 TO 26				27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21014	Auditing Corporate Governance		26 TO 01				10 TO 14		12 TO 16		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21015	Basel III, Risk Assessment and Stress Testing	22 TO 26			27 TO 31			15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21016	Basics Of Modern Corporate Governance and Compliance Practices			08 TO 12					06 TO 09		07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21017	Benchmarking: Comparing Your Performance with the Best		19 TO 23		08 TO 12		24 TO 28					16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21018	Best Practices in Quality Control and Assurance	08 TO 12				13 TO 17		22 TO 26		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21019	Board Governance, Risk and Compliance Training		05 TO 09				10 TO 14		05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21020	Business Improvement & Quality Techniques	15 TO 19		11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21021	Business Process Analysis & Modelling		19 TO 23			20 TO 23		22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21022	Business Process Improvement, Cost of Quality & RCA	22 TO 26					24 TO 28		12 TO 16	16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21023	Business System Analysis		26 TO 01			06 TO 08						18 TO 22	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21024	Certified Planner (AICP)	29 TO 02					03 TO 07	15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21025	Compliance Management				02 TO 06	13 TO 17			06 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21026	Compliance Regulatory Professionals	08 TO 12		11 TO 15			24 TO 28			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AGRA21027	Compliance: Detecting and Mitigating Fraud	08 TO 12			22 TO 26			22 TO 26					18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21028	Conducting and Leading Management System Audits				08 TO 12		17 TO 21		19 TO 23		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21029	Conducting Successful HR Audits		26 TO 01			27 TO 31		15 TO 19		02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21030	Contract and Procurement Audit		05 TO 09		02 TO 05		18 TO 20				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21031	Corporate Governance & Risk Management	22 TO 26					10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21032	Corporate Governance & Risk Management for State & Public Sector Organisations		12 TO 16		08 TO 12				27 TO 30					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21033	Corporate Governance and Board Competency	08 TO 12		18 TO 20				15 TO 19		30 TO 04		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21034	Corporate Governance and Board Leadership		26 TO 01		29 TO 30		24 TO 28			23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21035	Corporate Governance for Councillors				15 TO 19			29 TO 02		21 TO 25		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21036	Corporate governance in Banking and Finance		12 TO 16			27 TO 31			27 TO 30			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21037	Corporate Governance in The Public Service	29 TO 02					24 TO 28			23 TO 27	14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21038	Corporate Governance Principles, Policies and Best Practices		12 TO 16		08 TO 12			29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21039	Corporate Governance, Business ethics and Social Responsibility in the Public Services	22 TO 26			29 TO 30		03 TO 07			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21040	Corporate Messengers and Drivers		19 TO 23			06 TO 08		01 TO 05				02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21041	Corrective and Preventive Action Fundamentals	08 TO 12		04 TO 08					12 TO 16		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21042	Cost Of Quality: Finance For Continuous Improvement		12 TO 16		08 TO 12			24 TO 28				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21043	Data Governance, Protection and Compliance Management	15 TO 19		11 TO 15			18 TO 20		27 TO 30		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21044	Developing and Leveraging Risk Assessments for Grants Management				22 TO 26			15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21045	Developing, Improving and Monitoring the Internal Audit		19 TO 23			20 TO 23						25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21046	Development of Indicators for Effective Governance	22 TO 26					10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21047	Economic Crime Schemes			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21048	Effective Audit Committees		26 TO 01				16 TO 20	29 TO 02		14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21049	Effective Fraud Detection & Risk Minimisation Masterclass	08 TO 12			29 TO 30			03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21050	Effective Report Writing for Internal Auditors		05 TO 09				03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21051	EFQM: Internal Assessor Training			11 TO 15		27 TO 31				09 TO 13		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AGRA21052	EFQM: Road to Excellence		19 TO 23		08 TO 12			01 TO 05				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21053	Embracing Fintech Innovation: A Corporate Governance Perspective	19 TO 23				06 TO 08					23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21054	Enterprise Risk Management			18 TO 20			18 TO 20					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21055	Enterprise Risk Management and M&E for Credit Risk Guarantee Projects	08 TO 12				20 TO 23			12 TO 16						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21056	Essentials of Internal Audit		26 TO 01					24 TO 28				28 TO 01	09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21057	Essentials of Work Processes and Procedures Training				22 TO 26		03 TO 07			16 TO 20			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21058	European Foundation for Quality Management (EFQM)	22 TO 26		08 TO 12				15 TO 19					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21059	Finance, Risk Management and Corporate Governance				29 TO 30		10 TO 14			02 TO 06	21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21060	Financial Accounting and Detecting Fraud Training		26 TO 01			27 TO 31			18 TO 20				09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21061	Financial Sciences Research Methods	15 TO 19		04 TO 08		13 TO 17		22 TO 26			07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21062	Financial Statement Audits and Ethical Considerations		05 TO 09				24 TO 28			30 TO 04		04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21063	Foreign Exchange, Money Markets and Derivatives	08 TO 12			22 TO 26				05 TO 09				02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21064	Forensic Auditing Competence		12 TO 16			06 TO 08						07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21065	Fraud and Forensic Auditing			08 TO 12				15 TO 19		09 TO 13			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21066	Fraud Detection and Prevention for the Insurance Industry				08 TO 12		17 TO 21		05 TO 09		14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21067	Fraud Investigators Course	15 TO 19				27 TO 31		22 TO 26					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21068	Fraud Prevention, Detection and Investigation			18 TO 20		20 TO 23			27 TO 30		07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21069	Fraud Risk Management		19 TO 23		15 TO 19		03 TO 07			30 TO 04					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21070	Fundamentals of Firewall Security and Auditing	08 TO 12		04 TO 08					19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21071	Fundamentals of Risk Based Internal Auditing		29 TO 02			20 TO 23		15 TO 19		09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21072	Good Corporate Governance		05 TO 09		02 TO 05				05 TO 09		21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21073	Good Governance in Public Service			18 TO 20		06 TO 08		29 TO 02					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21074	Governance and Board Management Skills for EA and PA	22 TO 26			22 TO 26		10 TO 14						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21075	Governance and Leadership in Public Sector Management			11 TO 15		13 TO 17		22 TO 26		23 TO 27					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21076	Governance Arms of Risk Management		12 TO 16		02 TO 05		24 TO 28		12 TO 16						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21077	Governance, Risk and Compliance (GRC)		26 TO 01			27 TO 31			27 TO 30		14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AGRA21078	High Impact Internal Audit Leadership	29 TO 02					03 TO 07	15 TO 19			30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21079	Implementation of Quality, Environmental and Health & Safety Management Systems				02 TO 05	13 TO 17			05 TO 09				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21080	Implementing Ethics, Anti-Bribery & Anti-Corruption Compliance	08 TO 12		11 TO 15			24 TO 28			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21081	Improving Operation Performance and Productivity	08 TO 12			22 TO 26			22 TO 26					18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21082	Improving Productivity through Quality Enhancement and Cost Reduction				08 TO 12		17 TO 21		19 TO 23		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21083	Induction course for Senior Auditors/Inducted Officer		26 TO 01			27 TO 31		15 TO 19		02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21084	Information & Documentation Compliance		05 TO 09		02 TO 05		18 TO 20				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21085	Internal Audit Report Writing Skills	22 TO 26					10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21086	Internal Audit Standards, Scope and Reporting		12 TO 16		08 TO 12				27 TO 30			28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21087	Internal Auditing, Compliance and Risk Management	08 TO 12		18 TO 20				15 TO 19		30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21088	Internal Auditor Professional		26 TO 01		29 TO 30		24 TO 28			23 TO 27			25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21089	Internal Control & Fraud Prevention				15 TO 19			29 TO 02			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21090	Interviewing Skills for Fraud Examiners and Auditors	22 TO 26			22 TO 26			22 TO 26					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21091	Introduction to Lean Six Sigma			08 TO 12			17 TO 21			09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21092	Introduction to Quality Engineering (ASQ)		12 TO 16			13 TO 17			19 TO 23				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21093	Introduction to Risk Assessment	08 TO 12			15 TO 19			15 TO 19			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21094	Introduction to Risk Management			08 TO 12		27 TO 31		01 TO 05		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21095	Investigation and Management of Cyber and Electronic Crime		26 TO 01		02 TO 05				27 TO 30				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21096	Investigation of Financial Crime		26 TO 01			20 TO 23	10 TO 14				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21097	ISO 22301 Business Continuity Training	22 TO 26			29 TO 30			15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21098	ISO 9001:2015 Requirements and Implementation			08 TO 12					05 TO 09		07 TO 11		18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21099	IT Auditing and IT Fraud Detection		19 TO 23		08 TO 12		24 TO 28			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21100	IT Governance for Water Utility Sector	08 TO 12				13 TO 17		22 TO 26		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21101	King IV Report on Corporate Governance		05 TO 09		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21102	Law for Commercial Forensic Practitioners	15 TO 19		11 TO 15		27 TO 31	03 TO 07						04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21103	Legal and Compliance Management Skills		19 TO 23				03 TO 07	22 TO 26		16 TO 20	07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AGRA21104	Local Government Ethics, Budgeting and Risk Management	22 TO 26			15 TO 19		24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21105	Maintenance Audit and Site Inspection		26 TO 01			20 TO 23						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21106	Management Systems Auditor Training	29 TO 02			29 TO 30		15 TO 19			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21107	Managing Compliance Risk, Monitoring and Auditing Controls In Management Systems					13 TO 17		01 TO 05	05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21108	Managing Financial and Crisis Supporting Decision Making - Protecting Stakeholder Value in Crisis	08 TO 12		11 TO 15			24 TO 28			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21109	Managing Fraud in a Digitized World		26 TO 01		08 TO 12			22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21110	Managing the Internal Audit Function	08 TO 12							19 TO 23				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21111	Masterclass in Internal Audit Leadership & Management		26 TO 01			27 TO 31	03 TO 07					07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21112	Mastering Internal Controls - Operations, Financial, Management								05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21113	Mastering Report Writing: Techniques for Clear and Effective Communication		19 TO 23					15 TO 19		09 TO 13		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21114	Mastering Workflow				22 TO 26								02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21115	Measuring Process And Organizational Performance Training	29 TO 02						29 TO 02				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21116	Money Laundering Investigation and Detection				22 TO 26		10 TO 14					07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21117	Operational Excellence		05 TO 09						05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21118	Opportunity Auditing			04 TO 08						16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21119	Pension audit				22 TO 26			15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21120	Pension Fund Governance, Regulations and Best Practices		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21121	Performance and Quality Improvement			04 TO 08		27 TO 31		08 TO 12				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21122	Preparation Course for ASQ Certified Manager of Quality - Organizational Excellence Preparation				22 TO 26				12 TO 16				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21123	Preparation Course for Certified Manager of Quality/ Organizational Excellence (CMQ-OE - ASQ)			04 TO 08		13 TO 17						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21124	Preparation Course for Certified Monitoring and Evaluation Specialist (CMES)	08 TO 12						08 TO 12		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21125	Preparation Course for Certified Quality Auditor Certification Preparation			25 TO 28			03 TO 07						02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
AGRA21126	Preparation Course for Certified Quality Engineer Certification Preparation		05 TO 09				27 TO 31					28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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AGRA21127	Prevention and Detection of Corruption and Procurement Fraud	15 TO 19		04 TO 08				15 TO 19							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21128	Process Management Mapping and Improvement	29 TO 02					24 TO 28			23 TO 27			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21129	Procurement Fraud Audit and Investigation			11 TO 15				29 TO 02			28 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21130	Professional Collection Manager (PCM)		05 TO 09		15 TO 19								04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21131	Professional Collection Specialist Designation (PCS)	08 TO 12							19 TO 23					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21132	Project Analysis: Tools & Techniques for Managing Risk & Uncertainty		26 TO 01			27 TO 31	03 TO 07				07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21133	Project Commissioning: A Practical Approach								05 TO 09						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21134	Project Health & Quality Management		19 TO 23					15 TO 19		09 TO 13			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21135	Quality Assurance & Control				22 TO 26								02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21136	Quality Assurance and Management System	15 TO 19			02 TO 05		03 TO 07		12 TO 16	16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21137	Quality Assurance Essentials		19 TO 23									18 TO 22	16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21138	Quality Assurance in Practice		26 TO 01			13 TO 17		15 TO 19		30 TO 04					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21139	Quality in Construction Training	29 TO 02		11 TO 15					05 TO 09			25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21140	Quality Management Basics				02 TO 05		03 TO 07			02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21141	Quality Management System and ISO 9001:2015		19 TO 23			20 TO 23			22 TO 26			18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21142	Quality Management System Auditor/Lead Auditor Training	15 TO 19			08 TO 12		24 TO 28		19 TO 23		07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21143	Regulatory Compliance Management			11 TO 15				15 TO 19		02 TO 06		04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21144	Report Writing for the Internal Auditor		05 TO 09		02 TO 05		10 TO 14			14 TO 18		16 TO 20			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21145	Risk Assessment and Stress Testing for Pension Plans	22 TO 26				20 TO 23		15 TO 19		14 TO 18					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21146	Risk Assessments, Method Statements and Quality Plans		26 TO 01			13 TO 17		01 TO 05		30 TO 04					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21147	Risk Based Operational Decision Making	08 TO 12					03 TO 07		27 TO 30			18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21148	Risk Based Underwriting		19 TO 23		02 TO 05		01 TO 05				21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21149	Risk Compliance, Control & Auditing - Auditing risk controls in management systems			08 TO 12				15 TO 19		09 TO 13			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21150	Risk Management, Control & Compliance (Corporate Governance)	29 TO 02		11 TO 15					05 TO 09		07 TO 11	18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21151	Risk Management: Managing Property and Liability Risk		05 TO 09		08 TO 12		24 TO 28			30 TO 04					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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AGRA21152	Risk-Based Internal Audit					13 TO 17		22 TO 26		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21153	Simplification of Work Processes and Procedures	15 TO 19		08 TO 12					05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21154	Simplification of Work Processes and Procedures Training		19 TO 23		08 TO 12		03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21155	Six Sigma Implementation and Best Practice	22 TO 26		25 TO 28				22 TO 26		16 TO 20	07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21156	Strategic Community Relations		05 TO 09						05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21157	Strategic Quality Management	08 TO 12			08 TO 12		24 TO 28					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21158	The Fundamentals of Quality Management	08 TO 12			15 TO 19			15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21159	Total Quality Management (TQM)			08 TO 12		06 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21160	Tracking and Developing Fraud and Corruption Indicators	15 TO 19		11 TO 15			18 TO 20	29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21161	Transparency, Anti-Corrupt practices and Corporate Governance in the Public Sector				22 TO 26			22 TO 26		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21162	Understanding ISO 28000		19 TO 23			20 TO 23							02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21163	Understanding, Developing & Maintaining Quality Management Systems	22 TO 26			02 TO 05		10 TO 14	29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
AGRA21164	Value for Money Audit			18 TO 20		13 TO 17					14 TO 18		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

COMMUNICATION AND WRITING SKILLS.

2024 TRAINING CALENDAR

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE	
CWS21001	Advanced Business Writing	15 TO 19			08 TO 12			22 TO 26					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21002	Advanced Communication Skills		19 TO 23			06 TO 08			05 TO 09			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21003	Advanced Communication, Minutes Taking and Report Writing Skills			04 TO 08	02 TO 05		03 TO 07				02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21004	Advanced Public Speaking and Presentation Skills		29 TO 02			27 TO 31		15 TO 19				21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21005	Advanced Report Writing			08 TO 12		06 TO 08					16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21006	Advanced Report Writing and Communication Skills		05 TO 09					24 TO 28		05 TO 09			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21007	Advanced Social Media Training	15 TO 19			08 TO 12						30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21008	Advanced Technical Report Writing and Presentation Skills			11 TO 15		13 TO 17		15 TO 19					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21009	Bid, Tender and Sales-Proposal Writing		05 TO 09		02 TO 05		18 TO 20					14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21010	Building and Presenting a Powerful Business Case	22 TO 26					10 TO 14				16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21011	Business Communication and Report Writing		12 TO 16		08 TO 12				27 TO 30						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21012	Business Fundamentals Communications	08 TO 12		18 TO 20				15 TO 19			30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21013	Business Presentation and Public Speaking		26 TO 01		29 TO 30		24 TO 28			23 TO 27			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21014	Business Writing Essentials				15 TO 19			29 TO 02			21 TO 25		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21015	Business Writing for Corporate Finance		12 TO 16			27 TO 31			27 TO 30				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21016	Business Writing For Engineers	15 TO 19			08 TO 12		03 TO 07		27 TO 30				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21017	Business Writing Skills			11 TO 15			17 TO 21		27 TO 30				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21018	Business Writing Skills for Administrators, Secretaries & PAs Workshop		26 TO 01			13 TO 17		22 TO 26			30 TO 04		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21019	Business Writing Skills For Office Professionals	15 TO 19		25 TO 28			03 TO 07		19 TO 23				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21020	Clear & Concise Business Writing		12 TO 16		08 TO 12			15 TO 19				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21021	Clear and Concise Technical Report Writing	08 TO 12				06 TO 08					02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21022	Communicating With Tact, Diplomacy and Professionalism			25 TO 28			24 TO 28	22 TO 26					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21023	Communication and Personal Development		05 TO 09			27 TO 31			19 TO 23			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21024	Communication and Presentation Skills for Professionals		29 TO 02	04 TO 08				15 TO 19		16 TO 20				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21025	Communication, Emotional Intelligence and Customer Service	15 TO 19			08 TO 12		03 TO 07		27 TO 30				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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CWS21026	Corporate Communications Redefined			08 TO 12		06 TO 08						30 TO 04		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21027	Corporate Communications Skills	08 TO 12						22 TO 26					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21028	Corporate Communications: PR and Media Skills		12 TO 16		08 TO 12		17 TO 21		19 TO 23		07 TO 11		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21029	Corporate Social Responsibility (CSR)	15 TO 19	26 TO 01			27 TO 31		15 TO 19		02 TO 06		04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21030	Creative Writing	08 TO 12			15 TO 19		15 TO 19						02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21031	Crisis Communication Skills			08 TO 12		06 TO 08					30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21032	Crucial Written Communications For Public Service Officers		12 TO 16		02 TO 06				27 TO 30				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21033	Customer Care and Communication Skills for Frontline Staff		26 TO 01				10 TO 14				21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21034	Developing Leadership Presence and Power	22 TO 26				06 TO 08		15 TO 19		09 TO 13			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21035	Drafting & Negotiating Commercial Contracts: Review & Min/Reduce Risk			08 TO 12				05 TO 09		07 TO 11	18 TO 22				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21036	Effective Business Report Writing for Corporate Finance		19 TO 23		08 TO 12		24 TO 28								Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21037	Effective Business Writing for Secretaries & Administrative Professionals	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06		09 TO 13			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21038	Effective Business Writing Skills		05 TO 09		02 TO 06				05 TO 09		21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21039	Effective Business Writing Skills (Proposals, Reports, Memos and Emails)	15 TO 19		11 TO 15		03 TO 07				02 TO 06		04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21040	Effective Communication Skills		19 TO 23		02 TO 06			22 TO 26			07 TO 11		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21041	Effective Communication Skills, Professionalism and Diplomacy	22 TO 26		04 TO 08			24 TO 28		05 TO 09						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21042	Effective Communication, Creative Thinking and Problem Solving for Engineers		26 TO 01			06 TO 08				02 TO 06		18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21043	Effective Communication, Minutes Taking and Report Writing Skills	29 TO 02			02 TO 06			15 TO 19		30 TO 04		16 TO 20			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21044	Effective Corporate Communication		12 TO 16			13 TO 17		05 TO 09			25 TO 29				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21045	Effective Meeting Management, Business & Report Writing Skills		05 TO 09		08 TO 12		17 TO 21		05 TO 09		14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21046	Effective Presentation and Public Speaking Skills	15 TO 19				27 TO 31		22 TO 26				18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21047	Effective Presentation Skills for Finance Professionals			18 TO 20					27 TO 30		07 TO 11		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21048	Effective Report Writing Techniques		19 TO 23		15 TO 19		03 TO 07			30 TO 04					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21049	Effective Reports Writing and Minutes Taking	08 TO 12			02 TO 06				19 TO 23			04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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CWS21050	Effective Virtual Communication for Remote Teams			11 TO 15		20 TO 23		15 TO 19		09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21051	English Writing Skills		05 TO 09				03 TO 07		05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21052	Essential Business Writing Skills	22 TO 26			22 TO 26			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21053	Essentials of Business Etiquette and Protocol			08 TO 12			17 TO 21			09 TO 13			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21054	Event Management Specialist		12 TO 16			13 TO 17			19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21055	Events and Conferences Management	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21056	Events Management		05 TO 09		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21057	Guiding Change through Corporate Communications	15 TO 19		11 TO 15			03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21058	Incident & Crisis Response Communication Skills		19 TO 23		02 TO 05			22 TO 26			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21059	Interpersonal Communication Skills	22 TO 26		04 TO 08			24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21060	Leadership, Communications & Interpersonal Skills		26 TO 01			06 TO 08				02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21061	Legal Writing and Drafting Skills	29 TO 02			02 TO 05			15 TO 19		30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21062	Managing Conflict: Power through Influence Courses		12 TO 16			13 TO 17			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21063	Mastering Corporate Communications	08 TO 12		18 TO 20				01 TO 05		23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21064	Mastering Sales & Marketing in the Age of New Social Media		12 TO 16		08 TO 12							18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21065	Mastering the Art of Technical Writing	15 TO 19		11 TO 15			18 TO 20		27 TO 30		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21066	Organizational and Departmental Communication				22 TO 26			15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21067	Presentation Design and Delivery		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21068	Presentation Skills	22 TO 26			02 TO 05		10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21069	Presentation Skills for a Virtual Audience using MS Teams			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21070	Professional (Business) Communication Skills		19 TO 23		15 TO 19		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21071	Professional Business and Corporate Etiquette	15 TO 19		25 TO 28		13 TO 17		22 TO 26		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21072	Professional Business Writing Skills		26 TO 01		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21073	Professional Communication Skills	08 TO 12		11 TO 15			03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21074	Professional Communication, Email Etiquette and Report Writing Skills		05 TO 09		29 TO 30			22 TO 26			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21075	Professional Presentation Skills	22 TO 26		04 TO 08			24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21076	Professional Public Speaking and Presentation Skills - Present with Confidence Whatever the Occasion		26 TO 01			06 TO 08				09 TO 13		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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CWS21077	Professional Report Writing & Presentation Skills	29 TO 02			08 TO 12			15 TO 19			30 TO 04		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21078	Proposal Writing Skills - Business and Technical		12 TO 16		02 TO 05				27 TO 30				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21079	Protocol & Event Management			26 TO 01			10 TO 14					21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21080	Public Relations and Media Skills	22 TO 26				06 TO 08		15 TO 19		09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21081	Public Relations Campaigns: From Planning to Execution	08 TO 12			02 TO 05		10 TO 14				16 TO 20		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21082	Public Relations Skills			18 TO 20		13 TO 17			19 TO 23				11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21083	Public Speaking and Presentation Skills		05 TO 09		15 TO 19		16 TO 20				14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21084	Public Speaking and Presentation Skills using MS PowerPoint	15 TO 19		26 TO 01		06 TO 08		22 TO 26					25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21085	Publication Skills (Graphic & Web Design)	08 TO 12		18 TO 20		20 TO 23		01 TO 05		23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21086	Report writing		19 TO 23		15 TO 19		24 TO 28	22 TO 26		16 TO 20			11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21087	Report Writing and Presentation Skills	15 TO 19				13 TO 17			19 TO 23				04 TO 08	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CWS21088	Report Writing for the Internal Auditor Courses			26 TO 01	02 TO 05			01 TO 05		30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21089	Report Writing Skills	08 TO 12		11 TO 15			03 TO 07		19 TO 23				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21090	Strategic Event Management		05 TO 09		29 TO 30			15 TO 19		09 TO 13		28 TO 01	09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21091	Strategic Internal Communication Skills	22 TO 26					24 TO 28		27 TO 30				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21092	Technical Report Writing			26 TO 01		06 TO 08		01 TO 05			30 TO 04		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21093	The Art of Advanced Communication	29 TO 02			08 TO 12				19 TO 23				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21094	The Essentials of Business Etiquette and Protocol						03 TO 07						04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21095	The Essentials of Communication and Collaboration for Leaders	15 TO 19				27 TO 31		15 TO 19		09 TO 13		28 TO 01	09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21096	Workplace Communication, Cultural Diversity and Attitude Management Skills			26 TO 01	22 TO 26		17 TO 21		27 TO 30		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21097	Writing Better Business Emails	08 TO 12		04 TO 08		13 TO 17		01 TO 05		30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21098	Writing Effective Legal Documents and Commercial Contracts				08 TO 12		17 TO 21				21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21099	Writing Effective Policies and Procedures			25 TO 28				29 TO 02					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21100	Writing For Social Media & Content				22 TO 26			29 TO 02					25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21101	Writing With Diplomacy, Tact & Finesse		12 TO 16				03 TO 07			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CWS21102	Written Communications Skills for Public Service Officers			26 TO 01			17 TO 21			09 TO 13			18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	

CUSTOMER SERVICE.

2024 TRAINING CALENDAR

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	
CS21001	Achieving Excellence in Customer Service	08 TO 12		18 TO 20		20 TO 23		01 TO 05		23 TO 27		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CS21002	Advanced Customer Relationship Management (CRM)		12 TO 16		08 TO 12							18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
CS21003	Advanced Customer Service Skills	15 TO 19		11 TO 15			18 TO 20		27 TO 30		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21004	Advanced Public Relations and Customer Care				22 TO 26			15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21005	Becoming The Most Recommended Company for your Customer		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21006	Best Practices for Protocol Officers	22 TO 26			02 TO 05		10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21007	Best Practices in Communication and Relational Skills			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21008	Beyond Customer Service		05 TO 09				16 TO 20				14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21009	Building a Customer-Centric Service Culture	08 TO 12			29 TO 30			03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21010	Building an Award Winning Service Culture		05 TO 09				03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21011	Business Etiquette and Protocol	15 TO 19		11 TO 15		27 TO 31				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21012	Call & Contact Centre		12 TO 16		08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21013	Call Centre & Customer Service Course	19 TO 23				06 TO 08				23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21014	Call Centre Management			18 TO 20			18 TO 20				07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21015	Client Management Strategies for Retention & Growth	08 TO 12				20 TO 23			12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21016	Coaching Customer Service Skills			25 TO 01				24 TO 28				28 TO 01	09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21017	Communication, Emotional Intelligence and Customer Service		12 TO 16		22 TO 26		03 TO 07			16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21018	Competencies in Service Strategy	22 TO 26		08 TO 12		06 TO 08		15 TO 19				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21019	Corporate Communications, Branding & PR		05 TO 09		29 TO 30		03 TO 07				21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21020	Corporate Social Responsibility Training			26 TO 01					18 TO 20				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21021	Creating Positive Customer Experience Service As An Art And A Science	15 TO 19		04 TO 08		13 TO 17		22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21022	Customer - Focused Selling Strategies		05 TO 09				24 TO 28			30 TO 04		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21023	Customer & Public Relations	08 TO 12			22 TO 26				05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21024	Customer Acquisition & Retention Strategies		12 TO 16			06 TO 08					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21025	Customer Care & Telephone Etiquette Skills	15 TO 19		08 TO 12				15 TO 19		09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21026	Customer Care and Communication Skills for Frontline Staff		05 TO 09		08 TO 12		17 TO 21		05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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CS21027	Customer Care and Communications Skills	15 TO 19				27 TO 31		22 TO 26					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21028	Customer Care for Frontline Staff			18 TO 20					27 TO 30			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21029	Customer Care For Waitresses		19 TO 23		15 TO 19		03 TO 07				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21030	Customer Care Skills for Meter Readers	08 TO 12			02 TO 05				19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21031	Customer Care Skills Training			11 TO 15		20 TO 23		15 TO 19		09 TO 13			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21032	Customer Care, Emotional Intelligence and Communication Skills for Frontline Staff		05 TO 09				03 TO 07		05 TO 09			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21033	Customer Care, Events Management and Protocol	22 TO 26			22 TO 26			22 TO 26					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21034	Customer Care, Stress Management, Etiquette and Protocol Skills			08 TO 12			17 TO 21			09 TO 13			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21035	Customer Complaints Handling and Management		12 TO 16			13 TO 17			19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21036	Customer Experience (CX) and Brand Activation Professional	08 TO 12			15 TO 19			15 TO 19					02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21037	Customer Experience Management (cxm)			08 TO 12		06 TO 08					30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21038	Customer Experience Management Strategies		12 TO 16		02 TO 05				27 TO 30				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21039	Customer Focused Management		26 TO 01				10 TO 14					21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21040	Customer Handling Skills for Call Centre Representatives	22 TO 26				06 TO 08		15 TO 19		09 TO 13			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21041	Customer Management Specialist			08 TO 12					05 TO 09		07 TO 11	18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21042	Customer Profiling Techniques & Procedures		19 TO 23		08 TO 12		24 TO 28								Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21043	Customer Relationship Management	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21044	Customer Satisfaction and Loyalty		05 TO 09		02 TO 05				05 TO 09		21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21045	Customer Satisfaction and Loyalty: Strategies and Measurement	15 TO 19		11 TO 15			03 TO 07			02 TO 06			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21046	Customer Service & Telephone Etiquette		19 TO 23		02 TO 05			22 TO 26			07 TO 11		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21047	Customer Service and Public Relations Advanced Training	22 TO 26		04 TO 08			24 TO 28		05 TO 09						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21048	Customer Service Excellence		26 TO 01			06 TO 08				02 TO 06			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21049	Customer Service Excellence & Emotional Intelligence	29 TO 02			02 TO 05			15 TO 19		30 TO 04			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21050	Customer Service Excellence for Managers ISO aligned		12 TO 16			13 TO 17			05 TO 09			25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21051	Customer Service in the Public Sector	08 TO 12		11 TO 15			24 TO 28			02 TO 06			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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CS21052	Customer Service Management				08 TO 12			22 TO 26					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21053	Customer Service Manager		19 TO 23			06 TO 08			05 TO 09		07 TO 11		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21054	Customer Service Professional			04 TO 08	02 TO 05		03 TO 07			02 TO 06			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21055	Customer Service Skills Training (Also includes Managing Difficult Customers and Communication Skills)	29 TO 02				27 TO 31		15 TO 19			21 TO 25		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21056	Customer Service Training			08 TO 12						16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21057	Customer Service Training for Call Center Agents		05 TO 09				24 TO 28		05 TO 09				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21058	Customer Service Training for Government Employees	15 TO 19			08 TO 12					30 TO 04			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21059	Customer-Focused Selling Strategies			11 TO 15		13 TO 17		15 TO 19					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21060	Dealing with Challenging People	29 TO 02			02 TO 05					16 TO 20			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21061	Design and Implementation of Service Delivery Surveys						03 TO 07		27 TO 30		07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21062	Designing & Implementing Competency Frameworks & Assessment Tools Training	15 TO 19	26 TO 01			06 TO 08		22 TO 26					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21063	Designing and Implementation performance Management				08 TO 12					02 TO 06			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21064	Designing and Implementing Competency Frameworks and Assessment Tools	29 TO 02					17 TO 21		19 TO 23		07 TO 11		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21065	Designing Human Resource Policies for Productivity Improvement			11 TO 15				22 TO 26					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21066	Developing and Implementing Customer Service Strategies		12 TO 16			13 TO 17					21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21067	Digital Customer Care Training Course	29 TO 02			02 TO 05			15 TO 19		02 TO 06			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21068	E-mail, Website and Social Media Management			11 TO 15			17 TO 21		27 TO 30				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21069	Effective Complaint Handling Skills		26 TO 01			13 TO 17		22 TO 26		30 TO 04			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21070	Effective Customer Care & Emotional Intelligence	15 TO 19		25 TO 28			03 TO 07		19 TO 23				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21071	Effective Customer Care Skills- (Covers Emotional Intelligence and Customer Complaints Handling and Management)		12 TO 16		08 TO 12			15 TO 19			07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21072	Emotional Intelligence Skills for Call Centre Agents	08 TO 12				06 TO 08				02 TO 06			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21073	Excellence in Customer Care for Healthcare			25 TO 28				22 TO 26					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21074	Excellence in Customer Service (Advanced)		05 TO 09			27 TO 31			19 TO 23		07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21075	Excellence in Customer Services	29 TO 02		04 TO 08				15 TO 19		16 TO 20			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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CS21076	Excellent Customer Service & Emotional Intelligence	15 TO 19			08 TO 12		03 TO 07		27 TO 30			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21077	Excellent Customer Service for Team Members & Response to Complaints			08 TO 12		06 TO 08				30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21078	Front Desk And Customer Relations Skills	08 TO 12						22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21079	Front Office & Customer Relations Skills		12 TO 16		08 TO 12		17 TO 21		19 TO 23		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21080	Front Office Management and Customer Care Skills	15 TO 19	26 TO 01			27 TO 31		15 TO 19		02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21081	Frontline Customer Care				15 TO 19			19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21082	Frontline Customer Care (Managing Difficult and Demanding Customers, Emotional Intelligence and Communication Skills)					13 TO 17				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21083	Frontline Customer Service & Emotional Intelligence for Professionals		05 TO 09		15 TO 19				05 TO 09				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21084	Frontline Customer Service and Emotional Intelligence			11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21085	Frontline Customer Service Skills		19 TO 23			27 TO 31		22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21086	Fundamentals of Stakeholder Engagement Process and Management		26 TO 01				27 TO 31			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21087	Government Relations and Public Affairs	08 TO 12			22 TO 26								09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21088	Internal Customer Service		26 TO 01			20 TO 23			29 TO 02				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21089	Managing & Leading Strategic Communication	22 TO 26					03 TO 07			30 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21090	Managing Difficult and Demanding Customers		12 TO 16		02 TO 05				12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21091	Managing Service Quality and Customer Satisfaction			25 TO 28		13 TO 17	17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21092	Marketing Communications and Brand Management	15 TO 09								30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21093	Mastering Business Etiquette & Protocol		19 TO 23		08 TO 12		24 TO 28		05 TO 09				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21094	Measuring and Managing Customer Satisfaction: ISO 9001 and Beyond	08 TO 12		04 TO 08		13 TO 17		01 TO 05		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21095	Organisation and Relationship Systems in the Workplace		12 TO 16		15 TO 19		03 TO 07		19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21096	Public Relations & Corporate Communications	08 TO 12				13 TO 17		22 TO 26		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21097	Public Relations Professional		05 TO 09						05 TO 09		21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21098	Sales and Customer Service	15 TO 19		11 TO 15			03 TO 07			09 TO 13		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21099	Service Excellence for Front Line Staff		19 TO 23			27 TO 31		22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21100	Service Excellence Processes For Front & Back Office Employees	22 TO 26			15 TO 19		24 TO 28						09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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CS21101	Service Quality and Excellence		26 TO 01			27 TO 31						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21102	Strategies of Customer Service Management	29 TO 02			08 TO 12			15 TO 19		30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21103	Telephone skills and customer care					13 TO 17			19 TO 23			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21104	Telephone Techniques and Handling Difficult Callers	08 TO 12		11 TO 15			24 TO 28			02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21105	The Customer Complaint System: A Tool for Customer Service Improvement				08 TO 12			22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21106	The Customer Service & Public Relations Masterclass		19 TO 23						05 TO 09		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
CS21107	Working Safely with the Public - Dealing with Confrontation, Intimidation and Aggression		26 TO 01				03 TO 07					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

DATA MANAGEMENT AND BUSINESS INTELLIGENCE.

2024 TRAINING CALENDAR

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CODE	COURSE TITLE	DATES												COUNTRY	ONLINE
		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	
DMBIZ1001	Achieving CMM5 Data Integrity		26 TO 01			06 TO 08		01 TO 05		30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1002	Administering a SQL Database Infrastructure	29 TO 02			08 TO 12			19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1003	Administering Microsoft SQL Server 2014 Databases				08 TO 12		03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1004	Advanced Analytics	15 TO 19				27 TO 31		15 TO 19		09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1005	Advanced Data Analysis Techniques	29 TO 02			08 TO 12			15 TO 19			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1006	Advanced Finance Analytics			04 TO 08		13 TO 17				09 TO 13		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1007	Advanced M&E and Data Management for Health Programs	08 TO 12			22 TO 26				05 TO 09		21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1008	Advanced Statistical Analysis with SPSS		12 TO 16				10 TO 14					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1009	Analyzing and Visualizing Data using Microsoft Power BI			25 TO 28		20 TO 23		03 TO 07		23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1010	Analyzing Data with PowerBI (M20778)	22 TO 26			22 TO 26			22 TO 26			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1011	Applied Basic & Intermediate Statistics with SPSS			11 TO 15		20 TO 23			12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1012	Applied Data Analysis Masterclass: Visualization, Statistics and Advanced Programs	15 TO 19			08 TO 12		17 TO 21				14 TO 18		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1013	Artificial Intelligence (AI) Principles and Practices		12 TO 16			13 TO 17		29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1014	Artificial Intelligence (AI) Strategy for Business Professionals			04 TO 08			03 TO 07			02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1015	Basic & Intermediate Statistics with SPSS	15 TO 19				27 TO 31			05 TO 09				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1016	Basic Level Data Analytics Workshop			25 TO 28				22 TO 26			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1017	Big Data Analysis and Dashboard with Microsoft Excel for Business Analysts		12 TO 16		02 TO 05		10 TO 14			23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1018	Big Data Analytics for Supply Chain Optimization			18 TO 20		20 TO 23			19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1019	Big Data and Artificial Intelligence Principles and Practices	22 TO 26			22 TO 26			15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1020	Big Data and Data Analytics			04 TO 08			03 TO 07		12 TO 16		14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1021	Big Data for Maintenance Strategies	29 TO 02				13 TO 17		03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1022	Big Data on AWS				08 TO 12		17 TO 21				21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1023	Big Data Principles and Practices			25 TO 28				29 TO 02				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1024	Blockchain Masterclass	15 TO 19				20 TO 23				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1025	Building a Serverless Data Lake on AWS			11 TO 15		04 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1026	Business Analytics with Excel	29 TO 02					10 TO 14			02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE
DMBIZ1027	Business Analytics: Data and Decisions			11 TO 15		13 TO 17						07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1028	Business Case Writing		05 TO 09		08 TO 12			29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1029	Business Contracts & Service Level Agreements	15 TO 19			22 TO 26		17 TO 21			02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1030	Business Etiquette & Professional Conduct In The Workplace		19 TO 23			20 TO 23			27 TO 30			28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1031	Business Intelligence & Analytics for Finance Professionals	22 TO 26		25 TO 28				22 TO 26						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1032	Business Intelligence: Data Analysis and Reporting Techniques				08 TO 12		03 TO 07			23 TO 27		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1033	Business Negotiation Skills		05 TO 09			27 TO 31		03 TO 07			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1034	Business Process			25 TO 28			24 TO 28		12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1035	Business Process Analysis And Management		29 TO 02		08 TO 12			15 TO 19			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1036	Business Process Framework (eTOM)			04 TO 08		13 TO 17				09 TO 13		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1037	Data & Records Management	08 TO 12			22 TO 26				05 TO 09		21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1038	Data Analysis - Statistical Package for the Social Sciences (SPSS)		12 TO 16				10 TO 14					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1039	Data Analysis & Reporting in Excel			25 TO 28		20 TO 23		03 TO 07		23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1040	Data Analysis Fundamentals	22 TO 26			22 TO 26			22 TO 26			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1041	Data Analysis Methods and Techniques			11 TO 15					12 TO 16				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1042	Data and Health Indicators in Public Health Practice	15 TO 19			08 TO 12						14 TO 18		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1043	Data Collection and Management using CSPro Training Course		12 TO 16			13 TO 17		29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1044	Data Domain System Administration			04 TO 08			03 TO 07			02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1045	Data Governance, Protection and Compliance Management	15 TO 19				27 TO 31			05 TO 09				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1046	Data Management Advanced Skills			25 TO 28				22 TO 26			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1047	Data Management and Analysis for Qualitative Data using NVIVO		12 TO 16		02 TO 06		10 TO 14			23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1048	Data Management and Analysis using Excel			18 TO 20		20 TO 23			19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1049	Data Management and Statistical Analysis using Stata	22 TO 26			22 TO 26			15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1050	Data Management and Statistical Data Analysis using SPSS Course			04 TO 08			03 TO 07				14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1051	Data Management Essentials		29 TO 02			13 TO 17				02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1052	Data Management, Manipulation and Analysis Using Excel				08 TO 12						21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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DMBIZ1053	Data Mining and Management Strategies			25 TO 28				29 TO 02				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1054	Data Science for Business Intelligence	15 TO 19				20 TO 23				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1055	Data Science/Certificate in Data Science		12 TO 16				03 TO 07					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1056	Database Administration using SQL Server	15 TO 19				20 TO 23				23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1057	Database Design, Administration and Management Skills Using Microsoft Access			04 TO 08				01 TO 05			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1058	Database Management		26 TO 01				27 TO 31			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1059	Database Management using MS Access	08 TO 12			22 TO 26				12 TO 16				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1060	DB2 II for z/OS Application Performance and Tuning	22 TO 26		25 TO 28			03 TO 07				30 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1061	DB2 II for z/OS Application Programming		12 TO 16		02 TO 05				12 TO 16				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1062	DB2 II for z/OS System Administration			25 TO 28			17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1063	Db2 II.1 Quickstart for Experienced Relational DBAs	15 TO 19			08 TO 12					30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1064	DB2 Family Fundamentals		12 TO 16				03 TO 07		19 TO 23			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1065	DB2 SQL Workshop	08 TO 12		04 TO 08		13 TO 17		01 TO 05			30 TO 04		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1066	DB2 SQL Workshop for Experienced Users		12 TO 16		08 TO 12		03 TO 07		19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1067	Designing a Data Solution with Microsoft SQL Server 2014	15 TO 19		25 TO 28		27 TO 31		15 TO 19				28 TO 01	09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1068	Designing Business Intelligence Solutions with Microsoft SQL Server 2014		26 TO 01				17 TO 21		27 TO 30					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1069	Developing Microsoft SQL Server 2014 Databases	22 TO 26				13 TO 17		01 TO 05		30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1070	Developing SQL Data Models		19 TO 23		15 TO 19			29 TO 02				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1071	Developing SQL Databases	15 TO 19				20 TO 23				23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1072	Digital Energy and Optimization			04 TO 08				01 TO 05			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1073	Digital Transformation and Artificial Intelligence			26 TO 01			27 TO 31				30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1074	Digital Transformation Masterclass	08 TO 12			22 TO 26				12 TO 16				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1075	Digitization and File Management		26 TO 01					29 TO 02				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1076	DMFOI2: DMBaK and CDM Preparation: Data Management Fundamentals	22 TO 26					03 TO 07			30 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1077	Document Control and Records Management		12 TO 16		02 TO 05				12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1078	Effective Business Communication Techniques			25 TO 28		13 TO 17	17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1079	Effective Data Analysis Techniques	15 TO 09								30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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DMBIZ1080	Epidemiological Data Analysis Using Stata		19 TO 23				24 TO 28						09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1081	Essential SQL Server 2012 for Developers	08 TO 12				13 TO 17				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1082	Foundations of Data and Models: Regression Analytics				15 TO 19				19 TO 23				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1083	Fundamentals of IBM Watson Explorer Deep Analytics Edition oneWEX (V12.0.x)					13 TO 17					02 TO 06		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1084	Geographic Information Systems (GIS) Data Creation and Analysis		05 TO 09		15 TO 19				05 TO 09				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1085	Greenplum Architecture, Administration, and Implementation			11 TO 15			03 TO 07						04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1086	Human Resources Analytics		19 TO 23			27 TO 31		22 TO 26				07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1087	Hypothesis Testing Using SPSS	22 TO 26			15 TO 19				05 TO 09				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1088	IBM BigInsights Foundation			26 TO 01		27 TO 31							18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1089	IBM Cognos Analytics: Author Active Reports (v11.0)		29 TO 02		08 TO 12			15 TO 19			30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1090	IBM Cognos Analytics: Author Reports Advanced (v11.0.x)						13 TO 17			19 TO 23			25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1091	IBM Cognos Analytics: Author Reports Fundamentals (v11.0.x)	08 TO 12		11 TO 15				24 TO 28			02 TO 06		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1092	IBM Cognos Analytics: Author Reports with Multidimensional Data (v11.0)				08 TO 12			22 TO 26					18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1093	IBM Cognos Cube Designer: Design Dynamic Cubes (v11.0)	08 TO 12				27 TO 31							18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1094	IBM Cognos Framework Manager: Design Metadata Models (v11.0.x)		12 TO 16					17 TO 21				07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1095	IBM Cognos TMI: Design and Develop Models in Architect (v10.2)			26 TO 01		27 TO 31		01 TO 05					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1096	IBM Cybersecurity Analyst	08 TO 12			15 TO 19			15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1097	IBM Data Analyst			08 TO 12		06 TO 08					30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1098	IBM Data Analytics with Excel and R	15 TO 19		11 TO 15				29 TO 02				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1099	IBM Data Engineering				22 TO 26			22 TO 26		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1100	IBM Data Science		19 TO 23			20 TO 23						07 TO 11	02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1101	IBM InfoSphere Advanced DataStage - Parallel Framework v11.5	22 TO 26			02 TO 06			29 TO 02					25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1102	IBM InfoSphere Information Governance Catalog (v11.5.0.2): Building the Catalog Administering a SQL Database Infrastructure		19 TO 23					24 TO 28					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBIZ1103	IBM Planning Analytics: Design and Develop Models in Architect (v2.0)	08 TO 12			22 TO 26					05 TO 09			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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DMBI21104	IBM SPSS Statistics Essentials		12 TO 16				10 TO 14						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21105	Implementing a Data Warehouse with Microsoft SQL Server 2014			25 TO 28		20 TO 23					23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21106	Implementing a SQL Data Warehouse	22 TO 26			22 TO 26			22 TO 26					28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21107	Implementing Data Models and Reports with Microsoft SQL Server 2014			11 TO 15					12 TO 16				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21108	Info-Graphics : Data Analysis and Reporting Techniques	15 TO 19			08 TO 12		17 TO 21				14 TO 18			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21109	Infographics & Data Analytics for Reporting		12 TO 16			13 TO 17			29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21110	InfoSphere MDM Architecture v11			04 TO 08			03 TO 07				02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21111	Intermediate and Advanced Statistical Analysis Using IBM® SPSS Statistics	08 TO 12				27 TO 31				05 TO 09				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21112	Intermediate SPSS			25 TO 28				22 TO 26				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21113	Introduction to Automation with SPSS		12 TO 16				10 TO 14				23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21114	Introduction to Data Analysis			26 TO 01					15 TO 19				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21115	Introduction to Data Science	08 TO 12			15 TO 19									02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21116	Introduction to Database Design		19 TO 23			06 TO 08					30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21117	Introduction to Predictive Analytics with SPSS	15 TO 19		11 TO 15					29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21118	Introduction to R for Statistical Analysis				22 TO 26			22 TO 26		09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21119	Introduction to R Programming		19 TO 23			20 TO 23					07 TO 11			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21120	Introduction to SPSS for Data Analysis	22 TO 26			02 TO 06		10 TO 14		29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21121	Introduction to SQL Databases (MID985)		05 TO 09			13 TO 17					14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21122	Introduction to statistics & data analysis in public health	15 TO 19				13 TO 17				19 TO 23			04 TO 08	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21123	M Cognos Analytics: Architecture and Logging (v11.0)			26 TO 01					01 TO 05			30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21124	Machine Learning and Predictive Models	08 TO 12		11 TO 15			03 TO 07						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21125	Maintaining, Troubleshooting and Developing Solutions with Microsoft SQL Server 2016 Reporting Services		05 TO 09		29 TO 30			15 TO 19		09 TO 13		28 TO 01	09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21126	Managing Data Protection Compliance		19 TO 23				24 TO 28			16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21127	Mastering Business Data Collection, Analysis and Presentation	15 TO 19				13 TO 17			19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21128	Mastering Data Visualisation			26 TO 01					01 TO 05		30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21129	MCSA: SQL Server 2012/2014 Boot Camp	08 TO 12					03 TO 07						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

CODE	COURSE TITLE	DATES												COUNTRY		
		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE	
DMBI21130	MOD+DMOC: Provisioning SQL Databases				29 TO 30						09 TO 13			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21131	Monitoring and Evaluation for Agriculture and Rural Development	22 TO 26					24 TO 28					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21132	Monitoring and Evaluation for Health Programs			11 TO 15				29 TO 02					28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21133	Monitoring and Evaluation in Governance		05 TO 09		15 TO 19								04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21134	MS Excel Data Validation, Data Reconciliation and Payroll Reconciliation	22 TO 26					03 TO 07		12 TO 16						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21135	Open Data Management Techniques Training		26 TO 01			27 TO 31					07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21136	Oracle 10g DBA II				22 TO 26			15 TO 19						16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21137	Oracle 11g Database Administration I		19 TO 23			20 TO 23			12 TO 16				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21138	Oracle 11g Foundations: SQL & SQL Plus	22 TO 26					10 TO 14			16 TO 20				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21139	Oracle 11g PL/SQL Intermediate			18 TO 20					19 TO 23				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21140	Oracle 11g SQL & SQL*Plus Basics Express Introduction		05 TO 09				16 TO 20					14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21141	Oracle 11g: Administration II	08 TO 12			29 TO 30					02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21142	Oracle 11g: Programming with PL/SQL		05 TO 09				03 TO 07						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21143	Oracle 11g: Programming with SQL I and II	15 TO 19				27 TO 31				02 TO 06				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21144	Oracle 11g: Programming with SQL Intro		12 TO 16					01 TO 05			07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21145	Oracle 12c - SQL for Business and Data Analysts	19 TO 23				06 TO 08				23 TO 27					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21146	Oracle 12c Backup Recovery and Tuning		26 TO 01						12 TO 16				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21147	Oracle 12c Data Base Administration Express Introduction for Support Personnel						10 TO 14						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21148	Oracle 12c Database Administration I	29 TO 02						08 TO 12			21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21149	Oracle 12c Database Administration II			25 TO 28				05 TO 09						16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21150	Oracle 12c Database Backup and Recovery		26 TO 01				03 TO 07				14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21151	Oracle 12c Foundations: SQL & SQL*PLUS	15 TO 19								16 TO 20			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21152	Oracle 12c Non-Certification Data Base Administration			11 TO 15		13 TO 17		01 TO 05							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21153	Oracle 12c PL/SQL Advanced		05 TO 09				24 TO 28					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21154	Oracle 12c PL/SQL Introduction	08 TO 12						29 TO 02					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21155	Oracle 12c Security Administration				22 TO 26		10 TO 14				07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21156	Oracle 12c SQL & PL/SQLPLUS Express Introduction		05 TO 09						05 TO 09					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE
DMBI21157	Oracle 12c SQL & SQLPLUS Express Introduction			04 TO 08						16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21158	Oracle 12c SQL Tuning for Developers	15 TO 19				27 TO 31						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21159	Oracle 12c Troubleshooting and Maintenance for Administrators			25 TO 28				12 TO 16		21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21160	Oracle 12c: New Features for Administrators	29 TO 02					24 TO 28				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21161	Oracle Database 11g		12 TO 16							02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21162	Oracle Database 11g: RAC Administration	08 TO 12				13 TO 17		01 TO 05			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21163	Oracle Database 12c		26 TO 01							23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21164	Oracle Database 12c Administration Ed 2	15 TO 19					17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21165	Oracle Database 12c Backup and Recovery				22 TO 26			19 TO 23					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21166	Oracle Database 12c Install and Upgrade		26 TO 01				03 TO 07				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21167	Oracle Database 12c Introduction to SQL	08 TO 12				27 TO 31					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21168	Oracle Database 12c Performance Tuning		05 TO 09					15 TO 19		09 TO 13		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21169	Oracle Database 12c: RAC Administration		05 TO 09				03 TO 07					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21170	Oracle Foundation: Relational Database Design	15 TO 19				27 TO 31				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21171	Oracle11g Admini				08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21172	Oracle12c PL/SQL Foundations		26 TO 01				17 TO 21			09 TO 13		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21173	Overview of IBM Cognos Analytics (v11.0)	08 TO 12			22 TO 26			01 TO 05					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21174	Performance, Tuning, and Optimizing SQL Databases		19 TO 23			27 TO 31			05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21175	Power BI Fundamentals for End Users-2016			18 TO 20			10 TO 14			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21176	PowerBI Training course	22 TO 26			08 TO 12			15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21177	Practical Econometrics for Managerial Decision Making	15 TO 19			15 TO 19								02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21178	Professional Business System Analyst		12 TO 16					29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21179	Project Monitoring and Evaluation with Data Management and Analysis			11 TO 15						02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21180	Project Performance Evaluation	08 TO 12							19 TO 23				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21181	Provisioning SQL Databases		26 TO 01				03 TO 07				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21182	Qualitative Data Management and Analysis using Atlas.ti	15 TO 19			08 TO 12				05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
DMBI21183	Qualitative Research Design and Methods for Public Health Specialization		19 TO 23					15 TO 19		09 TO 13		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE
DMBI21184	Quantitative Data Management and Analysis with R course	22 TO 26		25 TO 28			03 TO 07				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21185	Quantitative Data Management and Analysis with SPSS	15 TO 19				27 TO 31		29 TO 02	02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21186	Querying Data with Transact-SQL		19 TO 23		02 TO 05			05 TO 09					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21187	Querying Microsoft SQL Server 2014	22 TO 26				13 TO 17		29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21188	Research Design, Data Management and Statistical Analysis using SPSS	08 TO 12		18 TO 20				15 TO 19		30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21189	Research Design, Data Management and Statistical Analysis using Stata		29 TO 02				03 TO 07	15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21190	Research Methodology & Report Writing				15 TO 19			29 TO 02			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21191	Research Methods, Data Analysis, and Reporting	22 TO 26			22 TO 26			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21192	Results-Based Monitoring and Evaluation		29 TO 02		29 TO 30		17 TO 21		19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21193	Securing Databases (118700)		19 TO 23							02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21194	Securing Oracle Databases (118710)	22 TO 26		04 TO 08		20 TO 23		22 TO 26			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21195	SPSS Essentials			18 TO 20						23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21196	SPSS- Data Analysis and Reporting		05 TO 09		08 TO 12		03 TO 07		05 TO 09			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21197	SPSS- Data Management & Statistical Analysis	08 TO 12		18 TO 20		20 TO 23				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21198	SPSS- Data Management, Forecasting and Statistical Analysis		12 TO 16		08 TO 12			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21199	SQL Server 2008 for Administration	08 TO 12		18 TO 20			03 TO 07			30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21200	SQL Server Performance Tuning and Optimization		05 TO 09		08 TO 12				05 TO 09			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21201	Statistical Analysis Using IBM SPSS Statistics	19 TO 23		22 TO 26			01 TO 05			07 TO 11		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21202	Statistical Data Analysis using R		12 TO 16			27 TO 31		22 TO 26					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21203	Survival Analysis in R for Public Health		26 TO 01				10 TO 14				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21204	Ultimate IT Skills Collection	22 TO 26				13 TO 17		01 TO 05		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21205	Understanding the Emerging Blockchain Business Model		19 TO 23		29 TO 30				27 TO 30		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21206	Updating your Database and Business Intelligence Skills to SQL Server 2012	15 TO 19		11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21207	Updating Your Skills to SQL Server 2016		12 TO 16		22 TO 26			15 TO 19		23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21208	Using Big Data for Road Network		26 TO 01					24 TO 28			28 TO 01		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
DMBI21209	Writing Queries Using Microsoft SQL Server 2008 Transact-SQL		12 TO 16			13 TO 17					21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

HEALTH, SAFETY AND ENVIRONMENT.

2024 TRAINING CALENDAR

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CODE	COURSE TITLE	DATES												COUNTRY	
		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE
HSECM21001	Accident and Injury Prevention for Petroleum Workers	08 TO 12		18 TO 20			03 TO 07				30 TO 04		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21002	Adapting Strategy In a Crisis		12 TO 16			20 TO 23		08 TO 12			23 TO 27		11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21003	Advanced Accident Investigation & Reporting				02 TO 05		24 TO 28		12 TO 16				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21004	Advanced Business Resilience	22 TO 26		04 TO 08		20 TO 23					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21005	Advanced Course of Medical Laboratory		05 TO 09		22 TO 26		18 TO 21		27 TO 30				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21006	Advanced Health & Safety Management			26 TO 01		13 TO 17		15 TO 19		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21007	Advanced Incident & Accident Investigation	15 TO 19					03 TO 07		12 TO 16				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21008	Advanced Occupational Health and Safety		19 TO 23		22 TO 26			01 TO 05			07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21009	Advanced Performance Improvement In Healthcare			25 TO 28		27 TO 31		15 TO 19		23 TO 27			18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21010	Advanced Process HAZOP Training		29 TO 02		29 TO 30		17 TO 21		19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	NO
HSECM21011	Advanced Process Risk Assessment & Risk Management		19 TO 23		08 TO 12					02 TO 06			04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21012	Advanced Risk and Incident Analysis	22 TO 26				20 TO 23		22 TO 26			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21013	Advanced Risk Assessment Techniques			18 TO 20		13 TO 17		01 TO 05		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21014	Alarm Management		05 TO 09				03 TO 07		05 TO 09				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21015	An Introduction to Epidemiology and Medical Statistics	08 TO 12		18 TO 20		20 TO 23				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21016	Aviation Safety Management		12 TO 16		08 TO 12			22 TO 26					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21017	Basic Electrical Safety Training	08 TO 12		18 TO 20			03 TO 07			30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21018	Basic Fire Fighting (Using Fire Extinguisher)		05 TO 09		08 TO 12				05 TO 09				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21019	Basic Fire Fighting Course	19 TO 23		22 TO 26			01 TO 05			07 TO 11			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21020	Basic First Aid		12 TO 16			27 TO 31		22 TO 26					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21021	Behavior Based Safety			26 TO 01			10 TO 14		12 TO 16		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21022	Best Practices for Hospital Management	22 TO 26				13 TO 17		01 TO 05		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21023	Best Practices for Optimizing Warehouse Safety		19 TO 23		29 TO 30				27 TO 30		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21024	Best Practices in Laboratory Management	15 TO 19		11 TO 15			03 TO 07						04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21025	Biotechnology Basics Training		12 TO 16		22 TO 26			15 TO 19		23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21026	Biotechnology for the Non-Biotechnologist			04 TO 08			17 TO 21		27 TO 30				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21027	Boost your Emotional Intelligence During COVID-19 Pandemic -Managing your Emotional Stress Effectively	08 TO 12				13 TO 17		22 TO 26		02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING		
HSECM21028	Business Continuity and Crisis Management during Pandemic Threats		05 TO 09		22 TO 26				05 TO 09			21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21029	Business Continuity Management: Standards, Plans and Systems	15 TO 19		11 TO 15			03 TO 07						04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	NO	
HSECM21030	Certified Healthcare Facility Manager(CHFM)		19 TO 23		02 TO 05			22 TO 26				07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21031	Certified Professional in Healthcare Quality	22 TO 26					24 TO 28		05 TO 09	09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21032	Chemical Handling			26 TO 01			10 TO 14		12 TO 16			18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21033	Cleaning and Sanitation		29 TO 02			13 TO 17		15 TO 19			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21034	Community Policing and Neighborhood Safety			25 TO 28			17 TO 21		27 TO 30					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21035	Compliantly Managing Hazardous Substances in your Organisation	22 TO 26			22 TO 26			22 TO 26					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21036	Conducting Effective Health & Safety Audits			08 TO 12			17 TO 21			09 TO 13			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21037	Conducting Investigations and Accident Reporting		12 TO 16			13 TO 17			19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21038	Conducting Security Surveys and Assessments	08 TO 12			15 TO 19			15 TO 19							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21039	Confidentiality & Privacy Law for Health Providers			08 TO 12			24 TO 28			30 TO 04			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21040	Construction HSE Hazards	15 TO 19					27 TO 31		27 TO 30			18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21041	Construction Quality Control On Site			26 TO 01			10 TO 14			09 TO 13			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21042	Contractor Safety Management		19 TO 23			06 TO 08			05 TO 09		07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21043	Counseling Skills				02 TO 05		03 TO 07			16 TO 20		25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21044	COVID-19 / Coronavirus Compliance Officer – General Workplace Health and Safety	29 TO 02				27 TO 31		15 TO 19			21 TO 25		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21045	COVID-19 Workplace Health, Safety & Compliance			08 TO 12			17 TO 21			16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21046	COVID-19 Workplace Preparedness Health and Safety Course		05 TO 09				24 TO 28		19 TO 23			04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21047	Crisis Management	22 TO 26			08 TO 12						30 TO 04		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21048	Crisis Management and Contingency Plan			11 TO 15		13 TO 17		15 TO 19				18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21049	Crisis Management and Emergency Response Measures	29 TO 02			15 TO 19		03 TO 07			16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21050	Crisis Management Professional		19 TO 23			20 TO 23		22 TO 26					02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21051	Crowd Control Management	15 TO 19		11 TO 15			18 TO 20		27 TO 30		07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21052	Data and Health Indicators in Public Health Practice				22 TO 26			15 TO 19		09 TO 13			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21053	Dealing with Workplace Pressure & Stress		19 TO 23			20 TO 23			05 TO 09			25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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HSECM21054	Developing and Sustaining an Effective Safety Culture	22 TO 26					10 TO 14				16 TO 20		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21055	Developing Clinical Governance Frameworks			18 TO 20		13 TO 17			19 TO 23				11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21056	Diploma in Occupational Safety and Health in Hospitals and Health Centers		05 TO 09		02 TO 05		16 TO 20					14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21057	Directors Duties and Liabilities under the New Health & Safety Act	08 TO 12			29 TO 30			03 TO 07		02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21058	Disease Clusters		05 TO 09				03 TO 07		27 TO 30				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21059	Elder Law for the Health Sector	15 TO 19				27 TO 31				09 TO 13			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21060	Emergency First Aid in the workplace		26 TO 01					22 TO 26				07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21061	Emergency Response Planning: Crisis Management for Hazardous Environments	15 TO 19			02 TO 05		03 TO 07		12 TO 16	16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21062	Employee Wellbeing & Resilience		19 TO 23										18 TO 22	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21063	Energy Optimisation of Oil Refineries		26 TO 01			13 TO 17		15 TO 19			30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21064	Environment, Health & Safety Risk Management	29 TO 02		11 TO 15					05 TO 09				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21065	Environmental Impact Assessment Management				02 TO 05		03 TO 07			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21066	Environmental Monitoring and Modelling		19 TO 23			20 TO 23		22 TO 26					18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21067	Epidemics - the Dynamics of Infectious Diseases	15 TO 19			08 TO 12		24 TO 28		19 TO 23			07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21068	Essential epidemiologic tools for public health practice			11 TO 15				15 TO 19		02 TO 06			04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21069	Executive Health Innovation Management Programme		05 TO 09		02 TO 05		10 TO 14				14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21070	First Aid for Sport Injuries	22 TO 26				20 TO 23		15 TO 19			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21071	First Aid Training		26 TO 01			13 TO 17		01 TO 05			30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21072	First Aid Training For Rangers	08 TO 12					03 TO 07		27 TO 30				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21073	Fleet Management Safety Management Training		19 TO 23		02 TO 05		01 TO 05					21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21074	Food Defense - Intentional Adulteration			08 TO 12				15 TO 19		09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21075	Food Hygiene	29 TO 02		11 TO 15					05 TO 09		07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21076	Hazard Analysis Critical Control Point (HACCP) Awareness Training Course		05 TO 09		08 TO 12		24 TO 28			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21077	Hazard Identification & Risk Assessment (HIRA)					13 TO 17		22 TO 26		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21078	Hazardous Waste Management	15 TO 19		08 TO 12					05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HSECM21079	Hazardous Waste Management and Disposal		19 TO 23		08 TO 12		03 TO 07						04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	

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HSECM21080	Hazardous Waste Management and Pollution	22 TO 26		25 TO 28				22 TO 26		16 TO 20	07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21081	Health & Safety Compliance		05 TO 09						05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21082	Health & Safety Officer Training (Also includes Basic First Aid)	08 TO 12			08 TO 12		24 TO 28						18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21083	Health and Safety for Facilities Managers			11 TO 15		20 TO 23		15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21084	Health and Safety in the Workplace		19 TO 23						05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21085	Health and Safety Officer				29 TO 30		03 TO 07	29 TO 02				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21086	Health and Safety Representatives Training	15 TO 19		08 TO 12		13 TO 17						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21087	Health and Safety Update Audit Training		05 TO 09					22 TO 26		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21088	Health and Safety Update Training	22 TO 26			29 TO 30		10 TO 14		12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21089	Health Centre Administration and Management		26 TO 01						27 TO 30		14 TO 18		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21090	Health policy formulation and planning	08 TO 12				20 TO 23		15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21091	Health, Safety & Environment in Engineering Projects		19 TO 23			27 TO 31			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21092	Healthcare and Clinical Supervision	22 TO 26			29 TO 30		03 TO 07		19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21093	Healthcare and Hospital Operations Management			11 TO 15				15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21094	Healthcare Financial Management	15 TO 19				13 TO 17			12 TO 16		14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21095	Healthcare Hazard Control and Safety Management		05 TO 09				01 TO 05			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21096	Healthcare Law for Non Lawyers	22 TO 26			29 TO 30						21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21097	Healthcare Management MasterClass			11 TO 15				29 TO 02				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21098	Healthcare outcomes management and quality improvement		19 TO 23			20 TO 23				30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21099	Healthcare Strategic Management Skills	08 TO 12			29 TO 30				05 TO 09			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21100	Healthcare Supervisor Advanced Training			08 TO 12			10 TO 14	22 TO 26		02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21101	Hospital Management and Administration		12 TO 16			13 TO 17				02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21102	Hydrocarbon Loss Reduction	22 TO 26		25 TO 28			01 TO 05				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21103	Implementation of Quality, Environmental and Health & Safety Management Systems		05 TO 09			27 TO 31			19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21104	Implementing Effective Health Audits	15 TO 19			29 TO 30		03 TO 07						16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21105	Infection prevention in nursing homes		26 TO 01						05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21106	Information Systems Management in Healthcare	29 TO 02				27 TO 31		15 TO 19		28 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21107	Injury and Illness Prevention Program (IIPP)			08 TO 12					19 TO 23				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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HSECM21108	Inspection and reporting skills		05 TO 09		15 TO 19		01 TO 05	01 TO 05				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21109	Integrated Quality Management Systems (QMS) and Implementing Hazardous Waste Concepts	08 TO 12								12 TO 16			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21110	Intelligent Transportation System			11 TO 15		13 TO 17					30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21111	Intermediate Electrical Safety Training		12 TO 16		15 TO 19			22 TO 26					02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21112	Internal Auditing for Food Safety	29 TO 02		08 TO 12			03 TO 07				30 TO 04		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21113	International Health Management diploma				29 TO 30		01 TO 05		19 TO 23				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21114	Introduction to Operational Risk Management HAZOP		26 TO 01			27 TO 31		15 TO 19				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21115	Introduction to Renewable Energy Dynamic Analysis of Renewable Energy	15 TO 19								05 TO 09	02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21116	Introduction to safety in construction		05 TO 09		15 TO 19		10 TO 14						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21117	Introduction to statistics & data analysis in public health			08 TO 12					19 TO 23			07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21118	IOSH Mental Health First Aid at Work	29 TO 02				13 TO 17		05 TO 09		21 TO 25			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21119	ISO 14971:2019 Risk Management for Medical Devices			11 TO 15			18 TO 20		09 TO 13		04 TO 08		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21120	ISO 22000 food safety management		05 TO 09		15 TO 19						07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21121	ISO 50001: Energy Management Systems	08 TO 12					03 TO 07	05 TO 09					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21122	Laboratory Testing and Management			08 TO 12	29 TO 30			22 TO 26				18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21123	Laboratory Testing and Management Training		12 TO 16			27 TO 31				30 TO 04			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21124	Layers of Protection Analysis (LOPA)	29 TO 02		25 TO 28			24 TO 28					25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21125	Leadership, Culture and Collaboration in Health & Safety		05 TO 09		15 TO 19				02 TO 06				02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21126	Lean Sigma Performance Improvement in Healthcare	08 TO 12					10 TO 14		27 TO 30			18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21127	Legal and Ethical Aspects of Healthcare		26 TO 01			20 TO 23		05 TO 09		07 TO 11			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21128	Management of HIV/AIDS at the workplace	15 TO 19			22 TO 26							07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21129	Managing Health and Safety in The Workplace		05 TO 09				01 TO 05	22 TO 26					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21130	Managing People Change and Engagement in the Post Covid-19 Workplace	22 TO 26		08 TO 12		27 TO 31			19 TO 23	02 TO 06				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21131	Managing Security Risks in the Oil and Gas Industry		12 TO 16					01 TO 05					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21132	Marine Safety	29 TO 02			15 TO 19		18 TO 20		19 TO 23			07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21133	Medical Confidentiality: Ethical Practices and Legal Compliance			11 TO 15				15 TO 19		23 TO 27			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21134	Medical Laboratory Technician Training	29 TO 02				13 TO 17			27 TO 30			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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HSECM21135	Mini MBA for HSE Professionals		05 TO 09		22 TO 26			01 TO 05		02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21136	Modern Chemical Laboratory						10 TO 14		19 TO 23		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21137	Nursery and Child Care Management	15 TO 19		25 TO 28				01 TO 05		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21138	Occupational First Aid Level 1	08 TO 12				27 TO 31			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21139	Occupational First Aid Level 2		05 TO 09		15 TO 19		18 TO 20			16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21140	Occupational First Aid Level 3	22 TO 26						01 TO 05		02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21141	Occupational Health and Safety		26 TO 01			20 TO 23			27 TO 30		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21142	Occupational Health and Safety for Artisans	08 TO 12					18 TO 20					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21143	Occupational Health and Safety Management and First Aid				22 TO 26			15 TO 19		23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21144	Occupational Health and Safety Skills	29 TO 02		08 TO 12			24 TO 28					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21145	Offshore Health & Safety for Oil & Gas		05 TO 09			27 TO 31		22 TO 26		02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21146	Offshore Safety & Risk Management Systems				22 TO 26				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21147	Oil Refinery & Petrochemical Industry Wastewater Treatment	15 TO 19		25 TO 28			18 TO 20		12 TO 16		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21148	OSHA – Occupational Safety and Health Administration Standards		12 TO 16			20 TO 23				02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21149	OSHA Training: Occupational Safety & Health Administration Standards	22 TO 26		11 TO 15			01 TO 05		19 TO 23		07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21150	OSHA Workplace Safety	15 TO 19			22 TO 26			01 TO 05		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21151	Outbreaks and Epidemics		05 TO 09					29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21152	Patient Safety Frameworks	08 TO 12		08 TO 12		27 TO 31				02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21153	Performance Improvement in Healthcare				22 TO 26		24 TO 28		05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21154	Pre-Startup Audit: Evaluating, Determining and Implementing Effective Risk Control Measures		26 TO 01					15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21155	Process Risk Assessment & Risk Management	29 TO 02					18 TO 20		19 TO 23				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21156	Process Safety Management		12 TO 16		22 TO 26			01 TO 05			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21157	Qualitative Research Design and Methods for Public Health Specialization	15 TO 19		11 TO 15		27 TO 31				23 TO 27		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21158	Quality Assurance and Management System	15 TO 19		25 TO 28		13 TO 17		22 TO 26		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21159	Quality Management Professional for Healthcare		26 TO 01		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21160	Radiation Safety	08 TO 12		11 TO 15			03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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HSECM21161	Radiation Safety - Safely Working with Radioactive Materials		05 TO 09		29 TO 30			22 TO 26				07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21162	Regulatory and Related Activities through the Device Lifecycle		19 TO 23			20 TO 23				12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21163	Risk Analysis and Risk Management in Process Safety	22 TO 26					10 TO 14				16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21164	Risk Assessment within Production Operations			18 TO 20		13 TO 17				19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21165	Risk Assessments, Method Statements and Quality Plans		05 TO 09				16 TO 20				14 TO 18			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21166	Risk Based Process Safety Management (RBPS)	08 TO 12			29 TO 30			03 TO 07			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21167	Risk disaster management		05 TO 09				03 TO 07			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21168	Risk-Based Process Safety (RBPS)	15 TO 19				27 TO 31					02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21169	Road Safety Auditor Team Leader		12 TO 16		06 TO 12			01 TO 05				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21170	Road Safety Audits & Inspections	19 TO 23				06 TO 08					23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21171	Road Safety Leadership and Management			18 TO 20			18 TO 20					07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21172	Root Cause Analysis using Tripod Beta Method Incident Investigation and Analysis	22 TO 26			22 TO 26		10 TO 14						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21173	Safe Warehousing - Warehouse Safety, Policies & Procedures			11 TO 15		13 TO 17		22 TO 26		23 TO 27					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21174	Safety and Hygiene Handling of Cleaning Materials	08 TO 12						08 TO 12		02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21175	Safety And Security Begins at The Front Desk			25 TO 28			03 TO 07						02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21176	Safety and Security Management		05 TO 09			27 TO 31						28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21177	Safety at the workplace	15 TO 19		04 TO 08				15 TO 19							Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21178	Safety Audit & Site Inspection				13 TO 17					16 TO 20			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21179	Safety awareness of high-pressure water jetting equipment	22 TO 26					03 TO 07		12 TO 16				09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21180	Safety Compliance & Site Inspection			25 TO 28				29 TO 02			14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21181	Safety in Process Equipment Design & Operation	08 TO 12						01 TO 05				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21182	Safety Management Systems (SMS) for Non-Safety Managers		19 TO 23		22 TO 26		24 TO 28				09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21183	Safety Technology & Risk Management			04 TO 08					29 TO 02				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21184	Security Management, Planning and Asset Protection with Integrated Security Solutions	22 TO 26				27 TO 31					02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HSECM21185	Shipboard Safety: Communications and On-Board Interactions							01 TO 05				21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	
HSECM21186	Solid Waste Disposal & Management for Local Authorities			11 TO 15		13 TO 17			19 TO 23					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21187	Solid waste management	29 TO 02									23 TO 27			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21188	Strategic planning in healthcare organizations				22 TO 26		10 TO 14						04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21189	Survival Analysis in R for Public Health			25 TO 28							02 TO 06		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21190	Sustainable Urban Development		19 TO 23		15 TO 19			29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21191	Task Risk Assessment: Modern Proactive Approach to Incident Prevention					27 TO 31					07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21192	The Complete Course of Microbiology	22 TO 26		04 TO 08			24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21193	The Complete Course on Health Policy	29 TO 02			15 TO 19			29 TO 02					18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21194	Traffic Accident Investigation		05 TO 09			13 TO 17		08 TO 12		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21195	Traffic Impact Analysis	22 TO 26		25 TO 28							21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21196	Transportation of Dangerous Goods					13 TO 17		01 TO 05		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21197	Transportation of Hazardous Substances		26 TO 01			27 TO 31						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21198	Turning Safe Actions into Subconscious Habits	15 TO 19								02 TO 06			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21199	Waste Collection and Sorting			04 TO 08			10 TO 14					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21200	Waste Management & Sustainability		05 TO 09		15 TO 19		24 TO 28				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21201	Waste Management: A Modern and Sustainable Approach			11 TO 15				29 TO 02					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21202	Water Resource Management	22 TO 26					03 TO 07		12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21203	Water Sanitation and Hygiene (WASH)		26 TO 01			27 TO 31					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21204	Workplace Health and Safety				22 TO 26			15 TO 19					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21205	Workplace Health And Safety audit	29 TO 02						29 TO 02					18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HSECM21206	Workplace Health and Safety Training (Legislation)			04 TO 08		13 TO 17						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

HUMAN RESOURCE MANAGEMENT AND TRAINING.

2024 TRAINING CALENDAR

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING		
HRMT21001	Achieving Targets Through Performance Dialogue	15 TO 19				27 TO 31		29 TO 02					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21002	Advance Selection, Interviewing & Recruitment skills			04 TO 08			10 TO 14					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21003	Advanced Employee Relations Training	22 TO 26				13 TO 17			05 TO 09				02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21004	Advanced Interviewing Techniques for Managers and Employers		05 TO 09		15 TO 19						16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21005	Advanced Payroll Mastery: A Comprehensive Guide to Payroll Management		19 TO 23				03 TO 07						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21006	Advanced Selection, Interviewing & Recruitment Skills	08 TO 12			22 TO 26			12 TO 16							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21007	Advanced Selection, Interviewing and Recruitment		26 TO 01				24 TO 28					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21008	Advanced Train the Trainer			11 TO 15		13 TO 17				02 TO 06			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21009	Advancing Performance by S.M.A.R.T. Targets Setting & Appraisal Processes - (Employee Performance Assurance Training)	29 TO 02						01 TO 05				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21010	Advancing Performance Through Targets Setting & Appraisal Processes - Employee Performance Assurance Training				22 TO 26					23 TO 27			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21011	Alternative Dispute Resolution - Dispute Management and Negotiation Skills		12 TO 16				17 TO 21					14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21012	Alternative Dispute Resolution (ADR), Legal Mediation and Arbitration	15 TO 19			15 TO 19			19 TO 23					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21013	An Introduction to Human Resources			25 TO 28			03 TO 07				07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21014	Analysis of Social Phenomena	22 TO 26			15 TO 19	27 TO 31			05 TO 09						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21015	Arbitration and Dispute Resolution			04 TO 08				15 TO 19		09 TO 13		25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21016	Arbitration: Your Winning Strategy for disputes	08 TO 12			22 TO 26							02 TO 06			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21017	Area and Regional Managers Business Development		26 TO 01					29 TO 02				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21018	Assessor Training	15 TO 19				13 TO 17				02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21019	Basics of Human Resources Management		05 TO 09					08 TO 12				04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21020	Blockchain and other Emerging Technologies				15 TO 19		24 TO 28			16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21021	Building And Managing High Performance Teams Skills	22 TO 26		25 TO 28					19 TO 23			11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21022	Building Customer Focused Teams: Improving The Customer Experience		19 TO 23			27 TO 31					14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21023	Business Performance Management - Control Frameworks and Dashboards	29 TO 02						01 TO 05					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21024	Business Transformation		26 TO 01					29 TO 02				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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HRMT21025	Career Development and Succession Planning						10 TO 14		19 TO 23			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21026	Career Development and Succession Planning training	29 TO 02			22 TO 26					23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21027	Certified Human Resource Professional	08 TO 12						01 TO 05				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21028	Certified Training and Development Professional		26 TO 01				03 TO 07		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21029	Chairing & Conducting Effective Disciplinary Hearings		05 TO 09			27 TO 31					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21030	Chairing Disciplinary Hearings and Enquiries			04 TO 08				08 TO 12		16 TO 20		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21031	Chairing the Disciplinary Hearings Process	15 TO 19					10 TO 14				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21032	Change Management for HR (CMHR)		19 TO 23							23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21033	Change Management For Leaders	29 TO 02				13 TO 17		15 TO 19						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21034	Coaching And Mentoring Skills For Managers And Supervisors	08 TO 12							19 TO 23		28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21035	Coaching, Mentoring & Career Development for Success		05 TO 09					29 TO 02					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21036	Collective Bargaining: Legal & Practical Update		12 TO 16		22 TO 26		24 TO 28					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21037	Communicating & Negotiating with Unions	22 TO 26					03 TO 07		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21038	Compensation and Benefits Management		26 TO 01					15 TO 19				09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21039	Compensation and Benefits Professional		19 TO 23					08 TO 12		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21040	Compensation and Benefits Strategy Masterclass	15 TO 19				13 TO 17						02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21041	Compensation, Benefit Administration & Reward Management			04 TO 08					12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21042	Competence Profiling in Organisations	29 TO 02					10 TO 14					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21043	Competencies - Design, Development and Implementation		26 TO 01					08 TO 12			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21044	Competencies In Human Resources Management Basic Human Resources Management				15 TO 19				05 TO 09			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21045	Competencies: Design, Development and Implementation	08 TO 12					03 TO 07				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21046	Competency Based HR		26 TO 01							16 TO 20		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21047	Competency Development and Implementation	29 TO 02			27 TO 31			01 TO 05						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21048	Competency Profiling in Organizations		19 TO 23				24 TO 28				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21049	Competency Training For Business Development Executives			25 TO 28				29 TO 02				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21050	Competency-Based Management				22 TO 26		10 TO 14				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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HRMT21051	Competency-Based Management Training		05 TO 09						05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21052	Conducting an effective Skills Audit Course	29 TO 02				27 TO 31				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21053	Conducting Effective Disciplinary Hearings and Grievance Handling	15 TO 19		11 TO 15			03 TO 07					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21054	Conducting Inquiry proceeding and performance evaluation reports			25 TO 28				12 TO 16		21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21055	Conducting Investigations & Interviews		19 TO 23			24 TO 28				28 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21056	Confidential Information and Intellectual Property	08 TO 12			22 TO 26				02 TO 06				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21057	Conflict in the Workplace and Change Management: HR's Role			25 TO 28			01 TO 05			21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21058	Continuous Employee Development and Empowerment		12 TO 16			13 TO 17			23 TO 27				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21059	Corporate & Employee Best Practices	29 TO 02					17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21060	Counselling skills				15 TO 19			19 TO 23					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21061	COVID 19 Impact on HR	15 TO 19					03 TO 07				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21062	Creative Thinking for HR		26 TO 01						05 TO 09		28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21063	Crisis Management Leadership						15 TO 19		09 TO 13		25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21064	Cultural Diversity & Inclusion At The Workplace			04 TO 08		27 TO 31							02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21065	Data Governance, Privacy with General Data Protection Regulation (GDPR) Masterclass	08 TO 12						29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21066	Dealing with difficult & different personalities		26 TO 01						02 TO 06				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21067	Designing & Implementing Competency Frameworks		05 TO 09				08 TO 12					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21068	Designing & Implementing Competency Frameworks & Assessment Tools	29 TO 02				24 TO 28			16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21069	Designing and Implementing a Performance Management System				22 TO 26			19 TO 23			11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21070	Designing Human Resource Policies		26 TO 01				03 TO 07				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21071	Developing and implementing Effective Job Evaluation and Grade Structures	08 TO 12				13 TO 17		01 TO 05					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21072	Developing and Managing Effective HR Policies and Procedures Skills			25 TO 28				29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21073	Developing Resilience and Mental Toughness	29 TO 02					10 TO 14			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21074	Development And Implementing A Corporate Social Responsibility (Csr) Framework			04 TO 08				29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21075	Digital Transformation In HR		05 TO 09		15 TO 19				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	

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HRMT21076	Disciplinary Hearing (Investigation, Initiating And Chairing)	29 TO 02					24 TO 28						02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21077	Disciplinary Hearing and Grievance Handling Procedures		26 TO 01								09 TO 13		04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21078	Disciplinary Hearing and Grievance Management	22 TO 26		11 TO 15							23 TO 27			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21079	Disciplinary Procedure/Conducting Disciplinary Hearing				15 TO 19			29 TO 02					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21080	Disruptive Innovation		26 TO 01			27 TO 31					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21081	Diversity and Inclusion in the Workplace		12 TO 16					01 TO 05					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21082	Diversity awareness in workplace			25 TO 28				15 TO 19					11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21083	e-HR: Modern Trends and Applications	22 TO 26			15 TO 19						16 TO 20			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21084	e-Procurement: Developing, Implementing and Managing the Complete Process				22 TO 26		03 TO 07						02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21085	Effective Appraisals and Performance Management Training		26 TO 01								02 TO 06		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21086	Effective Counselling Skills	15 TO 19							19 TO 23				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21087	Effective Disciplinary Hearings		12 TO 16				10 TO 14				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21088	Effective Disciplinary Hearings as Per Public Service Act 13 Of 1995 Workshop			04 TO 08		13 TO 17		08 TO 12						Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21089	Effective Disciplinary Hearings Course for Initiates, Chairpersons, & Shop Stewards	29 TO 02						29 TO 02				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21090	Effective Disciplinary Hearings for Chairpersons		05 TO 09		22 TO 26		03 TO 07							Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21091	Effective Disciplinary Hearings for Initiates			25 TO 28							16 TO 20		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21092	Effective Disciplinary Hearings for Shop Stewards	15 TO 19				27 TO 31						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21093	Effective Handling of Sexual Harassment in the Workplace							01 TO 05					11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21094	Effective HR Administration Skills	08 TO 12									14 TO 18		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21095	Effective HR Metrics and Analytics Training			11 TO 15		13 TO 17					16 TO 20			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21096	Effective Human Resource management		05 TO 09				24 TO 28		12 TO 16			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21097	Effective Interview Skills For Managers				22 TO 26					02 TO 06			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21098	Effective Job Evaluation & Analysis					13 TO 17		29 TO 02			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21099	Effective Performance Management Training		26 TO 01				10 TO 14			16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21100	Effective Performance Review	29 TO 02			15 TO 19							28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21101	Effectively Managing Restructuring & Redundancies						03 TO 07			09 TO 13		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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HRMT2102	Efficiency Management Procedures, Reporting & Implementation		26 TO 01					29 TO 02					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2103	Electronic Human Resources Management (eHRM)		19 TO 23		22 TO 26							28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2104	Emotional Intelligence For Managers (Nip)						10 TO 14		19 TO 23				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2105	Emotional Intelligence in the Workplace	22 TO 26		25 TO 28								21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2106	Employee Engagement and Retention					13 TO 17		01 TO 05		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2107	Employee Engagement: Strategy and Practices		26 TO 01			27 TO 31						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2108	Employee On-Boarding: Induction and Job Orientation Techniques	15 TO 19								02 TO 06			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2109	Employee Relations and Engagement			04 TO 08			10 TO 14					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2110	Employee Relations Professional		05 TO 09		15 TO 19		24 TO 28					28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2111	Employee Relations: Motivation, Grievances and Discipline			11 TO 15				29 TO 02					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2112	Employee Relations: Roles and Responsibilities	29 TO 02				27 TO 31						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2113	Employee Relationship Specialist	08 TO 12						01 TO 05				14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2114	Employment Equity Compliance			04 TO 08			10 TO 14			23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2115	Employment Law - Understanding Grievance Handling, Disciplinary & Termination Procedures	22 TO 26			22 TO 26				05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2116	Engagement Leadership		05 TO 09					08 TO 12		16 TO 20		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2117	Essential Facilitation Skills and the Psychology of Groups	15 TO 19			15 TO 19		03 TO 07							Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2118	Essential Skills for Effective Training Administration		26 TO 01				24 TO 28					28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2119	Essential skills for HR professionals			25 TO 28				29 TO 02					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2120	Essential Skills for the Modern HR Practitioner		19 TO 23						19 TO 23		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2121	Essentials of Human Resources Management	29 TO 02			22 TO 26					16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2122	Excel Skills for HR and Admin Professionals	08 TO 12				27 TO 31		15 TO 19				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2123	Facilitation Skills for Trainers and Team Leaders		26 TO 01							02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2124	Framework for Implementing Performance Alignment for the Organization		05 TO 09		15 TO 19		24 TO 28				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2125	Framework For Implementing Performance Alignment For The Organization	15 TO 19							05 TO 09		28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2126	From Instructional Design to Learning Experience Design		26 TO 01					29 TO 02					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT2127	Functional Competency Framework Leadership	22 TO 26		04 TO 08			10 TO 14					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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HRMT21128	Fundamentals of Life Insurance and Retirement Savings		05 TO 09				24 TO 28				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21129	Future Changes in Human Resources		26 TO 01			13 TO 17		01 TO 05					16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21130	Global Trends in Implementing eLearning	08 TO 12					03 TO 07					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21131	Grievance Handling and Disciplinary Procedures			11 TO 15				29 TO 02			21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21132	Grievance handling and disciplinary procedures	29 TO 02			15 TO 19		24 TO 28								Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21133	Grievance Handling, Disciplinary Hearings & Termination Procedures			25 TO 28					19 TO 23			18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21134	Handling Emotionally Charged Situations in the Workplace		26 TO 01					01 TO 05					16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21135	How to Chair & Conduct Disciplinary Hearings	15 TO 19					10 TO 14				23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21136	How to Conduct Behavior-based Interviews			11 TO 15		13 TO 17		08 TO 12				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21137	How to Handle Emotionally Charged Situations in the Workplace		05 TO 09					29 TO 02					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21138	How to Improve Employee Accountability with Remote and In-Person Teams	08 TO 12				27 TO 31				02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21139	How To Set Key Performance Indicators - For Objective Performance Management				22 TO 26		03 TO 07						02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21140	How to Supervise Bad Attitudes and Negative Behaviors		05 TO 09						05 TO 09		07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21141	HR Administration			04 TO 08						23 TO 27			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21142	HR Analytics	15 TO 19				27 TO 31		01 TO 05				11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21143	HR Analytics - Concepts and Tools for Effective Decision Making			25 TO 28			03 TO 07					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21144	HR Auditing	29 TO 02						29 TO 02					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21145	HR Basics for New HR Professionals		12 TO 16				10 TO 14				14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21146	HR Business Partner skills	08 TO 12				13 TO 17		29 TO 02							Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21147	HR Business Partner: Roles, Responsibilities and Competencies		26 TO 01				24 TO 28						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21148	HR Essentials for Effective Management	15 TO 19								16 TO 20			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21149	HR Essentials for Government Supervisors				22 TO 26			15 TO 19			07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21150	HR Essentials for Supervisors and Managers		26 TO 01						19 TO 23				16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21151	HR For Business	08 TO 12				27 TO 31				02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21152	HR for the PA, Administration & Personnel		05 TO 09					08 TO 12				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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HRMT21153	HR Fundamentals	22 TO 26			15 TO 19		03 TO 07							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21154	HR Knowledge for Non-Human Resources Professionals		12 TO 16							16 TO 20		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21155	HR KPI and Metrics			11 TO 15				01 TO 05					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21156	HR Law	08 TO 12					10 TO 14						18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21157	HR Management and Analytics		26 TO 01			27 TO 31				23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21158	HR Management for the New HR Manager							29 TO 02			21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21159	HR Master Class on the Future Changes in Human Resources		19 TO 23				24 TO 28			16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21160	HR Metrics - Measuring What Matters				22 TO 26				05 TO 09			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21161	HR Metrics and Analytics	29 TO 02					10 TO 14						16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21162	HR Processes, Culture & Change Management			04 TO 08				15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21163	HR Processes, Culture & Change Management	15 TO 19				27 TO 31				02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21164	HR Processes, Culture & Change Management Programme		05 TO 09				24 TO 28					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21165	HR Processes, Culture & Change Management Programme Training				15 TO 19			08 TO 12			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21166	HR Skills for Line Managers and Team Leaders	29 TO 02						29 TO 02					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21167	HR Skills for Non HR Professionals			25 TO 28			10 TO 14				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21168	HR Strategic Management	22 TO 26				13 TO 17			19 TO 23		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21169	Human Resources Development & Personnel Management		19 TO 23					01 TO 05				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21170	Human Capital Planning	29 TO 02				27 TO 31							16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21171	Human Resource Auditing Training						03 TO 07			16 TO 20		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21172	Human Resource Best Practice for Non-HR Managers		05 TO 09		22 TO 26			29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21173	Human Resource Management Practices and Processes training		26 TO 01						05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21174	Human Resource Professional	15 TO 19					10 TO 14			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21175	Human Resources Analytics			04 TO 08		27 TO 31		08 TO 12			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21176	Human Resources compliance: purpose and risk				22 TO 26				12 TO 16				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21177	Human Resources Development & Personnel Management	29 TO 02					24 TO 28			23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21178	Human Resources Knowledge For Non-Human Resources Professionals			11 TO 15				29 TO 02				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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HRMT21179	Human Resources KPIs Benchmarking HR Performance (HR KPIs)		05 TO 09		15 TO 19							04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21180	Human Resources KPIs: Benchmarking HR Performance	22 TO 26					03 TO 07		12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21181	Human Resources Management and Labour Relations		26 TO 01			27 TO 31					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21182	Human Resources Professional: From Traditional HR Role to Business Partner				22 TO 26			15 TO 19					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21183	Identifying Training Needs and Evaluating Training	29 TO 02						29 TO 02				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21184	Implementing Best Practices in Multi-shift Operations			04 TO 08		13 TO 17						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21185	Improve your Effectiveness at Work	08 TO 12						08 TO 12		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21186	Improving Operational Performance and Productivity			25 TO 28			03 TO 07						02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21187	Incorporating Risk Management in your HR policy		05 TO 09			27 TO 31						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21188	Induction And Job Orientation	15 TO 19		04 TO 08				15 TO 19						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21189	Industrial and Labour Relations Management					13 TO 17					16 TO 20		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21190	Industrial Relations (IR), Employee Relations (ER) & Trade Union Harmony		19 TO 23		15 TO 19				19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21191	Industrial Relations Management			11 TO 15			24 TO 28					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21192	Industrial Relations Management Training	29 TO 02								23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21193	Initiating & Chairing Disciplinary Hearings			25 TO 28				29 TO 02				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21194	Initiating & Chairing Disciplinary Hearings & Termination	22 TO 26					10 TO 14					28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21195	Initiating and Chairing Disciplinary Hearings & Termination				15 TO 19					23 TO 27		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21196	Innovations in Workforce Planning & Organizational Development		26 TO 01			13 TO 17					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21197	Innovations in Workforce Planning, Organizational Development, Business Efficiency and Analysis	08 TO 12						01 TO 05				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21198	Integrating e-learning in your L & D Strategy			11 TO 15						02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21199	Internal Consultancy Skills at Work	29 TO 02							29 TO 02			14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21200	International Arbitration, Mediation and Dispute Resolution		05 TO 09		22 TO 26		24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21201	Interview Skills- Competency And Behavioral Based			04 TO 08							16 TO 20		18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21202	Interviewing for Investigations using the PEACE Model	15 TO 19				27 TO 31						07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21203	Job Analysis and Evaluation		19 TO 23					15 TO 19					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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HRMT21204	Job Analysis for Recruitment and Selection			25 TO 28			03 TO 07						11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21205	Job Competency Assessment and Profiling	08 TO 12			22 TO 26			29 TO 02							Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21206	Job Description Drafting		26 TO 01					08 TO 12			28 TO 01				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21207	Job Evaluation & Analysis			04 TO 08						16 TO 20	07 TO 11		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21208	Job Evaluation & Analysis, Best Practice	15 TO 19					24 TO 28		19 TO 23						Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21209	Job Evaluation, Pay and Grading Systems		26 TO 01			13 TO 17				16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21210	Job Proficiency and Performance	29 TO 02					10 TO 14					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21211	Job Profiles Competency Profiling and Skill Audit Training			11 TO 15				08 TO 12					16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21212	Knowledge Management	29 TO 02			15 TO 19					02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21213	L&D Project Management						03 TO 07		12 TO 16				09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21214	Labour Dispute Resolution for Labour Relation Practitioners			25 TO 28				29 TO 02			14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21215	Labour Law Update: Latest Labour Legislation in Botswana	08 TO 12						01 TO 05			28 TO 01				Botswana	YES
HRMT21216	Labour Law Update: Latest Labour Legislation in Namibia		19 TO 23		22 TO 26		24 TO 28			09 TO 13					Namibia	YES
HRMT21217	Labour Law Update: Latest Labour Legislation in South Africa			04 TO 08				29 TO 02					11 TO 15		South Africa	YES
HRMT21218	Labour Law Update: Latest Labour Legislation in Zambia	22 TO 26					27 TO 31				02 TO 06				Zambia	YES
HRMT21219	Labour Relations & Effective Discipline							01 TO 05			21 TO 25		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21220	Labour Relations Management and Labour Law Training			11 TO 15		13 TO 17				19 TO 23					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21221	Labour Relations: Managing in a Unionised Environment	29 TO 02									23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21222	Latest Trends in Strategic HR Management				22 TO 26		10 TO 14						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21223	Laws Relating To Employment & Regulatory Compliance			25 TO 28							02 TO 06		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21224	Leadership Bootcamp for HR Professionals		19 TO 23		15 TO 19			29 TO 02							Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21225	Leadership to Empower, Enable and Engage					27 TO 31					07 TO 11		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21226	Leading for Organisational Impact	22 TO 26		04 TO 08			24 TO 28								Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21227	Leading Strategic HR Transformation	29 TO 02			15 TO 19			29 TO 02					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21228	Learning & Development Professionals		05 TO 09			13 TO 17		08 TO 12		09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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HRMT21229	Learning and Development: Tools and Strategies	15 TO 19					03 TO 07					21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21230	Linking Training to Organisational Goals			04 TO 08				01 TO 05					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21231	Local Content Management	08 TO 12					10 TO 14		19 TO 23					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21232	Manage and Improve Employee Performance		19 TO 23			27 TO 31							09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21233	Management and Protection of Information (MPI)			25 TO 28				15 TO 19				14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21234	Management of the Workforce				22 TO 26				05 TO 09				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21235	Managing and Coordinating Training	08 TO 12					03 TO 07				23 TO 27			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21236	Managing and Coordinating Training Programmes			11 TO 15				29 TO 02					18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21237	Managing and Measuring Training, Learning and Development	08 TO 12				13 TO 17						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21238	Managing Conflict and Difficult Situations at Work		05 TO 09		22 TO 26			29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21239	Managing Cultural Diversity in the Workplace	15 TO 19				27 TO 31						21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21240	Managing Diversity & Equality in the Workplace						03 TO 07				16 TO 20		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21241	Managing Emotion, Conflict and Change		26 TO 01					01 TO 05				14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21242	Managing Employee Performance, Behaviour & Attitudes	29 TO 02				13 TO 17							11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21243	Managing Employee Performance, Behaviour and Attitudes			25 TO 28					12 TO 16			28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21244	Managing Generation Gaps at the Workplace	22 TO 26									02 TO 06		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21245	Managing Human Capital				15 TO 19			15 TO 19				21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21246	Managing Millennials & Multi-Generations	29 TO 02				13 TO 17						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21247	Managing Training & ROI through ISO 29993:2017 Workshop			04 TO 08			24 TO 28			23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21248	Managing Virtual and Remote Employees and Teams	15 TO 19							05 TO 09				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21249	Managing Virtual Employees		19 TO 23			27 TO 31					07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21250	Managing Work Place Conflicts			04 TO 08			03 TO 07						11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21251	Managing Workloads & Multiple Tasks				22 TO 26			08 TO 12			16 TO 20			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21252	Managing your Internal Training Academy	29 TO 02				27 TO 31							04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21253	Master Trainer		26 TO 01								02 TO 06		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21254	Mastering Fact-Finding and Investigation				22 TO 26		10 TO 14		19 TO 23					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21255	Mastering Human Resources Information Systems (HRIS)			25 TO 28				01 TO 05					18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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HRMT21256	Mastering the Art of Design Thinking and Agile Creativity	08 TO 12					03 TO 07					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21257	Mastering the Training Cycle		19 TO 23		15 TO 19						09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21258	Maximizing Productivity with Microsoft® Teams	15 TO 19				13 TO 17						28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21259	Maximizing the Impact of Human Capital			11 TO 15			15 TO 19						02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21260	MBTI Personality Assessment Training		05 TO 09						12 TO 16		21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21261	Measuring & Maximising Training ROI					27 TO 31		08 TO 12					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21262	MS Excel Payroll Reconciliation	22 TO 26		25 TO 28								11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21263	MS Excel Skills for HR and Admin Professionals				22 TO 26				05 TO 09				16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21264	Multi-Shift Operations, Best Practice	29 TO 02					03 TO 07				07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21265	Nuts & Bolts of Labour Law		19 TO 23								23 TO 27	04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21266	Office Operations For Support Staff				15 TO 19			01 TO 05					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21267	Operational Excellence Practices for Work Efficiency & Reduced Cost			04 TO 08			24 TO 28			02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21268	Organisational Politics and Power Dynamics	29 TO 02							19 TO 23		14 TO 18		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21269	Organisational Structure and Design				22 TO 26		10 TO 14			09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21270	Organization Development Professional					13 TO 17		15 TO 19			28 TO 01				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21271	Organizational Design and Manpower Planning Professional			25 TO 28					12 TO 16		04 TO 08				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21272	Payroll Law	08 TO 12						08 TO 12		16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21273	Payroll Management & Effective Payroll Controls			11 TO 15			03 TO 07				28 TO 01				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21274	Payroll Management, Compensation & Benefits Administration		19 TO 23			27 TO 31		01 TO 05							Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21275	Payroll Management, Compensation & Benefits Administration								05 TO 09		07 TO 11		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21276	Payroll: Preparation, Analysis and Management	08 TO 12			15 TO 19		24 TO 28								Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21277	People Analytics			04 TO 08						23 TO 27			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21278	People Analytics: Transforming HR Strategy with Data Science					13 TO 17			12 TO 16		11 TO 15				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21279	Performance Auditing	29 TO 02					10 TO 14						09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21280	Performance Improvement Coaching For Managers			11 TO 15				29 TO 02		21 TO 25					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
HRMT21281	Performance Management		05 TO 09		22 TO 26							18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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HRMT21282	Performance Management System in Government and Accountability of Public Officers	08 TO 12		18 TO 20				15 TO 19			30 TO 04		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21283	Performance Management Systems Training		26 TO 01		29 TO 30		24 TO 28			23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21284	Performance Management: Setting Objectives and Conducting Appraisals				15 TO 19			29 TO 02			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21285	Performance Review Skills for Line Managers		12 TO 16			27 TO 31			27 TO 30			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21286	Personal Effectiveness Through Emotional Intelligence	15 TO 19			08 TO 12		03 TO 07		27 TO 30			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21287	Pioneer HR Practices for Managers and Team Leaders			11 TO 15			17 TO 21		27 TO 30			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21288	Pioneer Skills for the HR Professionals		26 TO 01			13 TO 17		22 TO 26			30 TO 04		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21289	Planning for Successful Change - A Change Management Guide	15 TO 19		25 TO 28			03 TO 07		19 TO 23			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21290	Policy Initiatives to Transform HR		12 TO 16		06 TO 12			15 TO 19			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21291	Practical Facilitation Skills	08 TO 12				06 TO 08				02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21292	Practical Tools for Effective Leadership			25 TO 28			24 TO 28	22 TO 26					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21293	Preparing and Developing Training Specialist and Coordinators		05 TO 09			27 TO 31			19 TO 23		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21294	Preventing and Handling Workplace Violence, Aggression and Bullying		29 TO 02	04 TO 08				15 TO 19		16 TO 20			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21295	Principles of Labour Related Matters	15 TO 19			08 TO 12		03 TO 07		27 TO 30			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21296	Professional Conflict & Change Management			08 TO 12		06 TO 08				30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21297	Professional Skills for Human Resources Management	08 TO 12						22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21298	Programme Design and Development		12 TO 16		08 TO 12		17 TO 21		19 TO 23		07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21299	Putting Data To Work - Analyses of Past, Present & Forecast Of Business	15 TO 19	26 TO 01			27 TO 31		15 TO 19		02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21300	QHSE KPI's and Balanced Scorecard	08 TO 12			15 TO 19			15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21301	Quality Assurance And Control			08 TO 12		06 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21302	Reconciliation for Employees Tax		12 TO 16		02 TO 05				27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21303	Recruitment Specialist		26 TO 01				10 TO 14				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21304	Reducing Drug & Alcohol Risk in the Work Place	22 TO 26				06 TO 08		15 TO 19		09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21305	Resourcing and Talent Management Training			08 TO 12					05 TO 09		07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21306	Retirement and Employee Investment Planning		19 TO 23		08 TO 12		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21307	Retirement and Pension Planning	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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HRMT21308	Retirement fund Management		05 TO 09		02 TO 05				05 TO 09			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21309	Reward Management	15 TO 19		11 TO 15			03 TO 07				02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21310	Risk Management for Human Resources		19 TO 23		02 TO 05			22 TO 26				07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21311	Role And Future Of Hr In Digitalization	22 TO 26		04 TO 08			24 TO 28		05 TO 09						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21312	Role And Future Of Hr In Digitalization		26 TO 01			06 TO 08					02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21313	Role and Future of HR in Digitalization and AI	29 TO 02			02 TO 05			15 TO 19			30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21314	Root Cause Analysis (RCA) Facilitator Training		12 TO 16			13 TO 17			05 TO 09				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21315	Sage Pastel Payroll Training		05 TO 09		08 TO 12		17 TO 21		05 TO 09			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21316	SAP ERP – Human Capital Management Training	15 TO 19				27 TO 31		22 TO 26					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21317	SAP Human Capital Management (HCM) for Consultants			18 TO 20					27 TO 30			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21318	Self-Management For Middle Management Members		19 TO 23		15 TO 19		03 TO 07				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21319	Sexual Harassment How To Minimize Organizational Risk (Managers)	08 TO 12			02 TO 05				19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21320	Shop Steward Skills Training			11 TO 15		20 TO 23		15 TO 19			09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21321	Shop Steward Training		05 TO 09				03 TO 07		05 TO 09			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21322	Simplification of Work Processes and Procedures	22 TO 26			22 TO 26			22 TO 26					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21323	Skills Audit			08 TO 12			17 TO 21				09 TO 13			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21324	Skills Development & Training Management		12 TO 16			13 TO 17			19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21325	Strategic Human Resources Management	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21326	Strategic Organisational Development		05 TO 09		02 TO 05				05 TO 09			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21327	Strategic Recruitment, Interviewing and Selection	15 TO 19		11 TO 15		03 TO 07					02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21328	Strategic Succession Planning		19 TO 23		02 TO 05			22 TO 26				07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21329	Strategic Talent Management	22 TO 26		04 TO 08			24 TO 28		05 TO 09						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21330	Strategic Talent Management		26 TO 01			06 TO 08					02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21331	Strategic Workforce Planning Masterclass	29 TO 02			02 TO 05		15 TO 19				30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21332	Strategic Workforce Planning Programme		12 TO 16			13 TO 17			05 TO 09				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21333	Strategies for Workplace Conflict Management	08 TO 12		18 TO 20				01 TO 05			23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21334	Superior Competencies In Human Resources Management		12 TO 16		08 TO 12								18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21335	Talent Acquisition Professional	15 TO 19		11 TO 15			18 TO 20		27 TO 30			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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HRMT21336	Talent Management and Acquisition				22 TO 26			15 TO 19			09 TO 13			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21337	Talent Management Professional		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21338	Talent Mapping	22 TO 26			02 TO 05		10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21339	Team Building			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21340	Teamwork and Cooperation, Best Practices		19 TO 23		15 TO 19		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21341	The Art of Human Resource Management	15 TO 19		25 TO 28		13 TO 17		22 TO 26		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21342	The Effective HR Advisor		26 TO 01		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21343	The Emerging Functions & Tasks for HR Professionals	08 TO 12		11 TO 15			03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21344	The Emerging Functions And Tasks For The Hr Professionals		05 TO 09		29 TO 30			22 TO 26			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21345	The Essentials of Employee Onboarding	22 TO 26		04 TO 08			24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21346	The Future Managers		26 TO 01			06 TO 08				09 TO 13		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21347	The Future of HR: Re-engineering the Employee Experience	29 TO 02			08 TO 12			15 TO 19		30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21348	The Future of Learning: Re-engineering the Learning Experience		12 TO 16		02 TO 05				27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21349	The L & D Professional as a Business Partner	22 TO 26		25 TO 28				22 TO 26						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21350	The labour Act				08 TO 12		03 TO 07			23 TO 27		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21351	The Leadership of Inclusion		05 TO 09			27 TO 31		03 TO 07			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21352	The Management Transition			25 TO 28			24 TO 28		12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21353	The Proactive HR Leader	29 TO 02			08 TO 12			15 TO 19			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21354	The Professional Training Manager			04 TO 08		13 TO 17				09 TO 13		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21355	The Strategic Succession Planning	08 TO 12			22 TO 26				05 TO 09		21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21356	The Training Analyst		12 TO 16				10 TO 14					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21357	Train the Trainer - Facilitating Effective Adult Learning			25 TO 28		20 TO 23		03 TO 07		23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21358	Train The Trainer: How To Create And Facilitate Employee Training	22 TO 26			22 TO 26			22 TO 26				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21359	Training and Development Professional			11 TO 15		20 TO 23			12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21360	Training Design and Development for Learning Success	15 TO 19			08 TO 12		17 TO 21				14 TO 18		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21361	Training Management & Organisational Learning		12 TO 16			13 TO 17		29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21362	Training Needs Analysis; Methods, Tools And Techniques Simplified			04 TO 08			03 TO 07			02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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HRMT21363	Training Needs Analysis: Methods, Tools and Techniques Simplified	15 TO 19				27 TO 31			05 TO 09				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21364	Training Needs Assessment And Evaluation Of Training			25 TO 28				22 TO 26				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21365	Training of Trainers (TOT)		12 TO 16		02 TO 05		10 TO 14				23 TO 27		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21366	Training of Trainers (Tot)			18 TO 20			20 TO 23			19 TO 23		21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21367	Training of Trainers for Business Executives	22 TO 26			22 TO 26			15 TO 19					18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21368	Training Of Trainers Training Of Business Executives			04 TO 08				03 TO 07		12 TO 16		14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21369	Transformational Industrial (IR) and Employee Relations (ER) Workshop		29 TO 02			13 TO 17			03 TO 07		02 TO 06			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21370	Unconscious Bias and Legal Considerations				08 TO 12		17 TO 21					21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21371	Unconscious Bias HR and Strategic Leader			25 TO 28				29 TO 02				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21372	Unconscious Bias, Diversity and Inclusiveness: From Awareness to Action		29 TO 02			04 TO 08					23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21373	Understanding The Labour Act & Conducting Effective Disciplinary Hearings			04 TO 08						05 TO 09		28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21374	Understanding the Labour Act & Conducting Effective Disciplinary Hearings	15 TO 19					10 TO 14			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21375	Unleashing the Power of Workplace Psychology				02 TO 05			22 TO 26				21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21376	Using Balanced Scorecard (BSC) as a Performance Management System (PMS)		29 TO 02			04 TO 08				05 TO 09			25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21377	Workers committee	15 TO 19		18 TO 20			24 TO 28					14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21378	Workforce Planning and Budgeting		12 TO 16				20 TO 23				23 TO 27		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21379	Workplace Bullying & Harassment				08 TO 12			29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21380	Workplace Diversity	22 TO 26			02 TO 05		03 TO 07						18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21381	Workplace Sexual Harassment: How To Minimize Organizational Risk			25 TO 28						19 TO 23		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
HRMT21382	Workshop on Aligning Training and Strategy in Your Business	15 TO 19				04 TO 08					02 TO 06		25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21383	Writing Effective Policies & Procedures		12 TO 16					22 TO 26				14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
HRMT21384	Writing HR Policies and Procedures	08 TO 12			22 TO 26		24 TO 28			12 TO 16			25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	

INTERPERSONAL SKILLS AND SELF DEVELOPMENT.

2024 TRAINING CALENDAR

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CODE	COURSE TITLE	DATES												COUNTRY	
		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE
ISSD21001	Achieving Performance Excellence Using Emotional Intelligence	15 TO 19			15 TO 19				19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21002	Advanced emotional Intelligence		12 TO 16			27 TO 31		27 TO 30			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ISSD21003	Advanced Public Speaking & Presentation skills	29 TO 02					24 TO 28			23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21004	Advanced Time, Stress Management and Prioritization			11 TO 15		20 TO 23		29 TO 02			28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ISSD21005	An Introvert's Guide to Great Leadership	22 TO 26			29 TO 30			22 TO 26		09 TO 13			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ISSD21006	Arbitration and Dispute Resolution Training		19 TO 23				17 TO 21				07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21007	Assertiveness and Self Confidence			25 TO 28		06 TO 08		15 TO 19	19 TO 23					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21008	Balancing Stress in the Workplace	29 TO 02			22 TO 26					16 TO 20			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21009	Balancing Your Work Priorities and Life Responsibilities		12 TO 16			13 TO 17			19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21010	Behavioral Management and Emotional Intelligence	08 TO 12			15 TO 19			15 TO 19			28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ISSD21011	Best Practices in Conflict Resolution and Adaptability			08 TO 12		27 TO 31		01 TO 05		30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ISSD21012	Boost your Emotional Intelligence During COVID-19 Pandemic -Managing your Emotional Stress Effectively		05 TO 09		22 TO 26				27 TO 30			18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ISSD21013	Business Etiquette & Professional Conduct in the Workplace		26 TO 01				10 TO 14		12 TO 16		21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ISSD21014	Communication and Personal Development	22 TO 26			27 TO 31			15 TO 19		09 TO 13			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ISSD21015	Communication and Relationship Management Skills			08 TO 12					05 TO 09		07 TO 11	18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ISSD21016	Communication, Emotional Intelligence and Customer Service		19 TO 23		08 TO 12		24 TO 28					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ISSD21017	Competency Development and Implementation	08 TO 12				13 TO 17		22 TO 26		02 TO 06			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ISSD21018	Conflict management		05 TO 09				10 TO 14		05 TO 09		21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ISSD21019	Conflict Management and Negotiation Skills	15 TO 19		11 TO 15			03 TO 07					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ISSD21020	Conflict Management and Resolution		19 TO 23			20 TO 23		22 TO 26			07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ISSD21021	Creative Problem Solving and Decision Making	22 TO 26					24 TO 28		12 TO 16	16 TO 20			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ISSD21022	Creative Thinking & Problem Solving		26 TO 01			06 TO 08						18 TO 22	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21023	Creative Thinking and Innovation Techniques	19 TO 23				06 TO 08				23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21024	Customer Care, Stress Management, Etiquette and Protocol Skills Workshop			18 TO 20			18 TO 20				07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21025	Dealing with difficult & different personalities			18 TO 20		13 TO 17				02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21026	Delegation Skills		05 TO 09					22 TO 26			14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE
ISSD21027	Develop Your Emotional Intelligence for Entrepreneurs				22 TO 26		24 TO 28		12 TO 16				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21028	Developing a Professional Presence	08 TO 12				27 TO 31						25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21029	Developing as an Emotionally Resilient Leader			25 TO 28			10 TO 14			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21030	Developing Assertiveness & Self Confidence at Work				02 TO 05			15 TO 19				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21031	Developing Our Emotional Intelligence	29 TO 02				04 TO 08				23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21032	Diversity And Inclusion			04 TO 08				05 TO 09			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21033	Effective Management of Time, Priority & Work Pressure	15 TO 19					10 TO 14			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21034	Effective Time Management, Planning & Organizing Tasks				02 TO 05			22 TO 26			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21035	Emotional Intelligence	29 TO 02				04 TO 08			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21036	Emotional Intelligence (EQ) Training	15 TO 19		18 TO 20			24 TO 28				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21037	Emotional Intelligence (EQ) Training for Leaders and Managers		12 TO 16			20 TO 23				23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21038	Emotional Intelligence & Conflict Resolution				08 TO 12			29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21039	Emotional Intelligence & Personal Mastery	22 TO 26			02 TO 05		03 TO 07					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21040	Emotional Intelligence and Communication Mastery			25 TO 28					19 TO 23		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21041	Emotional Intelligence for Engineers	15 TO 19				04 TO 08				02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21042	Emotional Intelligence for Finance Professionals		12 TO 16					22 TO 26			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21043	Emotional Intelligence for Leaders	08 TO 12			22 TO 26		24 TO 28		12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21044	Emotional Intelligence in the Workplace			18 TO 20		20 TO 23				30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21045	Emotional Intelligence Skills for Call Centre Agents	08 TO 12				20 TO 23			12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21046	Emotional Intelligence Skills for Managers		26 TO 01					24 TO 28			28 TO 01		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21047	Essentials Of Emotional Intelligence to Improve Decision Making				22 TO 26		03 TO 07			16 TO 20		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21048	Ethics Training For The Workplace	22 TO 26		08 TO 12				15 TO 19				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21049	Five Productivity Traits for Optimal Results				29 TO 30		10 TO 14			02 TO 06	21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21050	Happiness: Sustaining a Motivating Work Culture		26 TO 01			27 TO 31			18 TO 20				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21051	Interpersonal Skills and Self Development	15 TO 19		04 TO 08		13 TO 17		22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21052	Introduction to Managing Your Personal Finance Debts		05 TO 09				24 TO 28			30 TO 04		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21053	Managers Personal Effectiveness	08 TO 12			22 TO 26				05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ISSD21054	Managing Conflict and Difficult Situations at Work		12 TO 16			06 TO 08					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21055	Managing Conflict with Emotional Intelligence			08 TO 12				15 TO 19		09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21056	Managing Conflict: Power through Influence				08 TO 12		17 TO 21		06 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21057	Managing Emotion, Conflict and Change	15 TO 19		22 TO 26	15 TO 19			15 TO 19						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21058	Managing Emotions - Creates an Exceptional Leader		12 TO 16							30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21059	Managing Multiple Tasks, Priorities and Deadlines					27 TO 31			27 TO 30				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21060	Managing Self and Leading Others			26 TO 01			10 TO 14			09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21061	Managing Stress & Work-Life Balance	08 TO 12							05 TO 09		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21062	Managing Time & Performance		05 TO 09		02 TO 05		03 TO 07						25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21063	Managing Workloads & Multiple Tasks					27 TO 31		15 TO 19				21 TO 25	02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21064	Managing Workplace Attitudes & Stress									16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21065	Master Negotiator		19 TO 23				24 TO 28		19 TO 23				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21066	Negotiation And Conflict Management		12 TO 16		02 TO 05		24 TO 28		12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21067	Negotiation Skills			26 TO 01		27 TO 31			27 TO 30		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21068	Organisations Skills		29 TO 02				03 TO 07	15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21069	Personal Effectiveness Skills				02 TO 05	13 TO 17			05 TO 09				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21070	Personal Finance Course	08 TO 12		11 TO 15			24 TO 28			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21071	Presentation Skills for a Virtual Audience(MS TEAM / ZOOM)	08 TO 12			22 TO 26			22 TO 26					18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21072	Problem Loans: Warning Signals, Assessments & Recovery				08 TO 12		17 TO 21		19 TO 23		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21073	Professional Business & Corporate Etiquette Skills			26 TO 01		27 TO 31		15 TO 19		02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21074	Professional Conflict & Change Management			11 TO 15		13 TO 17		22 TO 26		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21075	Professionalism and Workplace Ethics		12 TO 16		02 TO 05		24 TO 28		12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21076	Professionalism in the Office			26 TO 01		27 TO 31			27 TO 30		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21077	Soft Skills Workshop		29 TO 02				03 TO 07	15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21078	Stress Management				02 TO 05	13 TO 17			05 TO 09				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21079	Successful Negotiation: Essential Strategies and Skills	08 TO 12		11 TO 15			24 TO 28			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21080	The 360° Leader - Emotional Intelligence in Leadership Pinnacle			26 TO 01	29 TO 30		24 TO 28			09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ISSD21081	The Emotionally Resilient Leader		26 TO 01		29 TO 30		24 TO 28			23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21082	The Essentials of Business Etiquette And Protocol				15 TO 19			29 TO 02		21 TO 25		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21083	The Power of Positive Attitude		12 TO 16			27 TO 31			27 TO 30			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21084	Time and Priority Management Skills	29 TO 02				20 TO 23		15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21085	Time and Task Management for Busy People		26 TO 01					24 TO 28			28 TO 01		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21086	Time Management and Stress Control	29 TO 02					03 TO 07	15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ISSD21087	Win-Win Negotiation Skills		26 TO 01			27 TO 31		15 TO 19		02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

IT MANAGEMENT SKILLS.

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING		
ITMS21001	A Complete Guide to IT Quality Management	08 TO 12			22 TO 26			22 TO 26					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21002	Active Directory Services with Windows Server				08 TO 12		17 TO 21		19 TO 23			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21003	Administering Microsoft SQL Server 2012		26 TO 01			27 TO 31		15 TO 19		02 TO 06			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21004	Administering System Center Configuration Manager and Intune		05 TO 09		02 TO 05		18 TO 20					14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21005	Administering Team Foundation Server 2010	22 TO 26					10 TO 14			16 TO 20				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21006	Administering the Web Server (IIS) Role of Windows Server		12 TO 16		08 TO 12				27 TO 30			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21007	Administering Windows Server 2012	08 TO 12		18 TO 20				15 TO 19		30 TO 04			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21008	Advanced Automated Administration with Windows PowerShell		26 TO 01		29 TO 30		24 TO 28			23 TO 27		25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21009	Advanced Computer Skills (MS Word, Excel, PPT, Outlook and Teams)				15 TO 19			29 TO 02			21 TO 25		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21010	Advanced Computer Skills for Personal Assistants	22 TO 26			22 TO 26			22 TO 26				04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21011	Advanced Dashboard for Effective Records			08 TO 12			17 TO 21			09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21012	Advanced DAX for Microsoft Power BI Desktop		12 TO 16			13 TO 17			19 TO 23			04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21013	Advanced Excel Formulas and Functions	08 TO 12			15 TO 19			15 TO 19			14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21014	Advanced HTML Programming			08 TO 12		27 TO 31		01 TO 05		30 TO 04					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21015	Advanced Microsoft Access 2019 365		26 TO 01		02 TO 05				27 TO 30			18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21016	Advanced Microsoft Excel [®] —Macros, PivotTables, Charts and More		26 TO 01			20 TO 23	10 TO 14				21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21017	Advanced MS OFFICE for EAs, PAs & Office Managers	22 TO 26			29 TO 30			15 TO 19		09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21018	Advanced Project Management Incl. Microsoft Project			08 TO 12					05 TO 09		07 TO 11	18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21019	Advanced SharePoint 2013 Business Intelligence	29 TO 02			08 TO 12			15 TO 19			14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21020	Advanced Solutions of Microsoft Exchange Server 2013			04 TO 08		13 TO 17				09 TO 13		04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21021	Advanced Solutions of SharePoint 2013	08 TO 12			22 TO 26		03 TO 07		05 TO 09		21 TO 25		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21022	Advanced Windows Store App Development Using C#		12 TO 16				10 TO 14					18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21023	Advanced Windows Store App Development Using HTML5 and JavaScript			25 TO 28		20 TO 23		03 TO 07		23 TO 27		16 TO 20			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21024	Alarm Installation Course	22 TO 26			22 TO 26			22 TO 26			28 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21025	Analyzing and Visualizing Data with Power BI			11 TO 15		20 TO 23			12 TO 16						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21026	Antennas and Propagation	15 TO 19			08 TO 12		17 TO 21				14 TO 18		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ITMS21027	Applying Professional Scrum for Software Development		12 TO 16			13 TO 17		29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21028	Architect Enterprise Applications with Java EE			04 TO 08			03 TO 07			02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21029	Artificial Intelligence Essentials	15 TO 19				27 TO 31		05 TO 09					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21030	AutoCAD 3D Drawing and Modeling	15 TO 19					18 TO 20				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21031	AutoCAD Advanced		26 TO 01			13 TO 17				02 TO 06		04 TO 08	02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21032	AutoCAD Basic	22 TO 26						22 TO 26			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21033	AutoCAD Intermediate		12 TO 16		22 TO 26		24 TO 28		12 TO 16				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21034	Autodesk Civil 3D					27 TO 31		01 TO 05				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21035	Autodesk Inventor	08 TO 12		22 TO 26			10 TO 14			30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21036	Basic Computer Skills (Microsoft Office 2019 Word Excel Basic Access PowerPoint & Outlook)		19 TO 23		02 TO 05		15 TO 19					11 TO 15	09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21037	Basic Microsoft Office Skills – Word, Excel, Access, PowerPoint & Outlook Training					04 TO 08				23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21038	Basic SharePoint Server 2013 Branding	29 TO 02							05 TO 09		28 TO 01		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21039	Basic to Advanced Microsoft Excel VBA				08 TO 12		03 TO 07		05 TO 09			18 TO 22	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21040	Basic to Intermediate Microsoft Excel		26 TO 01			20 TO 23				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21041	Basics and Tools in MS Excel and MS Project for Project Managers	15 TO 19			08 TO 12			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21042	Broadband Technologies and Components		12 TO 16				03 TO 07			30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21043	Broadband, Telecom, Datacom and Networking for Non-Engineers				08 TO 12				05 TO 09			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21044	Business and Systems Analysis	22 TO 26		22 TO 26			01 TO 05			07 TO 11		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21045	Business continuity management and IT disaster recovery		19 TO 23			27 TO 31		22 TO 26					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21046	Cable and Underground Asset Location			11 TO 15			10 TO 14				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21047	Cabling Endorsements	08 TO 12				13 TO 17		01 TO 05		02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21048	CCTV Installation Course				29 TO 30				27 TO 30		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21049	Certified Information Security Manager (CISM)		12 TO 16				03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21050	Chat GPT and other Generative AI applications for Business				22 TO 26		15 TO 19			23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21051	Check Point Certified Security Administrator	15 TO 19		11 TO 15			17 TO 21					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21052	Cisco Unified Wireless Networks		19 TO 23			13 TO 17		22 TO 26		02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ITMS21053	Cloud Management and Security: Principles and Best Practice								05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21054	Coaxial Cabling Endorsement			22 TO 26			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21055	Combined Intruder Alarm and CCTV Course		19 TO 23		02 TO 05			22 TO 26			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21056	Communications Systems Modelling	08 TO 12						24 TO 28		05 TO 09				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21057	Comprehensive Understanding of Cyber Security, Information Governance, Legal Risk		12 TO 16									18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21058	Comprehensive Understanding of Cyber Security, Information Governance, Legal Risk Management, and Compliance with ISO Records Management Controls			11 TO 15		13 TO 17		15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21059	CompTIA A+ Bootcamp						17 TO 21		27 TO 30				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21060	CompTIA A+ Part II	29 TO 02			22 TO 26			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21061	CompTIA Advanced Security Practitioner			11 TO 15			17 TO 21			09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21062	CompTIA CDIA+					13 TO 17			19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21063	CompTIA Cloud Essentials		19 TO 23		15 TO 19			15 TO 19						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21064	CompTIA Cloud+									30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21065	CompTIA Cybersecurity Analyst (CySA+)	08 TO 12		22 TO 26		27 TO 31			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21066	CompTIA IT Fundamentals		19 TO 23				10 TO 14			09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21067	CompTIA Linux+ powered by LPI								05 TO 09		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21068	CompTIA Mobile App Security+ Android Edition		12 TO 16		02 TO 05		03 TO 07					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21069	CompTIA Mobile App Security+ IOS Edition					27 TO 31		15 TO 19			21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21070	CompTIA Mobility+	22 TO 26	26 TO 01								16 TO 20			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21071	CompTIA Network+						24 TO 28		19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21072	CompTIA Project+				08 TO 12					30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21073	CompTIA Security+		12 TO 16			27 TO 31				02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21074	CompTIA Server+	22 TO 26		11 TO 15	08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21075	CompTIA Storage+ Powered by SNIA		05 TO 09			06 TO 08				23 TO 27		25 TO 29	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21076	Computer Network Administration						17 TO 21		05 TO 09		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21077	Configuring Advanced Windows Server 2012 Services			11 TO 15		13 TO 17				02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21078	Configuring and Administering Hyper-V in Windows Server 2012	29 TO 02						22 TO 26			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ITMS21079	Configuring Security on the Oracle Solaris 10 Operating System				22 TO 26		24 TO 28		12 TO 16				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21080	Configuring Windows 8.1		19 TO 23			27 TO 31						25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21081	Configuring, Managing and Troubleshooting Microsoft Exchange Server 2010			11 TO 15			10 TO 14			30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21082	Core Solutions of Microsoft Exchange Server 2013	08 TO 12			02 TO 05			15 TO 19					11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21083	Creating and Sharing Interactive Dashboards with PowerPivot, Power View and SharePoint Server		12 TO 16			04 TO 08				23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21084	Customer Service, Operations and Planning (Telecoms & ICT)			11 TO 15			17 TO 21		05 TO 09		28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21085	Cyber Security Awareness	29 TO 02			08 TO 12			22 TO 26					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21086	Cyber Security Leadership and Management Training					13 TO 17					21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21087	Cyber Security Specialist		05 TO 09		08 TO 12			15 TO 19		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21088	Cybersecurity Awareness	22 TO 26		11 TO 15			17 TO 21		27 TO 30				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21089	Cybersecurity - Information Systems Security Professional	22 TO 26		08 TO 12		06 TO 08		15 TO 19					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21090	Cybersecurity Fundamentals		05 TO 09		29 TO 30		03 TO 07				21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21091	Cybersecurity: Managing Risk in the Information Age		26 TO 01						18 TO 20				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21092	Data & Records Management	15 TO 19		04 TO 08		13 TO 17		22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21093	Data Analytics for Managerial Decision Making		05 TO 09				24 TO 28			30 TO 04		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21094	Data and Voice Communications	08 TO 12			22 TO 26				05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21095	Data Management, Manipulation & Analysis using Excel		12 TO 16			06 TO 08					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21096	Data Mining, Predictive Analytics with Microsoft Analysis Services and Excel PowerPivot	15 TO 19		08 TO 12				15 TO 19		09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21097	Data Science for Business Intelligence		05 TO 09		08 TO 12		17 TO 21		05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21098	Database Management Techniques	15 TO 19				27 TO 31		22 TO 26					18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21099	Deploying Windows Desktops and Enterprise Applications			18 TO 20					27 TO 30		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21100	Deploying Windows Devices and Enterprise Apps		19 TO 23		15 TO 19		03 TO 07			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21101	Deploying Windows Server	08 TO 12			02 TO 05				19 TO 23				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21102	Design and Construct an IP Network			11 TO 15		20 TO 23		15 TO 19		09 TO 13			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21103	Designing and Deploying Messaging Solutions with Microsoft Exchange Server 2010		05 TO 09				03 TO 07		05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ITMS21104	Designing and Implementing a Server Infrastructure	22 TO 26			22 TO 26			22 TO 26					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21105	Designing Business Intelligence Solutions for Microsoft SQL Server 2012			08 TO 12			17 TO 21				09 TO 13			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21106	Designing Cisco Data Center Unified Computing		12 TO 16				13 TO 17				19 TO 23			04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21107	Designing Database Solutions for Microsoft SQL Server 2012	08 TO 12			15 TO 19			15 TO 19						02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21108	Developing Applications with the Java EE 6 Platform			08 TO 12		06 TO 08					30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21109	Developing ASP .NET MVC 4 Web Applications		12 TO 16		02 TO 05				27 TO 30				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21110	Developing Data Access Solutions with Microsoft Visual Studio 2010			26 TO 01			10 TO 14					21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21111	Developing Microsoft SharePoint Server 2013 Advanced Solutions	22 TO 26				06 TO 08		15 TO 19		09 TO 13				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21112	Developing Microsoft SharePoint Server 2013 Core Solutions			08 TO 12					05 TO 09			07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21113	Developing Microsoft SQL Server 2012 Databases		19 TO 23		08 TO 12		24 TO 28								Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21114	Developing Rich Internet Applications Using Silverlight 4	08 TO 12		04 TO 08			13 TO 17		22 TO 26		02 TO 06			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21115	Developing Web Applications with Microsoft Visual Studio 2010		05 TO 09		02 TO 05				05 TO 09			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21116	Developing Windows Azure and Web Services	15 TO 19		11 TO 15			03 TO 07			02 TO 06			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21117	Developing Windows Communication Foundation Solutions with Microsoft Visual Studio 2010		19 TO 23		02 TO 05			22 TO 26				07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21118	Digital Crime Investigation	22 TO 26		04 TO 08			24 TO 28		05 TO 09						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21119	Digital Forensics and Investigations			26 TO 01		06 TO 08				02 TO 06			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21120	Digital Transformation and Artificial Intelligence		29 TO 02		02 TO 05			15 TO 19			30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21121	Display Screen Equipment Awareness		12 TO 16				13 TO 17			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21122	Documenting Business Processes and Information Systems	08 TO 12		11 TO 15			24 TO 28				02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21123	Effective Virtual Presentation Skills				08 TO 12			22 TO 26					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21124	Emergency Response and Evacuation Planning: A Comprehensive Approach		19 TO 23			06 TO 08			05 TO 09			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21125	Emerging Technology in Business			04 TO 08	02 TO 05		03 TO 07			02 TO 06			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21126	Endpoint Security and Network access security		29 TO 02				27 TO 31		15 TO 19			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21127	Enterprise Risk Management			08 TO 12							16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ITMS21128	Essentials of Developing Windows Store Apps Using C#		05 TO 09				24 TO 28		05 TO 09				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21129	Essentials of Developing Windows Store Apps Using HTML5 and JavaScript	15 TO 19			08 TO 12						30 TO 04		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21130	Fibre Optic Course			11 TO 15		13 TO 17		15 TO 19					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21131	Finance and Business Environment (Telecoms & ICT)	29 TO 02			02 TO 05					16 TO 20			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21132	Fixed Wireless: Wi-Fi						03 TO 07		27 TO 30		07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21133	Forensic Auditing and Investigations	15 TO 19	26 TO 01			06 TO 08		22 TO 26					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21134	Formulating ICT Security Policy	15 TO 19				27 TO 31			05 TO 09				16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21135	Fundamentals of cloud computing data centers			25 TO 28				22 TO 26				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21136	Fundamentals of Voice over IP		12 TO 16		02 TO 05		10 TO 14			23 TO 27			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21137	Fundamentals of VoIP & IP Telecom Networks			18 TO 20		20 TO 23			19 TO 23		21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21138	Fundamentals of Windows Server Infrastructure	22 TO 26			22 TO 26			15 TO 19					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21139	Fundamentals of XAML and Microsoft Expression Blend			04 TO 08			03 TO 07		12 TO 16		14 TO 18		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21140	Geographic Information Systems (GIS) Data Creation and Analysis	29 TO 02				13 TO 17		03 TO 07		02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21141	Help & Support Desk Capability Training				08 TO 12		17 TO 21				21 TO 25		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21142	HTML5 Programming			25 TO 28				29 TO 02				04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21143	ICT Skills & Basic Computer Hardware Programme	15 TO 19				20 TO 23					30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21144	Implementing a Data Warehouse with Microsoft SQL Server 2012			11 TO 15		04 TO 08					30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21145	Implementing a Desktop Infrastructure	29 TO 02					10 TO 14			02 TO 06		25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21146	Implementing an Advanced Server Infrastructure			11 TO 15		13 TO 17					07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21147	Implementing and Configuring Cisco Identity Service Engine Secure Solutions		05 TO 09		08 TO 12			29 TO 02							Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21148	Implementing and Managing Microsoft Server Virtualization	15 TO 19			22 TO 26		17 TO 21			02 TO 06			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21149	Implementing Cisco Data Center Application Services		19 TO 23			20 TO 23			27 TO 30		28 TO 01				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21150	Implementing Cisco Data Center Unified Computing	22 TO 26		25 TO 28			22 TO 26								Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21151	Implementing Cisco Edge Network Security Solutions				08 TO 12		03 TO 07			23 TO 27		18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
ITMS21152	Implementing Cisco Identity Services Engine for Wireless Engineers		05 TO 09			27 TO 31		03 TO 07			21 TO 25		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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ITMS21153	Implementing Cisco IOS Network Security			25 TO 28			24 TO 28		12 TO 16				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21154	Implementing Cisco IP Routing	29 TO 02			08 TO 12			15 TO 19				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21155	Implementing Cisco IP Switched Networks			04 TO 08		13 TO 17				09 TO 13			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21156	Implementing Cisco Unified Communications Security	08 TO 12			22 TO 26				05 TO 09			21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21157	Implementing Data Models and Reports with Microsoft SQL Server 2012		12 TO 16				10 TO 14						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21158	Implementing Desktop Application Environments			25 TO 28		20 TO 23		03 TO 07		23 TO 27				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21159	Implementing the Application Control Engine Service Module	22 TO 26			22 TO 26			22 TO 26			28 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21160	Industry Research Project			11 TO 15					12 TO 16					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21161	Information Control for IT Managers	15 TO 19			08 TO 12							14 TO 18		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21162	Information Security and Data Management		12 TO 16			13 TO 17		29 TO 02							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21163	Information Security Management			04 TO 08			03 TO 07			02 TO 06			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21164	Information Systems Analysis and Design	15 TO 19				27 TO 31			05 TO 09					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21165	Information Systems and Organization Strategy			25 TO 28				22 TO 26			28 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21166	Information Systems Auditing		12 TO 16		02 TO 06		10 TO 14			23 TO 27			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21167	Information Systems Security Management			18 TO 20		20 TO 23			19 TO 23		21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21168	Installing and Configuring Windows Server 2012	22 TO 26			22 TO 26			15 TO 19					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21169	Interconnecting Cisco Network Devices Part 2			04 TO 08			03 TO 07				14 TO 18			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21170	Interconnecting Cisco Networking Devices Part 1	29 TO 02				13 TO 17				02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21171	Intermediate Computer Skills (Microsoft Office Word Excel Basic Access PowerPoint, Outlook & Teams)				08 TO 12							21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21172	Intermediate MS Excel Training			25 TO 28				29 TO 02					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21173	Internet Multimedia Systems	15 TO 19				20 TO 23				30 TO 04					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21174	Internet of Things (IoT)		12 TO 16				03 TO 07						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21175	Internet of Things (IoT): Introduction to Understanding and Designing IoT Systems	15 TO 19				20 TO 23				23 TO 27				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21176	Internet Protocol Networks (IP): an Introduction			04 TO 08				01 TO 05			14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21177	Introducing Cisco Data Center Networking		26 TO 01				27 TO 31			30 TO 04					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21178	Introducing Cisco Data Center Technologies	08 TO 12			22 TO 26				12 TO 16					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21179	Introduction to Broadband Converged IP Telecom		26 TO 01			20 TO 23		29 TO 02					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ITMS21180	Introduction to Cyber Security Skill Set	22 TO 26		25 TO 28			03 TO 07				30 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21181	Introduction to HTML5		12 TO 16		02 TO 05				12 TO 16				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21182	Introduction to Installing & Managing Exchange Server			25 TO 28			17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21183	Introduction to Microsoft Power BI Training	15 TO 19			08 TO 12						30 TO 04		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21184	Introduction to SharePoint 2013 for Collaboration and Document		12 TO 16				03 TO 07		19 TO 23				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21185	Introduction to System and Network Security	08 TO 12		04 TO 08		13 TO 17		01 TO 05			30 TO 04		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21186	IP Addresses, Packets and Routers		12 TO 16		08 TO 12		03 TO 07		19 TO 23				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21187	IP Contact Center Technology	15 TO 19		25 TO 28		27 TO 31		15 TO 19				28 TO 01	09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21188	IP Network Quality: CoS, QoS, MPLS and SLAs			26 TO 01			17 TO 21		27 TO 30					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21189	IPv6 Fundamentals Design, and Deployment	22 TO 26				13 TO 17		01 TO 05			30 TO 04		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21190	IT Auditing and IT Fraud Detection		19 TO 23		15 TO 19			29 TO 02					11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21191	IT Demand Management in the Modern Environment	15 TO 19				20 TO 23				23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21192	IT Disaster Recovery Planning			04 TO 08				01 TO 05			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21193	IT for Non-IT Project Managers			26 TO 01			27 TO 31				30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21194	IT Governance for Water Utility Sector	08 TO 12			22 TO 26				12 TO 16				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21195	IT Governance Framework			26 TO 01				29 TO 02					18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21196	IT Management Excellence	22 TO 26					03 TO 07				30 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21197	IT Systems: Identity and Access Management		12 TO 16		02 TO 05				12 TO 16				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21198	Java EE 6 Develop Business Components with JMS & EJBs			25 TO 28		13 TO 17	17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21199	Java EE 6 Develop Database Applications with JPA	15 TO 09									30 TO 04		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21200	Java EE 6 Develop Web Applications with JSF		19 TO 23				24 TO 28						09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21201	Java EE 6 Develop Web Components with Servlets and JSPs	08 TO 12				13 TO 17					30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21202	Java EE 6 Develop Web Services with JAX-WS and JAX-RS				15 TO 19				19 TO 23				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21203	Java ME Develop Applications for Mobile Phones					13 TO 17				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21204	Java Performance Tuning and Optimization		05 TO 09		15 TO 19				05 TO 09				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21205	Java SE 7 Develop Rich Client Applications		29 TO 02		22 TO 26			22 TO 26					25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21206	Java SE 7 Fundamentals			18 TO 20		13 TO 17			05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ITMS21207	Java SE 7 Programming		12 TO 16		08 TO 12		03 TO 07				02 TO 06		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21208	Java SE 8 Fundamentals			04 TO 08				22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21209	Java SE 8 New Features	22 TO 26				04 TO 08			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21210	Java SE 8 Programming		05 TO 09		22 TO 26		24 TO 28				30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21211	JBoss Application Administration I			25 TO 28		13 TO 17			19 TO 23				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21212	JBoss Application Administration II	15 TO 19			02 TO 05			15 TO 19			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21213	JBoss Enterprise Application Development I		26 TO 01				17 TO 21			09 TO 13		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21214	LANs, VLANs, Wireless and Optical Ethernet	08 TO 12			22 TO 26			01 TO 05				09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21215	Law of Data Security and Investigation		19 TO 23			27 TO 31			05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21216	Leading and Creating Virtual Teams			18 TO 20			10 TO 14			02 TO 06		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21217	Linux development and Programming	22 TO 26			08 TO 12			15 TO 19	12 TO 16		21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21218	Linux System Administration		12 TO 16				03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21219	Management and Protection of Information (MPI)			11 TO 15		27 TO 31			19 TO 23		07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21220	Management Information System and Data Management	29 TO 02					24 TO 28			23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21221	Managing Enterprise Devices and Apps using System Center Configuration Manager				22 TO 26			29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21222	Managing Information Systems		12 TO 16				03 TO 07			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21223	Managing Projects with Project Server 2013	08 TO 12		04 TO 08		13 TO 17			05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21224	Managing Windows Environments with Group Policy		05 TO 09					15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21225	Master Data Services, Data Quality Services with SQL Server 2012-2014 and Excel	15 TO 19			02 TO 05		24 TO 28		19 TO 23			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21226	Mastering Microsoft Excel Dashboard Reporting			25 TO 28		27 TO 31		01 TO 05			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21227	Mastering Microsoft Excel for Office 365	22 TO 26					17 TO 21		12 TO 16			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21228	Mastering Microsoft Project			11 TO 15		04 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21229	Microsoft Azure Fundamentals		05 TO 09		08 TO 12			22 TO 26				02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21230	Microsoft Excel Advanced Skills	08 TO 12				27 TO 31			05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21231	Microsoft Excel Basic Skills			04 TO 08			03 TO 07				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21232	Microsoft Excel Basic to Advanced Skills	15 TO 19			22 TO 26	20 TO 23				23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21233	Microsoft Excel Basic to Intermediate Skills			04 TO 08				29 TO 02			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ITMS21234	Microsoft Excel Dashboards		19 TO 23			04 TO 08				02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21235	Microsoft Excel Intermediate to Advanced Skills	22 TO 26					17 TO 21					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21236	Microsoft Excel- Intermediate and Advanced Training				08 TO 12				05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21237	Microsoft Office Advanced Skills (Microsoft Teams, Word, Excel, PowerPoint & Outlook)			04 TO 08			10 TO 14					14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21238	Microsoft Office Basic Skills (Teams, Word, Excel, PowerPoint and Outlook)	29 TO 02				13 TO 17		15 TO 19				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21239	Microsoft Office Excel 2021 Advanced Skills	08 TO 12		18 TO 20			24 TO 28			09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21240	Microsoft Office Excel 2021 Basic Skills		05 TO 09			27 TO 31		01 TO 05			21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21241	Microsoft Office Excel 2021 Intermediate Skills	15 TO 19			22 TO 26		03 TO 07		12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21242	Microsoft Office Excel Intermediate to Advanced Skills		19 TO 23			20 TO 23		22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21243	Microsoft Office Intermediate Skills (MS Word, Excel, PowerPoint, Outlook and Access)			11 TO 15		04 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21244	Microsoft Office Intermediate Skills (Teams, Word, Excel, PowerPoint, Access and Outlook)		12 TO 16				17 TO 21					16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21245	Microsoft Power BI & Other Financial Reporting/ Analytical Tools	22 TO 26			08 TO 12				05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21246	Microsoft Power BI Data Analysts	29 TO 02		11 TO 15					05 TO 09		07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21247	Microsoft Power BI Desktop		05 TO 09		08 TO 12		24 TO 28			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21248	Microsoft Power Platform					13 TO 17		22 TO 26		02 TO 06		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21249	Microsoft PowerPoint Training	15 TO 19		08 TO 12					05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21250	Microsoft Project (MS Project)		19 TO 23		08 TO 12		03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21251	Microsoft Security	22 TO 26		25 TO 28				22 TO 26		16 TO 20	07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21252	Microsoft SharePoint Designer		05 TO 09						05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21253	Microsoft SharePoint Server 2013 for the Site Owner/ Power User	08 TO 12			08 TO 12		24 TO 28					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21254	Microsoft Teams Training - (includes meetings, group conversations, video chat, file-sharing, co-authoring, Sharepoint connection and linking to many other Office 365 apps)			11 TO 15		20 TO 23		15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21255	Microsoft Visio 2019/2021 Advanced Training		19 TO 23						05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21256	Microsoft Visio Advanced Training				29 TO 30		03 TO 07	29 TO 02				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21257	Microsoft Windows	15 TO 19		08 TO 12		13 TO 17						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21258	Mobile Communications Systems		05 TO 09					22 TO 26		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ITMS21259	MPLS and Carrier Networks	22 TO 26			29 TO 30		10 TO 14		12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21260	MS Access Advanced		26 TO 01						27 TO 30		14 TO 18		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21261	MS Access Basic	08 TO 12				20 TO 23		15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21262	MS Access Intermediate		19 TO 23			27 TO 31			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21263	MS Excel Basic to Advanced Skills	22 TO 26			29 TO 30		03 TO 07		19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21264	MS Excel Basic to Intermediate Skills			11 TO 15				15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21265	MS Excel Data Validation, Data Reconciliation and Payroll Reconciliation	15 TO 19				13 TO 17			12 TO 16		14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21266	MS Excel Intermediate for Financial and Business Analysis		05 TO 09				01 TO 05			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21267	MS Excel Intermediate to Advanced Skills	22 TO 26			29 TO 30						21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21268	MySQL for Database Administrators			11 TO 15				29 TO 02				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21269	MySQL for Developers		19 TO 23			20 TO 23				30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21270	Network and Services Management	08 TO 12			29 TO 30				05 TO 09			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21271	Network Infrastructure Design Course			08 TO 12			10 TO 14	22 TO 26		02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21272	Network Security Administration and Management		12 TO 16			13 TO 17				02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21273	Networking IP Addresses MPLS&Cos	08 TO 12		11 TO 15			24 TO 28			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21274	Networking with Windows Server		19 TO 23			06 TO 08			05 TO 09		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21275	OpenCMS			04 TO 08	02 TO 05		03 TO 07			02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21276	Optical Fibre Cabling Endorsement	29 TO 02				27 TO 31		15 TO 19			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21277	Optical Transmission Networks			08 TO 12		06 TO 08				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21278	Oracle Database 11g Admin Workshop I		05 TO 09				24 TO 28		05 TO 09			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21279	Oracle Database 11g Advanced PL SQL	15 TO 19			08 TO 12					30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21280	Oracle Database 11g Data Guard Administration			11 TO 15		13 TO 17		15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21281	Oracle Database 11g Managing Oracle on Linux for DBAs	22 TO 26				06 TO 08		15 TO 19		09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21282	Oracle Database 11g Performance Tuning DBA Release 2			08 TO 12					05 TO 09		07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21283	Oracle Database 11g SQL Tuning Workshop		19 TO 23		08 TO 12		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21284	Oracle Database 12c Admin, Install and Upgrade Accelerated	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ITMS21285	Oracle Database 12c Administration Workshop		05 TO 09		02 TO 05				05 TO 09			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21286	Oracle Database 12c Backup and Recovery Workshop	15 TO 19		11 TO 15			03 TO 07				02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21287	Oracle Database 12c Data Guard Administration		19 TO 23		02 TO 05			22 TO 26				07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21288	Oracle Database 12c Install and Upgrade Workshop		19 TO 23			20 TO 23			12 TO 16				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21289	Oracle Database 12c Managing Multi-tenant Architecture	22 TO 26			02 TO 05		10 TO 14				16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21290	Oracle Database 12c New Features for Administrators			18 TO 20		13 TO 17			19 TO 23				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21291	Oracle Database 12c SQL and PL/SQL Fundamentals		19 TO 23		15 TO 19		24 TO 28								Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21292	Oracle Database 12c SQL Tuning for Developers	15 TO 19		25 TO 28		13 TO 17		22 TO 26		02 TO 06			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21293	Oracle Database Administration		26 TO 01		02 TO 05				05 TO 09			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21294	Oracle Database Introduction to SQL	08 TO 12		11 TO 15			03 TO 07			02 TO 06			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21295	Oracle Database Program with PL/SQL		05 TO 09		29 TO 30			22 TO 26			07 TO 11		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21296	Oracle Solaris 10 Performance Management		19 TO 23			20 TO 23			12 TO 16			25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21297	Oracle Solaris 10 ZFS Administration	22 TO 26					10 TO 14				16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21298	Oracle Solaris 11 Advanced System Administration			18 TO 20		13 TO 17			19 TO 23				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21299	Oracle Solaris 11 Network Administration		05 TO 09				16 TO 20				14 TO 18		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21300	Oracle Solaris 11 Security Administration	08 TO 12			29 TO 30		03 TO 07			02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21301	Oracle Solaris 11 System Administration		05 TO 09				03 TO 07		27 TO 30				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21302	Oracle Solaris 11 ZFS Administration	15 TO 19				27 TO 31				02 TO 06			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21303	Oracle Solaris 11 Zones Administration		12 TO 16		08 TO 12			01 TO 05				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21304	Organisational Design, People Management and Innovation	19 TO 23				06 TO 08				23 TO 27		25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21305	OSI Layers and Protocol Stacks			18 TO 20			18 TO 20					07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21306	Photonic Devices (Advanced)	08 TO 12				20 TO 23			12 TO 16						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21307	Photonic Sub-Systems		26 TO 01					24 TO 28			28 TO 01		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21308	Planning and Designing Microsoft Virtualization Solutions				22 TO 26		03 TO 07			16 TO 20		11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21309	PowerPivot, Power View and SharePoint 2013 Business Intelligence Center for Analysts	22 TO 26		08 TO 12				15 TO 19				04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21310	PowerShell for SharePoint 2013				29 TO 30		10 TO 14			02 TO 06	21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21311	Predictive Analytics for Business		26 TO 01			27 TO 31			18 TO 20				09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ITMS21312	Principles and Practices of Business Analysis	15 TO 19		04 TO 08		13 TO 17		22 TO 26				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21313	Professional Certificate in Data Engineering		26 TO 01				03 TO 07					14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21314	Programme in Business Analysis	15 TO 19									16 TO 20		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21315	Programming Fundamentals of Web Development			11 TO 15		13 TO 17		01 TO 05							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21316	Programming in C#		05 TO 09				24 TO 28					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21317	Radar Systems (Electronic Engineering)	08 TO 12				27 TO 31		29 TO 02					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21318	Records and Archives Management				22 TO 26		10 TO 14					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21319	Records Management and Records Retention Training Course		05 TO 09						05 TO 09					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21320	Red Hat System Administration I			04 TO 08							16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21321	Red Hat System Administration II	15 TO 19				27 TO 31	03 TO 07						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21322	RF Circuits and Devices			25 TO 28					12 TO 16			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21323	Risk Assessments, Method Statements and Quality Plans		29 TO 02				24 TO 28					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21324	Risk Management and Safety Technology Best Practice		05 TO 09		15 TO 19								04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21325	Safety in Process Equipment Design and Operation	22 TO 26					03 TO 07		12 TO 16						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21326	Security 5G and IOT smart cities platooning		26 TO 01			27 TO 31						07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21327	Security and Privacy of Networked Computer Systems				22 TO 26		15 TO 19							16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21328	Security Management, Planning and Asset Protection with Integrated Security Solutions		29 TO 02					29 TO 02					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21329	Server Virtualization with Windows Server Hyper-V and System Center			04 TO 08		13 TO 17						28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21330	SharePoint 2013 Business Intelligence	08 TO 12						08 TO 12			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21331	SharePoint 2013 End User			25 TO 28			03 TO 07							02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21332	SharePoint 2013 Power User		05 TO 09			27 TO 31						28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21333	SharePoint 2013 Search Inside Out	15 TO 19		04 TO 08				15 TO 19							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21334	SharePoint 2013 Site Collection and Site Administration					13 TO 17					16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21335	SharePoint Course	22 TO 26					03 TO 07		12 TO 16					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21336	SIP Trunking & Carrier Connections	15 TO 19			15 TO 19		03 TO 07								Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21337	Site Inspection and Safety Audit Best Practice		26 TO 01				24 TO 28					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ITMS21338	Social Engineering Deception and Defenses	08 TO 12		18 TO 20		20 TO 23		01 TO 05			23 TO 27		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21339	Soft-switches, SIP and VoIP Call Setup		12 TO 16		08 TO 12							18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21340	Software and Diagnostic Systems	15 TO 19		11 TO 15			18 TO 20		27 TO 30		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21341	Software for Network Services and Design				22 TO 26			15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21342	Software Testing with Visual Studio 2013		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21343	SQL Server 2012 Reporting Services	22 TO 26			02 TO 05		10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21344	Storage and High Availability with Windows Server			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21345	Strategy, Marketing and Product Management (Telecoms)		05 TO 09				16 TO 20				14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21346	Structured Cabling Course	08 TO 12			29 TO 30			03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21347	System Administration for the Oracle Solaris 10 OS Part 1		05 TO 09				03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21348	System Administration for the Oracle Solaris 10 OS Part 2	15 TO 19		11 TO 15		27 TO 31				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21349	System Implementation Essentials		12 TO 16		08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21350	System Security and Fraud Prevention in ERP Environment	19 TO 23				06 TO 08				23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21351	Technical Security			18 TO 20			18 TO 20				07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21352	Telecom Masterclass	08 TO 12				20 TO 23			12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21353	Telecommunication Management for non-Technical Managers		26 TO 01					24 TO 28			28 TO 01		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21354	Telecommunications Business Environment		12 TO 16		22 TO 26		03 TO 07			16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21355	Telecommunications Networks: an Introduction	22 TO 26		08 TO 12		06 TO 08		15 TO 19				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21356	Telecommunications Technology		05 TO 09		29 TO 30		03 TO 07				21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21357	The 14 SharePoint 2013 Server Collection and Site Templates		26 TO 01						18 TO 20				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21358	The 5G Network Security Training	15 TO 19		04 TO 08		13 TO 17		22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21359	The Complete Course on Cloud Management & IT Security		05 TO 09				24 TO 28			30 TO 04		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21360	The Complete Course on Data Science & Big Data Analytics	08 TO 12			22 TO 26				05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21361	The PSTN		12 TO 16			06 TO 08					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21362	Transition to Oracle Solaris II	15 TO 19		08 TO 12				15 TO 19		09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21363	Troubleshooting and Maintaining Cisco IP Networks		05 TO 09		08 TO 12		17 TO 21		05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ITMS21364	Troubleshooting Cisco Data Center Unified Computing	15 TO 19				27 TO 31		22 TO 26					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21365	Understanding Electronic Documents & Records Management Systems Training			18 TO 20					27 TO 30			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21366	Understanding IPv6		19 TO 23		15 TO 19		03 TO 07				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21367	Understanding Wireless	08 TO 12			02 TO 05				19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21368	Unix and Linux Essentials	15 TO 19			08 TO 12					30 TO 04			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21369	Upgrading your End User Skills to SharePoint 2013			11 TO 15		13 TO 17		15 TO 19					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21370	Upgrading Your Skills to MCSA Windows Server 2012	29 TO 02			02 TO 05					16 TO 20			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21371	Virtualizing Enterprise Desktops and Apps						03 TO 07		27 TO 30			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21372	Visualizing Data with SharePoint 2013, Report Builder, PowerPivot and PowerView with NO CODE	15 TO 19	26 TO 01			06 TO 08		22 TO 26					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21373	VMware Horizon View: Install, Configure, Manage				08 TO 12					02 TO 06			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21374	VMware NSX : Install, Configure, Manage	29 TO 02					17 TO 21		19 TO 23		07 TO 11		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21375	VMware vCenter Configuration Manager: Install, Configure, Manage			11 TO 15				22 TO 26					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21376	VMware vCenter Operations Manager: Advanced Usage & Dashboard Design		12 TO 16			13 TO 17					21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21377	VMware vCenter Site Recovery Manager: Install, Configure, Manage	29 TO 02			02 TO 05			15 TO 19		02 TO 06			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21378	VMware vRealize Automation: Install, Configure, Manage			08 TO 12					05 TO 09		07 TO 11	18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21379	VMware vSAN Masterclass: Installation, Configuration, and Management		19 TO 23		06 TO 12		24 TO 28								Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21380	VMware vSphere: Design Workshop	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21381	VMware vSphere: Install, Configure, Manage		05 TO 09		02 TO 05				05 TO 09		21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21382	VMware vSphere: Troubleshooting Workshop	15 TO 19		11 TO 15		03 TO 07				02 TO 06			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21383	Voice over IP and SIP		19 TO 23		02 TO 05			22 TO 26				07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21384	Voice over IP, SIP, Security, 5G and IoT	22 TO 26		04 TO 08			24 TO 28		05 TO 09						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21385	Voice Packetization, Codecs and Voice Quality		26 TO 01			06 TO 08				02 TO 06		18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21386	VoIP Architectures and Implementation Choices	29 TO 02			02 TO 05			15 TO 19		30 TO 04			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21387	Windows Azure Solutions with Microsoft Visual Studio 2010		12 TO 16			13 TO 17			05 TO 09				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ITMS21388	Windows PowerShell Scripting and Toolmaking	08 TO 12		11 TO 15			24 TO 28			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21389	Wireless Communications Principals				08 TO 12			22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21390	Wireless fiber and copper telecom equipment carriers		19 TO 23			06 TO 08			05 TO 09		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21391	Wireless Fundamentals			04 TO 08	02 TO 05		03 TO 07			02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21392	Wireless Telecommunications	29 TO 02				27 TO 31		15 TO 19			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21393	Wordpress Content Management System			08 TO 12						16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ITMS21394	Working with IP Networks		05 TO 09				24 TO 28		05 TO 09			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

LEADERSHIP, PLANNING AND STRATEGY.

2024 TRAINING CALENDAR

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LPSM21001	Achieving Leadership Excellence		12 TO 16		08 TO 12		03 TO 07				02 TO 06		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21002	Achieving Leadership Success through People & Innovation			04 TO 08				22 TO 26				07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21003	Achieving Supervisory Excellence	22 TO 26				04 TO 08			27 TO 30				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21004	Adaptive Leadership		05 TO 09		22 TO 26		24 TO 28				30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21005	Advanced Communication & Problem Solving			25 TO 28		13 TO 17			19 TO 23				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21006	Advanced Enterprise Risk Management	15 TO 19			02 TO 06			15 TO 19				07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21007	Advanced High Performance Leadership		26 TO 01				17 TO 21			09 TO 13			18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21008	Advanced Leadership Skills for Managers	08 TO 12			22 TO 26			01 TO 05					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21009	Advanced Management & Leadership Programme		19 TO 23			27 TO 31			05 TO 09			14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21010	Advanced Management Skills			18 TO 20			10 TO 14			02 TO 06		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21011	Advanced Negotiation Skills	22 TO 26			08 TO 12			15 TO 19	12 TO 16		21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21012	Advanced Organizational Development (OO) Practitioners Programme		12 TO 16				03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21013	Advanced Problem Solving & Decision Making			11 TO 15		27 TO 31			19 TO 23		07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21014	Advanced Public Speaking and Presentation Skills	29 TO 02					24 TO 28			23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21015	Advanced Safety Leadership				22 TO 26			29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21016	Advanced Strategic Management		12 TO 16				03 TO 07			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21017	Advanced Supervisory Management Skills	08 TO 12		04 TO 08		13 TO 17			05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21018	Advanced Supervisory Skills		05 TO 09					15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21019	Advanced Teamwork & Cooperation Skills	15 TO 19			02 TO 06		24 TO 28		19 TO 23				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21020	Advanced Teamwork and Cooperation Skills			25 TO 28		27 TO 31		01 TO 05			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21021	Agile Business Analysis Programme	22 TO 26					17 TO 21		12 TO 16				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21022	Agile Team Facilitation (ICP-ATF)			11 TO 15		04 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21023	An Introvert's Guide to Great Leadership		05 TO 09		08 TO 12			22 TO 26					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21024	Analytical Thinking and Evidence Based Decision Making		19 TO 23			06 TO 08			05 TO 09		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21025	Area and Regional Managers Business Development Programme			04 TO 08	02 TO 06		03 TO 07			02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21026	Artificial Intelligence for Business and Organisations	29 TO 02					27 TO 31		15 TO 19			21 TO 25	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LPSM21027	Artificial Intelligence for Executives : Creating and Capturing Value Through Artificial Intelligence			08 TO 12		06 TO 08				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21028	Artificial Intelligence: business strategies and applications		05 TO 09				24 TO 28		05 TO 09			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21029	ASQ Approved Lean Six Sigma Green Belt	15 TO 19			08 TO 12					30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21030	Assertiveness, Influencing Skills and Conflict Management for Women			11 TO 15		13 TO 17		15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21031	Authentic Leadership: Courage, Coaching & Ethics		05 TO 09		02 TO 05		18 TO 20					14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21032	Becoming An Effective Supervisory Manager	22 TO 26					10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21033	Behavioural Management and Emotional Intelligence		12 TO 16		08 TO 12				27 TO 30					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21034	Benchmarking: Comparing Your Performance with the Best	08 TO 12		18 TO 20				15 TO 19		30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21035	Best Practice Employment Interviews for Employers		26 TO 01		29 TO 30		24 TO 28			23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21036	Best Practice In Quality Management				15 TO 19			29 TO 02			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21037	Best Practices In Multi Shift Operations	15 TO 19			02 TO 05			15 TO 19		02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21038	Best Practices In Multishift Operations		26 TO 01				17 TO 21				21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21039	Bowtie Risk Management and Mitigation	08 TO 12			22 TO 26			01 TO 05		16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21040	Branch Management Skills		19 TO 23			27 TO 31			05 TO 09				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21041	Budgeting and Forecasting for Non Financial Professionals			18 TO 20			10 TO 14			30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21042	Building a Successful Business Case	22 TO 26			08 TO 12			15 TO 19	12 TO 16			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21043	Building and Presenting a Powerful Business Case		12 TO 16				03 TO 07				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21044	Building High Performance Board			11 TO 15		27 TO 31			19 TO 23	16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21045	Building Organisational development Capability: Strategy and Execution	29 TO 02					24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21046	Building Personal Leadership Skills	08 TO 12		18 TO 20			03 TO 07			30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21047	Building Skills for Working In Teams		12 TO 16			20 TO 23		08 TO 12		23 TO 27		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21048	Building Task Leadership Skills				02 TO 05		24 TO 28		12 TO 16				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21049	Building Team Excellence	22 TO 26		04 TO 08		20 TO 23					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21050	Building your Executive Voice and Presence		05 TO 09		22 TO 26		18 TO 21		27 TO 30			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21051	Building, Managing and Motivating High Performance Teams		26 TO 01			13 TO 17		15 TO 19		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21052	Business Acumen Skills	15 TO 19					03 TO 07		12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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LPSM21053	Business Analysis		19 TO 23		22 TO 26			01 TO 05			07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21054	Business Continuity & Crisis Management			25 TO 28		27 TO 31		15 TO 19			23 TO 27		18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21055	Business Development Programme For Area & Regional Managers		29 TO 02		29 TO 30		17 TO 21		19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21056	Business Development Skills		19 TO 23		08 TO 12						02 TO 06		04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21057	Business Fundamentals	22 TO 26				20 TO 23		22 TO 26			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21058	Business Improvement & Quality Techniques			18 TO 20		13 TO 17		01 TO 05			23 TO 27			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21059	Business Literacy – Mastering The Dynamics Of Business Drivers		05 TO 09				03 TO 07		05 TO 09				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21060	Business Performance Management - Control Frameworks and Dashboards	08 TO 12		18 TO 20		20 TO 23					16 TO 20			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21061	Business Planning – Development and Analysis Programme		12 TO 16		08 TO 12			22 TO 26					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21062	Business Presentation and Public Speaking	08 TO 12		18 TO 20			03 TO 07				30 TO 04		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21063	Business Process Analysis & Modelling		05 TO 09		08 TO 12				05 TO 09				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21064	Business Process Analysis Training	19 TO 23		22 TO 26			01 TO 05			07 TO 11		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21065	Business Process Design & Re-engineering		12 TO 16			27 TO 31		22 TO 26					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21066	Business Process Design for Strategic Management		29 TO 02	25 TO 28			24 TO 28					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21067	Business Process Improvement & Process Mapping		05 TO 09		15 TO 19					02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21068	Business Process Management & Business Process Modelling Notation (BPMN 2.0) Training	08 TO 12					10 TO 14		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21069	Business Process Management & Modelling met BPMN104			26 TO 01		20 TO 23		05 TO 09		07 TO 11			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21070	Business Start-Up Training	15 TO 19			22 TO 26						07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21071	Business Strategy and Change		05 TO 09				01 TO 05	22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21072	Business Strategy Essentials	22 TO 26		08 TO 12		27 TO 31			19 TO 23	02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21073	Business Sustainability Management		12 TO 16					01 TO 05				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21074	Business System Analysis		29 TO 02		15 TO 19		18 TO 20		19 TO 23		07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21075	Business Writing Skills (Proposals, Reports, Memos and Emails)			11 TO 15				15 TO 19		23 TO 27		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21076	Business-Case Writing for New Products		29 TO 02			13 TO 17			27 TO 30		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21077	Certified Business Development Professional		05 TO 09		22 TO 26			01 TO 05		02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21078	Certified KPI Professional and Practitioner						10 TO 14		19 TO 23		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LPSM21079	Change Leadership & People Management	15 TO 19		25 TO 28				01 TO 05			23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21080	Change Management	08 TO 12				27 TO 31			27 TO 30				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21081	Change Management and Leadership Skills		05 TO 09		15 TO 19		18 TO 20			16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21082	Change Management Strategies and Conflict Resolution	22 TO 26						01 TO 05		02 TO 06				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21083	Coaching and Mentoring Skills for Managers and Supervisors			26 TO 01		20 TO 23			27 TO 30		07 TO 11			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21084	Coaching Skills	08 TO 12					18 TO 20					04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21085	Coaching Skills for Managers				22 TO 26			15 TO 19		23 TO 27				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21086	Collaborative Intelligence		29 TO 02	08 TO 12			24 TO 28						09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21087	Communicating for Influence and Impact		05 TO 09			27 TO 31		22 TO 26		02 TO 06				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21088	Communicating With Tact, Diplomacy and Professionalism				22 TO 26				05 TO 09		21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21089	Communication for Development (C4D)	15 TO 19		25 TO 28			18 TO 20		12 TO 16		21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21090	Communication, Coordination & Leadership		12 TO 16			20 TO 23				02 TO 06		04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21091	Community Development and Leadership	22 TO 26		11 TO 15			01 TO 05		19 TO 23		07 TO 11			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21092	Compensation, Benefit Administration & Reward Management	15 TO 19			22 TO 26			01 TO 05		23 TO 27					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21093	Competencies: Design, Development and Implementation		05 TO 09						29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21094	Competency Training for Business Development Executives	08 TO 12		08 TO 12		27 TO 31					02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21095	Complex Negotiation Skills				22 TO 26		24 TO 28		05 TO 09		21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21096	Complex Negotiation Skills in the Oil & Gas			26 TO 01				15 TO 19				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21097	Compliance Regulatory Professionals		29 TO 02				18 TO 20		19 TO 23					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21098	Conduct inquiry proceedings and performance evaluation reports		12 TO 16		22 TO 26			01 TO 05			14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21099	Conducting Investigations & Interviews	15 TO 19		11 TO 15		27 TO 31				23 TO 27		04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21100	Conflict Management and Negotiation Skills	15 TO 19				27 TO 31		22 TO 26				18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21101	Conflict Management and Resolution			18 TO 20					27 TO 30		07 TO 11			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21102	Conflict Resolution for Managers and Supervisors		19 TO 23		15 TO 19		03 TO 07				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21103	Continuous Innovation & Process Improvement	08 TO 12			02 TO 05				19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21104	Continuous Innovation and Process Development Training			11 TO 15		20 TO 23		15 TO 19		09 TO 13			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LPSM21105	Contract and Commercial Management Practitioner - CCMF		05 TO 09				03 TO 07		05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21106	Corporate & Employee Best Practices	22 TO 26			22 TO 26			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21107	Corporate Communications Redefined			08 TO 12			17 TO 21			09 TO 13			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21108	Corporate Governance & Risk Management for State & Public Sector Organisations		12 TO 16			13 TO 17			19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21109	Corporate Governance and Board Competency	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21110	Corporate Governance and Board Leadership		05 TO 09		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21111	Corporate Governance and Compliance Training	15 TO 19		11 TO 15			03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21112	Corporate Governance for Councillors		19 TO 23		02 TO 05			22 TO 26			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21113	Corporate Governance in The Public Service	22 TO 26		04 TO 08			24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21114	Corporate Governance Principles, Policies and Best Practices		26 TO 01			06 TO 08				02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21115	Corporate Governance, Business ethics and Social Responsibility in the Public Services	29 TO 02			02 TO 05			15 TO 19		30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21116	Corporate Governance: Principles, Policies and Best Practices		12 TO 16			13 TO 17		05 TO 09			25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21117	Corporate Identity & Brand Management	08 TO 12		18 TO 20				01 TO 05		23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21118	Corporate Reputation Management		12 TO 16		08 TO 12							18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21119	Corporate Risk & Crisis Management	15 TO 19		11 TO 15			18 TO 20		27 TO 30		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21120	Corporate Social Responsibility				22 TO 26			15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21121	Cost Accounting and Cost Management		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21122	Creating a Culture of Innovation	22 TO 26			02 TO 05		10 TO 14				16 TO 20		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21123	Creating a Marketing Plan for Business-to-Business			08 TO 12		06 TO 08					16 TO 20			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21124	Creative Leadership and Innovative Management		05 TO 09				24 TO 28		05 TO 09			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21125	Creative Strategic Planning & Leadership	15 TO 19			08 TO 12					30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21126	Crisis Communication Management Training			11 TO 15		13 TO 17		15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21127	Crisis Management and Organisational Resilience	22 TO 26				06 TO 08		15 TO 19		09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21128	Crisis Management and Response Measures			08 TO 12					05 TO 09		07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21129	Crisis Management Leadership		19 TO 23		08 TO 12		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21130	Critical and Strategic Problem Solving	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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LPSM21131	Critical Thinking & Problem Solving for Public Service Leaders		05 TO 09		02 TO 05				05 TO 09			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21132	Cross-Functional Management: Principles, Processes and Success	15 TO 19		11 TO 15			03 TO 07				02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21133	Customer Experience Perfection for Modern Managers		19 TO 23		02 TO 05			22 TO 26				07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21134	Customer Focused Management		19 TO 23			20 TO 23			12 TO 16				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21135	Customer Profiling Techniques & Procedures	22 TO 26			02 TO 05		10 TO 14			16 TO 20			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21136	Customer Service Excellence for Managers ISO aligned			18 TO 20		13 TO 17			19 TO 23				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21137	Dealing with difficult & different personalities		19 TO 23		15 TO 19		24 TO 28								Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21138	Decision-making skills/Decisiveness	15 TO 19		25 TO 28		13 TO 17		22 TO 26		02 TO 06				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21139	Decisions, Dynamics & Leadership Styles		26 TO 01		02 TO 05				05 TO 09			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21140	Defusing Angry & Abusive People	08 TO 12		11 TO 15			03 TO 07			02 TO 06			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21141	Design Thinking – The Next Competitive Advantage		05 TO 09		29 TO 30			22 TO 26				07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21142	Designing and Implementing a Performance Management System		19 TO 23		20 TO 23				12 TO 16				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21143	Developing & Implementing Strategic Marketing Plans	22 TO 26					10 TO 14			16 TO 20			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21144	Developing and Implementing the Business Plan			18 TO 20		13 TO 17			19 TO 23				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21145	Developing and Managing a Learning Organization		05 TO 09				16 TO 20					14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21146	Developing Assertiveness & Self Confidence at Work	08 TO 12			29 TO 30			03 TO 07		02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21147	Developing Effective Public Policy & Policy Delivery		05 TO 09				03 TO 07		27 TO 30				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21148	Developing Excellence in People Leadership	15 TO 19				27 TO 31				02 TO 06			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21149	Developing Key Leadership Skills to Deliver Better Projects		12 TO 16		08 TO 12			01 TO 05				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21150	Developing Leadership Competencies	19 TO 23				06 TO 08			27 TO 30	23 TO 27			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21151	Developing Leadership Presence and Power			18 TO 20			18 TO 20				07 TO 11		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21152	Developing Leadership Talent	22 TO 26			22 TO 26		10 TO 14		27 TO 30				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21153	Developing Personal Effectiveness with Positive Skills			11 TO 15			10 TO 14					21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21154	Developing Senior Management Competences Training	08 TO 12				13 TO 17		01 TO 05		02 TO 06			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21155	Digital Leadership Programme				29 TO 30				27 TO 30			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21156	Digital Transformation and Innovation		12 TO 16				03 TO 07						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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LPSM21157	Digital Transformation and Technology Strategy				22 TO 26			15 TO 19			23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21158	Digital Transformation Strategy	15 TO 19		11 TO 15				17 TO 21					08 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21159	Diplomatic Protocol and Etiquette Skills		19 TO 23			13 TO 17		22 TO 26			02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21160	Directors Development Programme								05 TO 09		21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21161	Dispute Management & Avoidance in the Energy Sector			22 TO 26				03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21162	Document Control and Records Management		19 TO 23		02 TO 06			22 TO 26			07 TO 11			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21163	Due Diligence in Business Development	08 TO 12					24 TO 28		05 TO 09						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21164	Due Diligence: Appraisal and Management of Potential Investors and Partners		12 TO 16										18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21165	E-Government Digital Transformation in Government, Innovating Public Policy & Service			11 TO 15		13 TO 17		15 TO 19			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21166	Economic Analysis and Attracting Foreign Direct Investment						17 TO 21		27 TO 30					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21167	Effective Business Decisions Using Data Analysis	29 TO 02			22 TO 26			22 TO 26					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21168	Effective Business to Business (B2B) Marketing			11 TO 15			17 TO 21			09 TO 13			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21169	Effective Communication and Feedback Skills					13 TO 17				19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21170	Effective Communication Skills		19 TO 23		15 TO 19			15 TO 19							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21171	Effective Corporate Communication										30 TO 04		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21172	Effective Decision Making and Problem Solving	08 TO 12		22 TO 26		27 TO 31			27 TO 30				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21173	Effective Government Relations		19 TO 23				10 TO 14			09 TO 13			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21174	Effective Leadership Training								05 TO 09		07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21175	Effective Management Skills		12 TO 16		02 TO 06		03 TO 07						25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21176	Effective Meeting Management					27 TO 31		15 TO 19			21 TO 25		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21177	Effective Negotiation, Persuasion & Critical Thinking: The Professional Negotiator	22 TO 26	26 TO 01								16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21178	Effective Organisational Leadership						24 TO 28		19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21179	Effective People Management Workshop (A Practical Workshop for Line Managers)				08 TO 12						30 TO 04		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21180	Effective People Skills		19 TO 23		08 TO 12		03 TO 07		05 TO 09				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21181	Effective Self-Management			11 TO 15		20 TO 23					16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21182	Effective Supervisory Management				08 TO 12			22 TO 26					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LPSM21183	Effective Supervisory Skills	08 TO 12		11 TO 15			03 TO 07				30 TO 04		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21184	Effective Time, Task & Work Planning		12 TO 16		08 TO 12				05 TO 09				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21185	Effective Virtual Communication Skills for Remote Teams						01 TO 05			07 TO 11			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21186	Effective Virtual Meetings Using Zoom					27 TO 31		22 TO 26					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21187	Efficiency Improvement Procedures, Reporting & Implementation	29 TO 02					10 TO 14					21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21188	Emerging Leaders in a Digital Age			11 TO 15		13 TO 17		01 TO 05		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21189	Emotional Intelligence for Leaders				29 TO 30				27 TO 30		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21190	Emotional Intelligence for Workplace Success		19 TO 23				03 TO 07						04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21191	Emotional Intelligence Skills for Managers	08 TO 12			22 TO 26			15 TO 19		23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21192	Emotional Intelligence: EQ for Innovative Leadership and Corporate Teamwork						17 TO 21						09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21193	Empowering the Workplace for Greater Impact					13 TO 17		22 TO 26		02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21194	Endorsed Planning Specialist		12 TO 16						05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21195	Endorsed Professional Leader	22 TO 26		11 TO 15			03 TO 07						04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21196	Endorsed Talented Professional Manager				02 TO 05			22 TO 26			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21197	Engineering Leadership for Emerging Leaders						24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21198	Entrepreneurial Leadership Strategies	29 TO 02											18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21199	Entrepreneurship and Leadership skills					13 TO 17		15 TO 19			30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21200	Entrepreneurship Training			11 TO 15			17 TO 21		27 TO 30				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21201	Essential Core Skills of a Leader		18 TO 23		22 TO 26			22 TO 26					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21202	Essential Leadership Skills for Supervisors & Managers	08 TO 12					17 TO 21			09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21203	Essential Management Skills for Administrators					13 TO 17			19 TO 23				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21204	Essential Management Skills for Emerging Leaders		12 TO 16		15 TO 19			15 TO 19						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21205	Essential Skills for Effective Training Administration									30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21206	Essential Skills for Managers & Supervisors		26 TO 01			27 TO 31			27 TO 30				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21207	Essentials for Effective Management	22 TO 26					10 TO 14			09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21208	Essentials of Balanced Scorecard								05 TO 09		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21209	Essentials of Quality Assurance		05 TO 09		02 TO 06		03 TO 07						25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LPSM21210	Essentials of Stakeholder Management training	08 TO 12				27 TO 31		15 TO 19			21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21211	Evaluating Collaborative Development Opportunities			11 TO 15						16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21212	Evidence Based Management & Leadership		19 TO 23				24 TO 28		19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21213	Excelling as a Highly Effective Team Leader				08 TO 12					30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21214	Excelling as a Manager/Supervisor	22 TO 26				20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21215	Excelling In Your Leadership & Business Skills			11 TO 15			10 TO 14			16 TO 20			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21216	Executive Leadership Development		12 TO 16			13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21217	Executive Leadership Skills	08 TO 12					17 TO 21				14 TO 18		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21218	Feasibility Studies and Business Planning		26 TO 01		29 TO 30			03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21219	Feasibility Studies: Preparation, Analysis & Evaluation						03 TO 07		27 TO 30			18 TO 22	02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21220	Feasibility Study Course Preparation, Analysis And Evaluation		12 TO 16			27 TO 31				02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21221	First Line Manager	22 TO 26		11 TO 15	08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21222	Foundations for Business Leadership		05 TO 09			06 TO 08				23 TO 27		25 TO 29	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21223	Foundations of Everyday Leadership						17 TO 21		05 TO 09		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21224	Front Line Supervisor			11 TO 15		13 TO 17				02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21225	Frontline Leadership - Emerging Leadership	29 TO 02						22 TO 26			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21226	Frontline Management Skills				22 TO 26		24 TO 28		12 TO 16				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21227	Frontline Merging Leadership		12 TO 16		08 TO 12		03 TO 07			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21228	Frontline Supervisory Skills			04 TO 08				22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21229	Fundamentals of Risk Management	22 TO 26				04 TO 08			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21230	Fundamentals Of Stakeholder Engagement Process And Management		05 TO 09		22 TO 26		24 TO 28			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21231	Getting Things Done "GTD" Training			25 TO 28		13 TO 17			19 TO 23			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21232	Giving and Receiving Constructive Feedback	15 TO 19			02 TO 05			15 TO 19			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21233	Global Business Leadership & International Relations		26 TO 01				17 TO 21			09 TO 13		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21234	Goal Setting, Planning & Decision Making	08 TO 12			22 TO 26			01 TO 05					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21235	Good to Great Management: The Road Ahead		19 TO 23			27 TO 31			05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21236	Governance Arms of Risk Management			18 TO 20			10 TO 14			02 TO 06		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LPSM21237	Governance, Risk & Compliance Executive	22 TO 26			08 TO 12			15 TO 19	12 TO 16			21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21238	Governance, Risk and Compliance		12 TO 16				03 TO 07				02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21239	Government Oversight and Empowerment of NGOs: Managing, Sustaining, and Fostering Social Entrepreneurship	15 TO 19			08 TO 12		24 TO 28		19 TO 23			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21240	Great Leadership Skills			11 TO 15				15 TO 19			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21241	Guiding Change through Corporate Communications		05 TO 09		02 TO 05		10 TO 14					14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21242	Handling Information Overload	22 TO 26				20 TO 23		15 TO 19				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21243	High Impact Business Communication			26 TO 01		13 TO 17		01 TO 05			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21244	High Performance Leadership for Corporate Leaders	08 TO 12					03 TO 07		27 TO 30				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21245	Hit The Ground Running As A New Manager Get Fast On The Right Track		19 TO 23		02 TO 05		01 TO 05					21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21246	How to Supervise Bad Attitudes and Negative Behaviors				08 TO 12			15 TO 19			09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21247	HR as a Strategic Partner		29 TO 02		11 TO 15				05 TO 09			07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21248	HR Metrics & Analytics		05 TO 09		08 TO 12		24 TO 28				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21249	HR Processes, Culture & Change Management Programme					13 TO 17		22 TO 26			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21250	HR Strategy	15 TO 19		08 TO 12					05 TO 09			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21251	Implementing Best Practices in Multi-shift Operations		19 TO 23		08 TO 12		03 TO 07						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21252	Improve your Effectiveness at Work	22 TO 26		25 TO 28				22 TO 26		16 TO 20	07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21253	Improving Business Leadership through Technology		05 TO 09						05 TO 09					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21254	Improving Leadership, Governance and Risk Management in Nonprofit Organisations Specialisation	08 TO 12			08 TO 12		24 TO 28						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21255	Improving Operation Performance and Productivity			11 TO 15		20 TO 23		15 TO 19			09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21256	Improving Organisational Performance through Sustainable Leadership		18 TO 23						05 TO 09			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21257	Improving Productivity through Quality Enhancement and Cost Reduction				29 TO 30		03 TO 07	29 TO 02					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21258	Improving Public Sector Performance in the 21st Century	15 TO 19		08 TO 12		13 TO 17							18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21259	Incident & Crisis Response Communication Skills		05 TO 09					22 TO 26		23 TO 27					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21260	Information Systems and Organization Strategy	22 TO 26			29 TO 30		10 TO 14			12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21261	Information Technology (IT) Leadership Skills			26 TO 01						27 TO 30		14 TO 18		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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LPSM21262	Innovation & Productivity in the Workplace	08 TO 12				20 TO 23		15 TO 19			30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21263	Innovative Root Cause Analysis		19 TO 23			27 TO 31			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21264	Integrated Management Systems and Risk Management Strategies	22 TO 26			29 TO 30		03 TO 07		19 TO 23			21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21265	Integrating Strategic, Operational & Tactical Leadership for Outstanding Performance			11 TO 15				15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21266	Internal Consultancy Skills at Work	15 TO 19				13 TO 17			12 TO 16			14 TO 18	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21267	International Business Management		05 TO 09				01 TO 05			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21268	International Dispute Resolution and Arbitration	22 TO 26			29 TO 30							21 TO 25	09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21269	Interpersonal and Communication Skills			11 TO 15				29 TO 02				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21270	Introduction to Organisational Resilience		19 TO 23			20 TO 23				30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21271	Introduction to Public-Private Partnerships (PPPs)	08 TO 12			29 TO 30				05 TO 09			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21272	Introduction to Study Design and Research Methods			08 TO 12			10 TO 14	22 TO 26		02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21273	Key Managerial Skills for New Managers and Supervisors		12 TO 16			13 TO 17				02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21274	Key Performance Indicators (KPIs)	22 TO 26		25 TO 28				01 TO 05				07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21275	Key Performance Indicators (KPIs) and Optimisation		05 TO 09			27 TO 31			19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21276	Knowledge Management Essentials	15 TO 19			29 TO 30		03 TO 07						16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21277	Lead with Emotional Intelligence		26 TO 01						05 TO 09			21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21278	Leadership & Management Excellence	29 TO 02				27 TO 31		15 TO 19				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21279	Leadership and Communication			08 TO 12					19 TO 23				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21280	Leadership and Management Change		05 TO 09		15 TO 19		01 TO 05	01 TO 05				14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21281	Leadership and Management Skills for Supervisors and Managers	08 TO 12								12 TO 16			18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21282	Leadership and Policy Implementation			11 TO 15		13 TO 17					30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21283	Leadership Basics for Frontline Managers		12 TO 16		15 TO 19			22 TO 26					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21284	Leadership Best Practices	29 TO 02		08 TO 12			03 TO 07				30 TO 04		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21285	Leadership Development and Preparation Training Program				29 TO 30		01 TO 05		19 TO 23			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21286	Leadership Development and Succession Strategist		26 TO 01			27 TO 31		15 TO 19				07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21287	Leadership Development for Engineers Specialisation	15 TO 19								05 TO 09	02 TO 06		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LPSM21288	Leadership Development for Women		05 TO 09		15 TO 19		10 TO 14						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21289	Leadership Excellence in Handling Pressure & Stress			08 TO 12					19 TO 23			07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21290	Leadership for Administrative Professionals	29 TO 02					13 TO 17		05 TO 09		21 TO 25		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21291	Leadership Fundamentals Training			11 TO 15			18 TO 20		09 TO 13		04 TO 08		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21292	Leadership in a Digital Age		05 TO 09		15 TO 19						07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21293	Leadership Mastery	08 TO 12					03 TO 07	05 TO 09					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21294	Leadership Program for Senior Executives			08 TO 12	29 TO 30			22 TO 26				18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21295	Leadership Programme for Senior Executives		12 TO 16				27 TO 31			30 TO 04			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21296	Leadership Skills for Administrative Professionals	29 TO 02		25 TO 28			24 TO 28				25 TO 29				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21297	Leadership Skills for Managers		05 TO 09		15 TO 19				02 TO 06				02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21298	Leadership Skills for Managers & Supervisors	08 TO 12					10 TO 14		27 TO 30			18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21299	Leadership Skills for Supervisors – Communication, Coaching, and Conflict		26 TO 01				20 TO 23		05 TO 09		07 TO 11		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21300	Leadership, Communications & Interpersonal Skills	15 TO 19			22 TO 26						07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21301	Leadership, Creativity & Peak Performance		05 TO 09				01 TO 05	22 TO 26					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21302	Leadership, Creativity and Peak Performance	22 TO 26		08 TO 12			27 TO 31		19 TO 23	02 TO 06			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21303	Leadership, Influence & Trust		12 TO 16					01 TO 05				25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21304	Leadership, Innovation & Enterprise Skills	29 TO 02			15 TO 19		18 TO 20		19 TO 23		07 TO 11		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21305	Leading & Managing for Results			11 TO 15				15 TO 19		23 TO 27		18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21306	Leading & Managing through Strategic Planning & Innovation	29 TO 02		08 TO 12			24 TO 28			02 TO 06		16 TO 20			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21307	Leading a High Performance Organization		05 TO 09				27 TO 31	22 TO 26			07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21308	Leading and Managing Change				22 TO 26				05 TO 09			18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21309	Leading and Managing Virtual Team, Best Practices	15 TO 19		25 TO 28			18 TO 20		12 TO 16	30 TO 04					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21310	Leading at the Senior Management Level		12 TO 16				20 TO 23						02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21311	Leading Digital Transformation and Innovation	22 TO 26		11 TO 15				01 TO 05	19 TO 23		07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21312	Leading for Strategic Success	15 TO 19			22 TO 26			01 TO 05		09 TO 13		18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21313	Leading Global Organisations		05 TO 09					29 TO 02					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21314	Leading High Performing Teams	08 TO 12		08 TO 12			27 TO 31				14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21315	Leading Innovation and Organizational Transformation				22 TO 26		24 TO 28		05 TO 09	02 TO 06		11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LPSM21316	Leading Organizational Change		26 TO 01					15 TO 19				21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21317	Leading Organizational Resilience Programme	29 TO 02					18 TO 20		19 TO 23	02 TO 06			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21318	Leading People & Innovation		12 TO 16		22 TO 26			01 TO 05				07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21319	Leading Project Team	15 TO 19		11 TO 15		27 TO 31				23 TO 27					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21320	Leading Strategic HR Transformation	15 TO 19				27 TO 31		22 TO 26					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21321	Leading Through Resilience and Agility			18 TO 20					27 TO 30	02 TO 06				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21322	Leading Under Pressure		19 TO 23		15 TO 19		03 TO 07					21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21323	Leading with Emotional Intelligence	08 TO 12			02 TO 05				19 TO 23			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21324	Leading with Emotional Intelligence: (Bringing Out the Best in People in the Workplace)			11 TO 15		20 TO 23		15 TO 19						02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21325	Leading with Resilience		05 TO 09				03 TO 07		05 TO 09			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21326	Lean Six Sigma Green Belt	22 TO 26			22 TO 26			22 TO 26					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21327	Lean Thinking: A Strategy for Operational Excellence			08 TO 12			17 TO 21			30 TO 04					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21328	Learning and Development Strategies for a High Performing Organisation		12 TO 16			13 TO 17			19 TO 23					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21329	Line Manager Skills	08 TO 12		04 TO 08		13 TO 17		22 TO 26			07 TO 11			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21330	Local Government Strategic Capability and Leadership Skills		05 TO 09		02 TO 05				05 TO 09	02 TO 06			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21331	Major Account Planning Training	15 TO 19		11 TO 15			03 TO 07					21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21332	Management & Leadership Development		19 TO 23		02 TO 05			22 TO 26		16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21333	Management & Leadership Skills for Engineers and Science Based Professionals	22 TO 26		04 TO 08			24 TO 28		05 TO 09				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21334	Management & Leadership Skills For First-Time Supervisors & Managers		26 TO 01			06 TO 08					30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21335	Management & Leadership Skills for New Managers and Supervisors	29 TO 02			02 TO 05			15 TO 19					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21336	Management and Protection of Information (MPI)		12 TO 16			13 TO 17			05 TO 09			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21337	Management Of The Workforce	08 TO 12		18 TO 20				01 TO 05		16 TO 20				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21338	Management Skills and Techniques		12 TO 16		08 TO 12										Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21339	Management Skills and Techniques for Engineers	15 TO 19		11 TO 15			18 TO 20		27 TO 30	30 TO 04				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21340	Management Skills for Managers, Team Leaders and Supervisors				22 TO 26			15 TO 19		23 TO 27			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21341	Management Skills for New Managers		19 TO 23			20 TO 23			12 TO 16			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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LPSM21342	Management Skills for New Managers, Team Leaders and Supervisors	22 TO 26			02 TO 05		10 TO 14				02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21343	Management Systems Auditor Training			08 TO 12		06 TO 08					21 TO 25			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21344	Manager of Quality/Organizational Excellence Refresher		05 TO 09				24 TO 28			05 TO 09	16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21345	Managerial Decision Making and Problem Solving	15 TO 19			08 TO 12			01 TO 05					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21346	Managerial Skills Appreciation - First Level Managers Programme	15 TO 19					10 TO 14				02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21347	Managers As Transformational Influencers			04 TO 08		27 TO 31		08 TO 12					28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21348	Managing & Motivating Towards Excellence				22 TO 26				12 TO 16					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21349	Managing a Multi-Generational Workforce	29 TO 02					24 TO 28				23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21350	Managing and Leading in a Diverse Workplace			11 TO 15				29 TO 02					28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21351	Managing and Measuring Training, Learning and Development		05 TO 09		15 TO 19								04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21352	Managing Business Requirements Using a Project Framework	22 TO 26					03 TO 07		12 TO 16						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21353	Managing Chaos: Tools To Set Priorities And Make Decisions Under Pressure		26 TO 01			27 TO 31					07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21354	Managing Collaborative Development				22 TO 26			15 TO 19						16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21355	Managing Conflict and Difficult Situations at the Workplace	29 TO 02						29 TO 02					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21356	Managing Conflict in the Workplace			04 TO 08		13 TO 17							28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21357	Managing Conflicts & Difficult Situations	08 TO 12						08 TO 12		02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21358	Managing Cultural Diversity in the Workplace			25 TO 28			03 TO 07						02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21359	Managing Customers for Competitive Advantage		05 TO 09			27 TO 31							28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21360	Managing Emotion, Conflict and Change	15 TO 19		04 TO 08				15 TO 19							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21361	Managing Employee Performance					13 TO 17				16 TO 20			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21362	Managing for Results	08 TO 12		04 TO 08					19 TO 23			04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21363	Managing Fraud in a Digitized World				08 TO 12		03 TO 07					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21364	Managing Mental Wellness for Managers and Leaders	15 TO 19					18 TO 20		27 TO 30					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21365	Managing Multiple Tasks, Priorities & Deadlines				22 TO 26			15 TO 19		09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21366	Managing Partnerships and Strategic Alliances		19 TO 23			20 TO 23			12 TO 16			25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21367	Managing Political Risk	22 TO 26					10 TO 14				16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LPSM21368	Managing Remote Employees			18 TO 20		13 TO 17		19 TO 23				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21369	Managing Restructuring & Redundancies		05 TO 09				16 TO 20				14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21370	Managing Self and Leading Others	08 TO 12			29 TO 30			03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21371	Managing Time & Performance		05 TO 09				03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21372	Managing Virtual and Remote Employees and Teams	15 TO 19				27 TO 31				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21373	Managing Virtual Business Meetings		12 TO 16		08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21374	Managing Virtual Employees	19 TO 23				06 TO 08				23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21375	Managing Virtual Teams		26 TO 01						12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21376	Managing Work Place Conflicts						10 TO 14					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21377	Managing Workloads & Multiple Tasks	29 TO 02			15 TO 19			08 TO 12			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21378	Managing Workplace Attitudes & Stress			25 TO 28					05 TO 09				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21379	Managing Workplace Conflicts		26 TO 01				03 TO 07				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21380	Master Class, Quality Performance Leadership	15 TO 19								16 TO 20		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21381	Mastering Business Analysis: Path to Certified Business Analysis Professional (CBAP)			11 TO 15		13 TO 17		01 TO 05						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21382	Mastering Internal Controls - Operations, Financial, Management		05 TO 09				24 TO 28				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21383	Mastering of Business Administration (MBA)	08 TO 12				27 TO 31		29 TO 02				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21384	Mastering People Management & Team Leadership				22 TO 26		10 TO 14				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21385	Mastering Personal & Interpersonal Skills		05 TO 09						05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21386	Mastering Strategic Execution			04 TO 08						16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21387	Mastering Supervisory Skills	15 TO 19				27 TO 31	03 TO 07					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21388	Mastering Team Leadership Skills			25 TO 28					12 TO 16		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21389	Mastering the Transition from Technical Expert to Leader	29 TO 02			15 TO 19		24 TO 28				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21390	Mastering Workflow		12 TO 16							02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21391	Matrix Management	08 TO 12				13 TO 17		01 TO 05			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21392	Maximizing Your Leadership Effectiveness		26 TO 01							23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21393	Maximizing Productivity with Microsoft® Teams	15 TO 19					17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21394	Measuring and Managing Customer Satisfaction: ISO 9001 and Beyond				22 TO 26				19 TO 23				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LPSM21395	Middle Management Skills		26 TO 01				03 TO 07					07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21396	Mind, Attitude and Motivation Power	08 TO 12				27 TO 31			05 TO 09			28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21397	Mini MBA - in Management and Leadership		05 TO 09					15 TO 19		09 TO 13		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21398	Monitoring & Evaluation for Governance	22 TO 26			15 TO 19		03 TO 07						02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21399	Motivating Employees in Times of Crisis		12 TO 16					29 TO 02				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21400	Negotiate to Win; Secrets to Improve Your Negotiation Effectiveness			11 TO 15		27 TO 31				02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21401	Negotiation and Conflict Management in Organisations	08 TO 12							19 TO 23				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21402	New Leaders Development Programme		26 TO 01			27 TO 31	03 TO 07					07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21403	Online Reputation Management (ORM)								05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21404	Operation management		19 TO 23					15 TO 19		09 TO 13		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21405	Operational Excellence Practices for Work Efficiency & Reduced Cost				22 TO 26								02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21406	Operational Excellence: Managing Performance	29 TO 02						29 TO 02				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21407	Operational Planning & Rules			04 TO 08						02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21408	Operational Risk Management & Resilience	15 TO 19				27 TO 31		08 TO 12				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21409	Operational Risk Management and Mitigation		05 TO 09				24 TO 28			16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21410	Operations Design Management Training				15 TO 19				19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21411	Operations Management and Development Training	29 TO 02									14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21412	Operations, Risk Management and Mitigation			25 TO 28				01 TO 05				09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21413	Organisation Development & Change	22 TO 26			13 TO 17	03 TO 07			05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21414	Organisational Development Masterclass		19 TO 23									28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21415	Organizational Change - the Ultimate Persuasive Leadership Tool for Managers and Leaders	29 TO 02				27 TO 31		08 TO 12		16 TO 20		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21416	Organizational Leadership				15 TO 19		10 TO 14				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21417	Organizational Strategic Planning and Goal Setting	22 TO 26		25 TO 28							21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21418	Parliamentary Procedure Training for Elected Officials, Civic Leaders, Board Members and Organization Leaders					13 TO 17		01 TO 05		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21419	People Analytics		26 TO 01			27 TO 31						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21420	People Management for Public Sector Managers	15 TO 19				27 TO 31			29 TO 02			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21421	People Management Skills for Technical Professionals			04 TO 08	15 TO 19		10 TO 14					07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LPSM21422	People Management skills; Managing Different Personalities	22 TO 26				13 TO 17			05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21423	Performance Management System in Government and Accountability of Public Officers		05 TO 09		15 TO 19					16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21424	Performance Measurement in Government		19 TO 23				03 TO 07					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21425	Performance Measurement in Public Sector	08 TO 12			22 TO 26			12 TO 16						Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21426	Performance Measurements, Continuous Improvement & Benchmarking		26 TO 01			24 TO 28					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21427	Personal Effectiveness & Influencing Skills			11 TO 15		13 TO 17				02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21428	Personal Leadership Development	29 TO 02						01 TO 05			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21429	Planning for Successful Change - A Change Management Guide				22 TO 26					23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21430	Planning Specialist		12 TO 16				17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21431	Planning, Problem Solving & Decision Making	15 TO 19			15 TO 19				19 TO 23				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21432	Political / Administrative Alignment in the Public Sector			25 TO 28			03 TO 07				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21433	Portfolio Management Professional	22 TO 26			15 TO 19	27 TO 31			05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21434	Power Purchase Agreement from Commercial and Legal Perspective			04 TO 08				15 TO 19		09 TO 13		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21435	Powerful Leadership Communication & Influence Management	08 TO 12			22 TO 26								02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21436	Practical Econometrics for Managerial Decision Making		26 TO 01					29 TO 02				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21437	Practical Tools for Effective Leadership	15 TO 19				13 TO 17				02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21438	Presentation Skills for a Virtual Audience (MS Teams/ Zoom)		05 TO 09					08 TO 12				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21439	Priority Management				15 TO 19	24 TO 28				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21440	Problem Solving & Decision Making Skills for Engineers and Technical Professionals	22 TO 26		25 TO 28					19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21441	Process Management: Mapping and Improvement		19 TO 23			27 TO 31					14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21442	Professional Business Analysis	29 TO 02						01 TO 05					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21443	Professional Conflict & Change Management		26 TO 01					29 TO 02				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21444	Professional Results-based Management – Planning, Monitoring and Evaluation						10 TO 14		19 TO 23			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21445	Project Leadership Management and Communications	29 TO 02			22 TO 26					23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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LPSM21446	Project Management Essentials	08 TO 12						01 TO 05					25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21447	Public Enterprises Strategic Marketing Planning (An in-depth course on SOEs Strategic Marketing Planning)		26 TO 01				03 TO 07		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21448	Public Policy Analysis		05 TO 09		27 TO 31						28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21449	Public Policy Development			04 TO 08				08 TO 12		16 TO 20		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21450	Public Policy, Governance & Administration	22 TO 26				04 TO 08			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21451	Public Relations & Successful Campaigns		05 TO 09		22 TO 26		24 TO 28			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21452	Public Sector Innovation and Smart Cities			25 TO 28		13 TO 17			19 TO 23			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21453	Public Sector Management and Reform	15 TO 19			02 TO 05			15 TO 19			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21454	Public Sector Management, Governance & Fiscal Sustainability Techniques		26 TO 01				17 TO 21			09 TO 13		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21455	Public Speaking and Presentation Skills	08 TO 12			22 TO 26			01 TO 05					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21456	Public Speaking and Presentation Skills using MS PowerPoint		19 TO 23			27 TO 31			05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21457	Purchasing Management Strategy			18 TO 20			10 TO 14			02 TO 06		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21458	Quality Assurance & Control	22 TO 26			08 TO 12			15 TO 19	12 TO 16		21 TO 25	02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21459	Quality Assurance and Management System		12 TO 16				03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21460	Quality Assurance in Practice			11 TO 15		27 TO 31			19 TO 23		07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21461	Quality Management Professional	29 TO 02					24 TO 28			23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21462	Quality Performance Leadership				22 TO 26			29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21463	Report Writing for Technical Professionals		26 TO 01			06 TO 08		01 TO 05		30 TO 04		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21464	Result-Based Management (RBM)	29 TO 02			08 TO 12				19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21465	Results Based Leadership				08 TO 12		03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21466	Retirement and Employee Investment Planning	15 TO 19				27 TO 31		15 TO 19		09 TO 13		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21467	Risk Based Operational Decision Making	29 TO 02			08 TO 12			15 TO 19			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21468	Risk Champion Masterclass			04 TO 08		13 TO 17				09 TO 13		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21469	Risk Management and Business Performance	08 TO 12			22 TO 26				05 TO 09		21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21470	Risk Management Professional		12 TO 16				10 TO 14					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21471	Risk Management Professional Training			25 TO 28		20 TO 23		03 TO 07		23 TO 27		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LPSM21472	Risk Management, Control & Compliance (Corporate Governance)	22 TO 26			22 TO 26			22 TO 26				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21473	Risk Management, Culture & Governance			11 TO 15		20 TO 23				12 TO 16				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21474	Risk Management: Internal Control & Fraud Prevention	15 TO 19			08 TO 12		17 TO 21					14 TO 18	02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21475	Root Cause Analysis Training - Diagnosing Underlying Causes Of Problems & Undesired Events		12 TO 16			13 TO 17			29 TO 02					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21476	Root Cause Failure Analysis			04 TO 08			03 TO 07			02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21477	Safety Leadership	15 TO 19				27 TO 31				05 TO 09			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21478	Sales and Operation Planning (S&OP)			25 TO 28				22 TO 26				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21479	Setting Priorities , Time Management & Stress Reduction		12 TO 16		02 TO 05		10 TO 14			23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21480	Shaping the Future: Tools for Developing Strategic Foresight			18 TO 20		20 TO 23			19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21481	Simplification of Work Processes and Procedures	22 TO 26			22 TO 26			15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21482	Six Sigma Yellow Belt			04 TO 08			03 TO 07		12 TO 16		14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21483	Smart Leadership		29 TO 02			13 TO 17		03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21484	Stakeholder Engagement Training				08 TO 12		17 TO 21				21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21485	Stakeholder Relationship Management			25 TO 28				29 TO 02				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21486	Starting a Business	15 TO 19				20 TO 23				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21487	Starting an online business			11 TO 15		04 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21488	Statistical Communications		29 TO 02				10 TO 14			02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21489	Strategic Awareness and Business Acumen			11 TO 15		13 TO 17					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21490	Strategic Business Intelligence		05 TO 09		08 TO 12			29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21491	Strategic Business Management Course and Evaluation of Strategic Plans, Policies and Analysis	15 TO 19			22 TO 26		17 TO 21			02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21492	Strategic Capability and Leadership for Public Sector Managers		19 TO 23			20 TO 23			27 TO 30		28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21493	Strategic Community Relations	22 TO 26		25 TO 28				22 TO 26						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21494	Strategic Decision-Making Models for Managers				08 TO 12		03 TO 07			23 TO 27		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21495	Strategic Event Management		05 TO 09			27 TO 31		03 TO 07			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21496	Strategic Formulation, Implementation and management process			25 TO 28			24 TO 28		12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LPSM21497	Strategic HR Business Partner	29 TO 02			08 TO 12			15 TO 19			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21498	Strategic Internal Communication Skills			04 TO 08		13 TO 17				09 TO 13		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21499	Strategic leadership	08 TO 12			22 TO 26				06 TO 09		21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21500	Strategic Leadership in Government		12 TO 16				10 TO 14						18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21501	Strategic Management			25 TO 28		20 TO 23		03 TO 07		23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21502	Strategic Management Training	22 TO 26			22 TO 26			22 TO 26			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21503	Strategic Negotiation & Influencing Skills			11 TO 15					12 TO 16				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21504	Strategic Performance Management	15 TO 19			08 TO 12						14 TO 18		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21505	Strategic Performance Management using an Executive Dashboard	29 TO 02			29 TO 30		17 TO 21		19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21506	Strategic Planning & Effective Budgeting		19 TO 23		08 TO 12					02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21507	Strategic Planning & Goal Setting	22 TO 26				20 TO 23		22 TO 26			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21508	Strategic Planning and Change Management			18 TO 20		13 TO 17		01 TO 05		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21509	Strategic Planning and Execution; Turning Your Vision to Reality		05 TO 09				03 TO 07		06 TO 09				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21510	Strategic Planning and Management in the Public Sector	08 TO 12		18 TO 20		20 TO 23				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21511	Strategic Planning Using the Balanced Scorecard		12 TO 16		08 TO 12			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21512	Strategic Planning, Communication, Measurement and Implementation	08 TO 12		18 TO 20			03 TO 07			30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21513	Strategic Planning, Development & Implementation: Strategic Planning Professional		05 TO 09		08 TO 12				05 TO 09			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21514	Strategic Planning, Development and Implementation Training	19 TO 23		22 TO 26			01 TO 05			07 TO 11		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21515	Strategic Planning, Execution, Negotiation & Deal Making		12 TO 16			27 TO 31		22 TO 26					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21516	Strategic Planning, Management Control & Effective Budgeting		26 TO 01				10 TO 14		12 TO 16		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21517	Strategic Project Leadership in An Uncertain World	22 TO 26				13 TO 17		01 TO 05		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21518	Strategic Quality Management		19 TO 23		29 TO 30				27 TO 30		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21519	Strategic Selling & Value Propositions for Business to Business (B2B) Companies	15 TO 19		11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21520	Strategic Thinking for the CXO		12 TO 16		22 TO 26			15 TO 19		23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21521	Strategically Influencing Across the Organisation			04 TO 08				17 TO 21		27 TO 30			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LPSM21522	Strategies for Effective Board Membership	08 TO 12				13 TO 17		22 TO 26		02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21523	Strategies for Leading Successful Change Initiative		05 TO 09		22 TO 26			05 TO 09		21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21524	Strategy & Business Analysis	15 TO 19		11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21525	Strategy Builder: From Operational to Strategic Thinking		19 TO 23		02 TO 05			22 TO 26		07 TO 11			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21526	Strategy Excellence: From Strategic Vision to Tactical Execution	22 TO 26					24 TO 28	05 TO 09	09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21527	Strategy Formulation, Implementation, Monitoring and Evaluation		26 TO 01				10 TO 14	12 TO 16				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21528	Strategy Management in the Government and Public Sectors	29 TO 02				13 TO 17		15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21529	Strategy, Risks, Negotiation & Leadership			25 TO 28			17 TO 21	27 TO 30					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21530	Strengthening Leadership Skills for Managers	22 TO 26			22 TO 26			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21531	Stress & Anger Management in The Workplace			08 TO 12			17 TO 21		09 TO 13				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21532	Succeeding as a New Manager/ Supervisor		12 TO 16			13 TO 17		19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21533	Successful Management for Business Achievement	08 TO 12			15 TO 19			15 TO 19						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21534	Successful Planning, Organising, Control & Delegating			08 TO 12			24 TO 28			30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21535	Successfully Make The Transition To Supervisor	15 TO 19				27 TO 31		27 TO 30				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21536	Supervising and Managing Bad Attitudes and Negative Behaviors		26 TO 01				10 TO 14		09 TO 13				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21537	Supervisory Development Skills		19 TO 23			06 TO 08		05 TO 09		07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21538	Supervisory Excellence				02 TO 05		03 TO 07		16 TO 20			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21539	Supervisory Skills For Executive Assistants	29 TO 02				27 TO 31		15 TO 19		21 TO 25			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21540	Supervisory Skills for New Managers			08 TO 12			17 TO 21		16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21541	Supervisory Skills for New Supervisors		05 TO 09				24 TO 28	19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21542	Sustainability Leadership and Corporate Responsibility	22 TO 26			08 TO 12					30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21543	Sustainability Reporting Training	29 TO 02						29 TO 02					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21544	Systems Thinking in Analysing Problems		12 TO 16				10 TO 14				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21545	Team Building: Developing High Performance Teams	08 TO 12				13 TO 17		29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21546	Team Leadership: Successful Team Communication and Personal Effectiveness		26 TO 01				24 TO 28					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21547	The Balanced Scorecard: Achieving Performance Excellence	15 TO 19								16 TO 20			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LPSM21548	The Challenge of Globalisation				22 TO 26			15 TO 19				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21549	The Competent Manager		26 TO 01						19 TO 23					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21550	The Complete Course in Cultural Intelligence (Ci)	08 TO 12				27 TO 31				02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21551	The Complete Course on How to Supervise Public Sector		05 TO 09					08 TO 12				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21552	The Complete Course on IPO - Learn Initial Public Offering (IPO)	22 TO 26			15 TO 19		03 TO 07								Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21553	The Complete Course on Leadership		12 TO 16							16 TO 20		11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21554	The Complete Course on Management			11 TO 15				01 TO 05						09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21555	The Director as a Strategic Leader	08 TO 12						10 TO 14					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21556	The Effective Supervisor - Team Leader		26 TO 01			27 TO 31					23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21557	The Effective Team leader							29 TO 02			21 TO 25		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21558	The Essentials of Business Etiquette and Protocol		19 TO 23				24 TO 28			16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21559	The Essentials of Communication and Collaboration for Leaders				22 TO 26				05 TO 09			04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21560	The Essentials of Leadership & Management	29 TO 02					10 TO 14							16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21561	The Evolving Role of the Managing Director			04 TO 08				15 TO 19				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21562	The Future Managers	15 TO 19				27 TO 31				02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21563	The Influential Leader		05 TO 09				24 TO 28					11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21564	The IT Leadership Programme				15 TO 19			08 TO 12				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21565	The Leadership & Management Transition	29 TO 02						29 TO 02					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21566	The Leadership Journey, Communication and Innovation			25 TO 28			10 TO 14					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21567	The Middle Manager Development Programme	22 TO 26				13 TO 17			19 TO 23		14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21568	The Neuroscience of Leadership & Performance		19 TO 23					01 TO 05				04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21569	The Power of Positive Thinking and Attitude at Workplace	29 TO 02				27 TO 31							16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21570	The Practical Leader: Developing and Leading High Performing Teams						03 TO 07			16 TO 20		18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21571	The Professional Leader		05 TO 09		22 TO 26			29 TO 02							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21572	The Professional Manager		26 TO 01						05 TO 09				02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21573	The Professional Negotiator	15 TO 19					10 TO 14			02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING		
LPSM21574	The Professional Strategist: Advanced Tools and Techniques			04 TO 08		27 TO 31		08 TO 12				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21575	The Role of the Director and the Board				22 TO 26				12 TO 16				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21576	The Strategic Leader	29 TO 02					24 TO 28				23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
LPSM21577	The Strategic Leadership Programme	29 TO 02				04 TO 08			05 TO 09				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21578	The Strategic Public Manager	15 TO 19		18 TO 20			24 TO 28					14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21579	The Strategy and High Impact Leadership Programme		12 TO 16			20 TO 23				23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21580	The Team Leader				08 TO 12			29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21581	The Three-Dimensions of Leadership	22 TO 26			02 TO 05		03 TO 07						18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21582	The Voice of Leadership			25 TO 28					19 TO 23		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21583	Time & Priority Management	15 TO 19				04 TO 08				02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21584	Time Management for Managers		12 TO 16					22 TO 26			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21585	Time Management for Supervisors	08 TO 12			22 TO 26		24 TO 28		12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21586	Time Management Skills for Managers & Supervisors			18 TO 20		20 TO 23				30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21587	Time Management Skills for Managers, Supervisors and Team Leaders	08 TO 12				20 TO 23			12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21588	Total Quality Management (TQM): Tool Box for Continual Improvement			26 TO 01				24 TO 28			28 TO 01		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21589	Training Management & Organisational Learning				22 TO 26		03 TO 07			16 TO 20		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21590	Transformational Change and Strategic Leadership	22 TO 26		08 TO 12				15 TO 19				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21591	Transformational Leadership				29 TO 30		10 TO 14			02 TO 06	21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21592	Transformational Leadership with EQ			26 TO 01		27 TO 31			18 TO 20				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21593	Transformative Scenario Planning	15 TO 19		04 TO 08		13 TO 17		22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21594	Transitioning to Supervisor		05 TO 09				24 TO 28			30 TO 04		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21595	Understanding Business Processes	08 TO 12			22 TO 26				05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21596	Understanding the Dynamics of Petrochemicals Industry		12 TO 16			06 TO 08					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21597	Understanding the Emerging Blockchain Business Model			08 TO 12				15 TO 19		09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21598	Understanding, Developing & Maintaining Quality Management Systems	08 TO 12			22 TO 26			22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LPSM21599	Using Balanced Scorecard (BSC) as a Performance Management System (PMS)				08 TO 12		17 TO 21		19 TO 23		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	

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LPSM21600	Value Creation: Developing Strategy and Decision Making		26 TO 01			27 TO 31		15 TO 19			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21601	Value-Based Leadership		05 TO 09		02 TO 05		18 TO 20				14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21602	Venture Capital: Investing in Early-Stage Startups	22 TO 26					10 TO 14				16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21603	Wholesale and Retail Operations Supervision		12 TO 16		08 TO 12				27 TO 30		28 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21604	Women in Leadership	08 TO 12		18 TO 20				15 TO 19			30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21605	Women's Leadership Programme		26 TO 01		29 TO 30		24 TO 28			23 TO 27		25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21606	Work Smarter: Advanced Time, Stress Management and Prioritization				15 TO 19			29 TO 02			21 TO 25			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21607	Workflow Management Training	22 TO 26			22 TO 26			22 TO 26					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21608	Working Safely with the Public - Dealing with Confrontation, Intimidation and Aggression			08 TO 12			17 TO 21			09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21609	Working, Managing and Leading Remotely		12 TO 16			13 TO 17			19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21610	Workplace Innovation and Productivity Skills	08 TO 12			15 TO 19			15 TO 19			14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21611	Workshop on Aligning Training and Strategy in Your Business			08 TO 12		27 TO 31		01 TO 05			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21612	World Class Business Sustainability		26 TO 01		02 TO 05				27 TO 30				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LPSM21613	Writing Effective Policies and Procedures Training		26 TO 01			20 TO 23	10 TO 14				21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

LEGAL AND CONTRACTS MANAGEMENT.

2024 TRAINING CALENDAR

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE
LCM21001	Administrative Law: Fair Hearing		12 TO 16		02 TO 05				27 TO 30			25 TO 29	02 TO 06	ONLINE	YES
LCM21002	Administrative Law: High Volume	15 TO 19					10 TO 14				21 TO 25			ONLINE	YES
LCM21003	Administrative Law: Unemployment Compensation		26 TO 01			06 TO 08		15 TO 19		09 TO 13		11 TO 15		ONLINE	YES
LCM21004	Administrative Law: Utility Regulatory Adjudication	22 TO 26		08 TO 12					05 TO 09		07 TO 11		16 TO 20	ONLINE	YES
LCM21005	Administrative Law: Workers' Compensation		19 TO 23		08 TO 12		24 TO 28							ONLINE	YES
LCM21006	Advanced Bench Skills: Procedural Fairness			04 TO 08		13 TO 17		22 TO 26		02 TO 06		18 TO 22		ONLINE	YES
LCM21007	Advanced Contract Law for Non Lawyers		05 TO 09		02 TO 05				05 TO 09		21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21008	Advanced Contracts and Project Management	08 TO 12		11 TO 15			03 TO 07			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21009	Advanced Contracts and Purchasing Management		19 TO 23		02 TO 05			22 TO 26			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21010	Advanced Contracts Management	08 TO 12		04 TO 08			24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21011	Advanced Evidence		26 TO 01			06 TO 08				02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21012	Advanced Intellectual Property Rights and Competition Law	15 TO 19			02 TO 05		03 TO 07		05 TO 09			18 TO 22	02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21013	Advanced Issues in Cases Involving Co-Occurring Mental and Substance Abuse Disorders		05 TO 09			13 TO 17		22 TO 26		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21014	Advanced Judicial Writing			04 TO 08	08 TO 12		03 TO 07			02 TO 06		11 TO 15		ONLINE	YES
LCM21015	Advanced Mediation: Practical Skills and Techniques	22 TO 26	12 TO 16					22 TO 26			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21016	Advanced Negotiation and Mediation			11 TO 15		04 TO 08			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21017	Advanced Skills for Appellate Judges	29 TO 02			22 TO 26		24 TO 28			30 TO 04				ONLINE	YES
LCM21018	Advanced Tribal Bench Skills: Competence, Confidence and Control			22 TO 26		13 TO 17			19 TO 23				09 TO 13	ONLINE	YES
LCM21019	Advanced Tribal Court Management		05 TO 09		02 TO 05			15 TO 19			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21020	Alternative Dispute Resolution - Dispute Management and Negotiation Skills	08 TO 12					17 TO 21			09 TO 13		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21021	Alternative Dispute Resolution (ADR), Legal Mediation and Arbitration		19 TO 23		22 TO 26			01 TO 05					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21022	Analysing and Drafting Commercial Contracts	15 TO 19		04 TO 08			27 TO 31		05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21023	Anti-Money Laundering (AML) Compliance		05 TO 09				10 TO 14			02 TO 06		11 TO 15		ONLINE	YES
LCM21024	Appellate Skills for Tribal Judges			22 TO 26	08 TO 12			15 TO 19	12 TO 16		21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21025	Arbitration and Dispute Resolution		19 TO 23				03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21026	Auditing of Projects and Contractors: Terminology, Concept & Applications	22 TO 26		04 TO 08		27 TO 31			19 TO 23		07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	
LCM21027	Basic Analyzing and Interpret a patent document for a competing product		05 TO 09				24 TO 28				23 TO 27			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21028	Basic Legal Affairs Reporting for Journalists				22 TO 26				29 TO 02				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21029	Best Practices in Handling Cases with Self-Represented Litigants		19 TO 23				03 TO 07				02 TO 06		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21030	Business and Commercial Law	08 TO 12		02 TO 05			22 TO 26				21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21031	Business and Contract Law Training		05 TO 09		04 TO 08			05 TO 09			25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21032	Business Law for Non-Lawyers			11 TO 15		24 TO 28					14 TO 18		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21033	Case Management	15 TO 19			20 TO 23					23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21034	Chairing & Conducting Effective Disciplinary Hearings			08 TO 12				29 TO 02					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21035	Civil Mediation		05 TO 09	02 TO 05		03 TO 07					18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21036	Combating Risk & Fraud in Procurement	22 TO 26						19 TO 23			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21037	Commercial and Business Contract Drafting		12 TO 16		04 TO 08					02 TO 06		25 TO 29	09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21038	Commercial and Business Contracts						22 TO 26				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21039	Commercial Arbitration and Adjudication		19 TO 23	22 TO 26		24 TO 28		12 TO 16			25 TO 29		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21040	Commercial Contract Drafting And Negotiations (Review And Minimise Risk)	08 TO 12			20 TO 23					30 TO 04		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21041	Commercial Contract Essentials & Dispute Procedures				20 TO 23			12 TO 16					16 TO 20	ONLINE	YES
LCM21042	Commercial Contracts and Negotiation Skills		29 TO 02				24 TO 28				28 TO 01		09 TO 13	ONLINE	YES
LCM21043	Commercial Contracts Drafting: - Review, Draft and Minimise Risk			22 TO 26		03 TO 07			16 TO 20			11 TO 15		ONLINE	YES
LCM21044	Competition Law Workshop for Public Sector Enterprises		12 TO 16				15 TO 19					04 TO 08	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21045	Computer Uses for Judges	15 TO 19		29 TO 30		10 TO 14				02 TO 06	21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21046	Computer Uses for Judges: Advanced		05 TO 09		27 TO 31			18 TO 20					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21047	Conducting the Trial				13 TO 17		22 TO 26				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21048	Confidential Information and Intellectual Property		19 TO 23			24 TO 28				30 TO 04	04 TO 08		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21049	Construction Contracts Masterclass			22 TO 26				05 TO 09				02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21050	Consumers and National Competition ACT	08 TO 12			06 TO 08						07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21051	Contract & Project Management Skills for Non-Professionals			11 TO 15									16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21052	Contract & Project Risk Management & Compliance		19 TO 23		08 TO 12		03 TO 07		05 TO 09				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LCM21053	Contract Administration: An Intensive Workshop			22 TO 26		20 TO 23				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21054	Contract Administration: Understanding and Implementing Contractual Obligations		12 TO 16		08 TO 12			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21055	Contract Cost and Price Analysis						03 TO 07			30 TO 04		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21056	Contract Essentials & Dispute Procedures	15 TO 19			08 TO 12				05 TO 09			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21057	Contract Law for Business & Non- Lawyers		19 TO 23				01 TO 05			07 TO 11		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21058	Contract Law for Non Lawyers			22 TO 26		27 TO 31		22 TO 26				16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21059	Contract management						10 TO 14				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21060	Contract Management for Non-Contract Professionals	08 TO 12		11 TO 15		13 TO 17		01 TO 05		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21061	Contract Management from Principles to Action		05 TO 09		29 TO 30				27 TO 30		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21062	Contract Planning, Strategy and Claims Management						03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21063	Contract Risk Management & Compliance	29 TO 02			22 TO 26			15 TO 19		23 TO 27		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21064	Contract Suspension, Dispute Resolution & Termination						17 TO 21					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21065	Contracts Administration: From Award to Completion		26 TO 01			13 TO 17		22 TO 26		02 TO 06		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21066	Contracts Management Professional	15 TO 19							05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21067	Contracts Management: Procurement, Partnering & Tendering		05 TO 09				03 TO 07					04 TO 08		ONLINE	YES
LCM21068	Contractual Risk, Insurance and Indemnities				02 TO 05			22 TO 26			07 TO 11	16 TO 20		ONLINE	YES
LCM21069	Corporate Liability Provision: Anti Bribery & Corruption		19 TO 23				24 TO 28		05 TO 09					ONLINE	YES
LCM21070	Court Management for Judges and Court Administrators	08 TO 12										18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21071	Court Management for Tribal Court Judges and Personnel			22 TO 26		13 TO 17		15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21072	Criminal Evidence						17 TO 21		27 TO 30			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21073	Criminology and Psychological Profiling	29 TO 02			22 TO 26			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21074	Custom and Tradition in Contemporary Tribal Justice Systems						17 TO 21			09 TO 13		02 TO 06		ONLINE	YES
LCM21075	Debt Recovery and Legal Process		19 TO 23			13 TO 17			19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21076	Development strategies for protecting and maximizing brands with a comprehensive trademark strategy	15 TO 19		22 TO 26	15 TO 19			15 TO 19						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21077	Dispute Management & Avoidance in the Energy Sector		12 TO 16							30 TO 04		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE	
LCM21078	Dispute Resolution Skills					27 TO 31			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
LCM21079	Dispute Resolution Techniques for Tribal Justice Systems		26 TO 01				10 TO 14			09 TO 13		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
LCM21080	Downstream Regulations	08 TO 12							05 TO 09		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
LCM21081	Drafting & Negotiating Commercial Contracts : Review & Minimise Risk		05 TO 09		02 TO 05		03 TO 07					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
LCM21082	Drafting Commercial Contracts: Tenancies & Lawful Evictions					27 TO 31		15 TO 19			21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
LCM21083	Drafting Contracts and Writing Scope of Work									16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
LCM21084	Effective Caseload Management		19 TO 23				24 TO 28		19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
LCM21085	Effective Contract Preparation	15 TO 19		22 TO 26	08 TO 12					30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
LCM21086	Effective Contractor Management in Maintenance & Technical Projects					20 TO 23			12 TO 16			25 TO 29	02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
LCM21087	Effective Project Contracting		05 TO 09				10 TO 14			16 TO 20				ONLINE	YES	
LCM21088	Effective Purchasing and Contract Negotiation Strategies					13 TO 17			19 TO 23			11 TO 15	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
LCM21089	Effective Purchasing, Tendering & Supplier Selection		19 TO 23				16 TO 20				14 TO 18			ONLINE	YES	
LCM21090	Effective Team Court Management	08 TO 12			29 TO 30			03 TO 07		02 TO 06			09 TO 13	ONLINE	YES	
LCM21091	Electronic Discovery: What Every Judge Needs to Know			22 TO 26			03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
LCM21092	Enhancing Judicial Bench Skills		12 TO 16			27 TO 31				02 TO 06			02 TO 06	ONLINE	YES	
LCM21093	EPCIC Contract Management in Offshore & Marine				08 TO 12			01 TO 05			07 TO 11			ONLINE	YES	
LCM21094	EPCIC Contract Management in Offshore and Marine		19 TO 23			06 TO 08				23 TO 27		25 TO 29		ONLINE	YES	
LCM21095	Essential Court Teamwork in Dealing with the Media	15 TO 19					18 TO 20				07 TO 11			ONLINE	YES	
LCM21096	Essential Skills for Administrative Law Judges		26 TO 01				13 TO 17				02 TO 06		04 TO 08	02 TO 06	ONLINE	YES
LCM21097	Essential Skills for Contract Professionals	22 TO 26						22 TO 26			14 TO 18			ONLINE	YES	
LCM21098	Essential Skills for Lay Advocates in Tribal Court		12 TO 16		22 TO 26		24 TO 28		12 TO 16				09 TO 13	ONLINE	YES	
LCM21099	Essential Skills for the Unemployment Adjudicator					27 TO 31		01 TO 05				25 TO 29		ONLINE	YES	
LCM21100	Essential Skills for Tribal Court Judges	08 TO 12		22 TO 26			10 TO 14			30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
LCM21101	Ethics and Judging: Reaching Higher Ground		19 TO 23		02 TO 05			15 TO 19				11 TO 15	09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
LCM21102	Ethics for the Administrative Law Judge					04 TO 08				23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
LCM21103	Evaluation options for protecting creative innovations with copyright law	29 TO 02							05 TO 09		28 TO 01		09 TO 13	ONLINE	YES	

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LCM21104	Evidence Challenges for Administrative Law Judges	22 TO 26	26 TO 01							16 TO 20				ONLINE	YES
LCM21105	Evidence in a Courtroom Setting		19 TO 23			27 TO 31						25 TO 29		ONLINE	YES
LCM21106	FIDIC Claims: Management of Claims and Resolution of Disputes			11 TO 15			10 TO 14			30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21107	FIDIC Contracts Management Training	08 TO 12			02 TO 05			15 TO 19				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21108	FIDIC Contracts Management: Practical Use of FIDIC Contracts		12 TO 16			04 TO 08				23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21109	Financial Management for Projects & Contracts			11 TO 15			17 TO 21		05 TO 09		28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21110	First Amendment and Media Issues for Judges	29 TO 02			08 TO 12			22 TO 26				04 TO 08		ONLINE	YES
LCM21111	Forensic Evidence: When Science Comes to Court					13 TO 17					21 TO 25			ONLINE	YES
LCM21112	Forensic Evidence: When Science is Presented in Hearings		05 TO 09		08 TO 12			15 TO 19		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21113	Fundamentals of Contracting	22 TO 26		11 TO 15			17 TO 21		27 TO 30			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21114	Fundamentals of Evidence	22 TO 26		08 TO 12		06 TO 08		15 TO 19				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21115	Fundamentals of Risks Associated with Commercial Contracts Administration		05 TO 09		29 TO 30		03 TO 07				21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21116	Governance, Risk & Compliance		26 TO 01						18 TO 20				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21117	Government Contracting	15 TO 19		04 TO 08		13 TO 17		22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21118	Handling Domestic Violence Cases in Tribal Court		05 TO 09				24 TO 28			30 TO 04		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21119	Handling Inquiries from the Media: A Primer for Judges	08 TO 12			22 TO 26			05 TO 09					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21120	Handling Small Claims Cases Effectively		19 TO 23		02 TO 05		22 TO 26				07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21121	how to deal with others using your trademark	08 TO 12					24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21122	How to register and renew a trademark		12 TO 16									18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21123	Identifying Different types of patents			11 TO 15		13 TO 17		15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21124	Identifying the types of intellectual property protection available in Namibia						17 TO 21		27 TO 30				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21125	Implementing and Evaluating a Court-Connected Alternative Dispute Resolution Program	29 TO 02			22 TO 26			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21126	Intellectual Property Law and Policy			11 TO 15			17 TO 21			09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21127	Intellectual Property Laws and Regulations					13 TO 17			19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21128	Intellectual Property Rights		19 TO 23		15 TO 19			15 TO 19						ONLINE	YES
LCM21129	Intellectual Property Rights: A Management Perspective									30 TO 04			09 TO 13	ONLINE	YES

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LCM21130	International Arbitration, Mediation and Dispute Resolution	08 TO 12		22 TO 26		27 TO 31			27 TO 30				18 TO 22		ONLINE	YES
LCM21131	International Arbitration: Law Practice and Procedure		19 TO 23				10 TO 14			09 TO 13			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21132	International Contracting							05 TO 09		07 TO 11					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21133	International Dispute Resolution and Arbitration		12 TO 16		02 TO 05		03 TO 07						25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21134	International Law Essentials					27 TO 31		15 TO 19			21 TO 25		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21135	Introduction to Intellectual Property	22 TO 26	26 TO 01							16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21136	Joint Venture and Other Collaboration Agreement						24 TO 28		19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21137	Judging in the Digital Age: Conquering Discovery and Admission of Electronically Stored Information				08 TO 12					30 TO 04			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21138	Judicial Security: Protecting the Court and the Judge		19 TO 23		08 TO 12		03 TO 07		05 TO 09				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21139	Judicial Writing			11 TO 15		20 TO 23				16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21140	Law and Biology: Impact on the Courts				08 TO 12			22 TO 26					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21141	Law of Contract for Business	08 TO 12		11 TO 15			03 TO 07			30 TO 04			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21142	Leadership for Judges		12 TO 16		08 TO 12				05 TO 09				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21143	Learn the Patent and Trademark process						01 TO 05			07 TO 11		09 TO 13			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21144	Legal Contract Drafting and Negotiation					27 TO 31		22 TO 26					16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21145	Legal Writing and Drafting Skills	29 TO 02					10 TO 14					21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21146	Local Content Management			11 TO 15		13 TO 17		01 TO 05		02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21147	Logic and Opinion Writing				29 TO 30				27 TO 30		07 TO 11		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21148	Maintenance Contracting & Outsourcing		19 TO 23				03 TO 07						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21149	Management of Contracts and Contract Claims	08 TO 12			22 TO 26			15 TO 19		23 TO 27			09 TO 13		ONLINE	YES
LCM21150	Management Skills for Presiding Judges						17 TO 21						09 TO 13		ONLINE	YES
LCM21151	Managing & Negotiating with Consultants & Contractors					13 TO 17		22 TO 26		02 TO 06			02 TO 06		ONLINE	YES
LCM21152	Managing Cases Involving Commercial Drivers Licenses		12 TO 16						05 TO 09		21 TO 25				ONLINE	YES
LCM21153	Managing Change Orders and Contractual Claims	22 TO 26		11 TO 15			03 TO 07						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21154	Managing Complex Litigation				02 TO 05			22 TO 26			07 TO 11		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21155	Managing Sex Offenders						24 TO 28		05 TO 09						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21156	Managing Tenders, Specifications & Contracts	29 TO 02											18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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LCM21157	Managing Vendor Qualification, Performance & Contract Compliance					13 TO 17		15 TO 19			30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21158	Mastering Contracts Management			11 TO 15			17 TO 21		27 TO 30				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21159	Media Issues for Judges in the Information Age		19 TO 23		22 TO 26			22 TO 26					04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21160	Mediation for Administrative Law Judges	08 TO 12					17 TO 21			09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21161	Mergers and Acquisitions					13 TO 17			19 TO 23				04 TO 08	ONLINE	YES	
LCM21162	Mindfulness for Judges		12 TO 16		15 TO 19			15 TO 19						Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21163	Negotiating and Managing PPP Contracts									30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21164	Negotiating Contracts Successfully		26 TO 01			27 TO 31			27 TO 30				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21165	Oil & Gas Contracts	22 TO 26					10 TO 14			09 TO 13			16 TO 20	ONLINE	YES	
LCM21166	Overview of trademarks								05 TO 09		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21167	Patent rights and the basics of patent law		05 TO 09		02 TO 05		03 TO 07					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21168	Peace Officer Training	08 TO 12				27 TO 31		15 TO 19			21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21169	Peace Officers Refresher Course			11 TO 15						16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21170	Practical Approaches to Family Issues in Tribal Courts		19 TO 23				24 TO 28		19 TO 23				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21171	Prevent System Incompatibilities				08 TO 12					30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21172	Probate Matters: Education for Judicial Officers	22 TO 26				20 TO 23			12 TO 16				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21173	Project Appraisal: Identification, Policy Analysis & Selection			11 TO 15			10 TO 14			16 TO 20			02 TO 06	ONLINE	YES	
LCM21174	Project Management for Contract Professionals		12 TO 16			13 TO 17			19 TO 23				11 TO 15	ONLINE	YES	
LCM21175	Project Risk Management & Compliance	08 TO 12					17 TO 21				14 TO 18		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21176	Properly and Effectively Adjudicating Drugged Drivers		26 TO 01		29 TO 30			03 TO 07		02 TO 06				ONLINE	YES	
LCM21177	Public – Private Partnership in the Road Sector						03 TO 07		27 TO 30				18 TO 22	02 TO 06	ONLINE	YES
LCM21178	Scientific Evidence and Expert Testimony		12 TO 16			27 TO 31				02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21179	Selected Criminal Evidence Issues	22 TO 26		11 TO 15	08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES	
LCM21180	Service Level Agreements		05 TO 09				06 TO 08			23 TO 27		25 TO 29	16 TO 20	ONLINE	YES	
LCM21181	Service Level Agreements (SLA); Understanding Buyers & Vendor Roles						17 TO 21		06 TO 09		07 TO 11			ONLINE	YES	
LCM21182	Settlement Techniques			11 TO 15		13 TO 17				02 TO 06		04 TO 08		ONLINE	YES	
LCM21183	Social Insurance and Risk Management	29 TO 02						22 TO 26			14 TO 18			ONLINE	YES	

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LCM21184	Special Considerations for the Rural Court Judge	29 TO 02			22 TO 26			22 TO 26				04 TO 08		ONLINE	YES
LCM21185	Statutory, Legal and Compliance Requirements			11 TO 15			17 TO 21			09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21186	Strategic Contract Management					13 TO 17			19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21187	Taking the Bench: An Online Course for New Judges		19 TO 23		15 TO 19			15 TO 19						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21188	Tendering: Contract Preparation and Bid Evaluation									30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21189	The 3 Phases of Contract Management	08 TO 12		22 TO 26		27 TO 31			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21190	The Contracts & Project Management		19 TO 23				10 TO 14			09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21191	Traffic Adjudication for Administrative Law Judges								05 TO 09		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21192	Transparency, Anti-Corrupt practices and Corporate Governance in the Public Sector		12 TO 16		02 TO 06		03 TO 07					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21193	Trial Advocacy & Evidence for Tribal Prosecutors					27 TO 31		15 TO 19			21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21194	Tribal Court Development: Fundamental Considerations for Tribal Leadership	22 TO 26	26 TO 01							16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21195	Tribal Court Management of Alcohol and Drug Cases						24 TO 28		19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21196	Tribal Court Technology				08 TO 12					30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21197	Understanding Energy Contracts		12 TO 16			27 TO 31				02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21198	Unruly Passenger Prevention and Response	22 TO 26		11 TO 15	06 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21199	Upstream Petroleum Contracts		05 TO 09			06 TO 08				23 TO 27		25 TO 29	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21200	Upstream Petroleum Contracts, Accounting & Auditing Policies and Procedures						17 TO 21		05 TO 09		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21201	Writing effective legal document commercial contract			11 TO 15		13 TO 17				02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21202	Writing Effective Legal Documents and Commercial Contracts	29 TO 02						22 TO 26			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
LCM21203	Writing for Tribal Judges													Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

MAINTENANCE AND ENGINEERING.

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ME21001	Achieving CMMS Data Integrity	15 TO 19				27 TO 31		01 TO 05		23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21002	Advanced Circuit Breaker Operation and Maintenance	08 TO 12		04 TO 08					19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21003	Advanced Course of Facilities Management				08 TO 12		03 TO 07				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21004	Advanced Data Analysis Techniques	15 TO 19					18 TO 20		27 TO 30				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21005	Advanced Electrical Training				22 TO 26			15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21006	Advanced Heavy Lifting & Transportation Techniques for Onshore & Offshore Projects		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21007	Advanced Maintenance Management	22 TO 26					10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21008	Advanced Maintenance Planning and Scheduling			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21009	Advanced Quality Excellence and Facilities Management		05 TO 09				16 TO 20				14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21010	Advanced Technical Report Writing and Presentation Skills	08 TO 12			29 TO 30			03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21011	Advanced Wastewater Treatment Control: Secondary Treatment Processes		05 TO 09				03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21012	Advanced Water Treatment Control: Coagulation & Flocculation	15 TO 19				27 TO 31				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21013	Agribusiness Management, Finance and Marketing		12 TO 16		08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21014	Agricultural marketing techniques	19 TO 23				06 TO 08				23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21015	Agriculture and Farm Management Training			18 TO 20			18 TO 20				07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21016	Animal Care Pra: Tailor-Made Training for Superior Sheep Management			18 TO 20		13 TO 17				02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21017	Applied Asset Management and ISO 55000		05 TO 09					22 TO 26			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21018	ARC Flash Hazard Analysis Impact, Control & Safety				22 TO 26		24 TO 28		12 TO 16				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21019	Artificial Intelligence (AI): Transforming Business with New Technologies	08 TO 12				27 TO 31						25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21020	Asset Management			25 TO 28			10 TO 14			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21021	Asset Protection and Security Management				02 TO 05			15 TO 19				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21022	AutoCAD Civil 3D Fundamentals	29 TO 02				04 TO 08				23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21023	AutoCAD Fundamentals			04 TO 08					05 TO 09			28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21024	AutoCAD Intermediate Skills	15 TO 19					10 TO 14			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21025	Automated Power System Protection Testing				02 TO 05			22 TO 26			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ME21026	Basic Electrical Safety Training	29 TO 02				04 TO 08			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21027	Basic Electrical Training	15 TO 19		18 TO 20			24 TO 28				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21028	Basic Plumbing Training for Labourers, Workhand and Artisans		12 TO 16			20 TO 23				23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21029	Basics of Industrial Controls and Automation				08 TO 12			29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21030	Best Practices in Revenue Protection	22 TO 26			02 TO 05		03 TO 07						18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21031	Best Practices Property Management			25 TO 28					19 TO 23		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21032	Blended Occupancy Specialist	15 TO 19				04 TO 08				02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21033	Boilers: Operation, Maintenance, Inspection, Control and Troubleshooting		12 TO 16					22 TO 26			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21034	Building control skills	08 TO 12			22 TO 26		24 TO 28		12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21035	Building Information Modelling (BIM) Fundamentals			18 TO 20		20 TO 23				30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21036	Building Inspection Skills Training and Familiarization: includes tablets	08 TO 12				20 TO 23			12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21037	Building Plans Scrutinizing and Administrative Skills		26 TO 01					24 TO 28			28 TO 01		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21038	Building Services Maintenance and Management				22 TO 26		03 TO 07			16 TO 20		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21039	Business and Climate Change: Towards Net Zero Emissions	22 TO 26		08 TO 12				15 TO 19				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21040	Business Writing For Engineers				29 TO 30		10 TO 14			02 TO 06	21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21041	Calculation and Selection of Centrifugal Pumps		26 TO 01			27 TO 31			18 TO 20				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21042	Carbon trading: Current schemes and future developments	15 TO 19		04 TO 08		13 TO 17		22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21043	Cathodic Protection Systems		05 TO 09				24 TO 28			30 TO 04		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21044	Centrifugal Compressor & Steam Turbine	08 TO 12			22 TO 26				05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21045	Certificate of Agronomy (ACS)		12 TO 16			06 TO 08					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21046	Certificate Of Horticulture (RHS)			08 TO 12				15 TO 19		09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21047	Certified Facility Manager (CFM)				08 TO 12		17 TO 21		05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21048	Certified Occupancy Specialist	15 TO 19				27 TO 31		22 TO 26		27 TO 30		07 TO 11	18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21049	Certified Urban Designer (CUD)			18 TO 20		20 TO 23								Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21050	Chiller Design, Installation, Maintenance & Troubleshooting		19 TO 23		15 TO 19		03 TO 07			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21051	Civil Liability Insurance and Dispute Settlement	08 TO 12		04 TO 08					19 TO 23				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ME21052	Climate Emergency Programme	29 TO 02				20 TO 23		15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21053	Commissioning & Start-Up with API RP 1FSC Foundation		05 TO 09		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21054	Competency Development & Managerial Excellence for Operation & Production Supervisors			18 TO 20		06 TO 08		29 TO 02					11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21055	Competency Development & Managerial Excellence for Plant Supervisors	22 TO 26			22 TO 26		10 TO 14						18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21056	Competency Development and Managerial Excellence for Maintenance Supervisors			11 TO 15		13 TO 17		22 TO 26		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21057	Comprehensive Course on Certified Facilities Management		12 TO 16		02 TO 05		24 TO 28		12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21058	Comprehensive Road Design and Engineering			26 TO 01			27 TO 31			27 TO 30		14 TO 18		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21059	Concrete Structural Design For Industrial Projects	29 TO 02					03 TO 07	15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21060	Construction & Civil Engineering Fundamentals for Non-Civil Engineers				02 TO 05	13 TO 17			05 TO 09				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21061	Construction Administration for Engineers	08 TO 12		11 TO 15			24 TO 28			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21062	Construction Cost Estimating and Cost Control	08 TO 12			22 TO 26			22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21063	Construction Design and Management - CDM Regulations				08 TO 12		17 TO 21		19 TO 23		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21064	Construction Management and Supervising Multiple Projects			26 TO 01			27 TO 31		15 TO 19		02 TO 06		04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21065	Construction Project Management		05 TO 09		02 TO 05		18 TO 20				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21066	Construction Site Electrical System Design	22 TO 26					10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21067	Construction Site Management and Supervision		12 TO 16		08 TO 12				27 TO 30		28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21068	Control Valves & Actuators	08 TO 12		18 TO 20				15 TO 19		30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21069	Cooling Towers: Operation, Maintenance and Troubleshooting			26 TO 01		29 TO 30	24 TO 28			23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21070	Cost Effective Maintenance				15 TO 19			29 TO 02			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21071	Couplings & Shaft Alignment	22 TO 26			22 TO 26			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21072	Creating Maintenance Excellence	29 TO 02			29 TO 30		17 TO 21		19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21073	CSCS cards archaeology registration certificate		19 TO 23							02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21074	Damage Assessment and Rehabilitation Of Concrete Structures Training	22 TO 26		04 TO 08		20 TO 23		22 TO 26			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21075	Data Analysis Techniques			18 TO 20						23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21076	Data Collection Techniques		05 TO 09		08 TO 12		03 TO 07		05 TO 09				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ME21077	Data Visualization	08 TO 12		18 TO 20		20 TO 23					16 TO 20			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21078	Design, Inspection, Repair and Maintenance Concrete		12 TO 16		08 TO 12			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21079	Designing and Developing Smart Cities	08 TO 12		18 TO 20			03 TO 07			30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21080	Diesel Engine		05 TO 09		08 TO 12				05 TO 09			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21081	Economic & Technical Evaluations in Engineering & Maintenance Projects	19 TO 23		22 TO 26			01 TO 05				07 TO 11	09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21082	Effective Communication, Creative Thinking and Problem Solving for Engineers		12 TO 16			27 TO 31		22 TO 26					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21083	Effective Construction Site Management		26 TO 01				10 TO 14				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21084	Effective Supply Chain, Warehouse and Inventory Management	22 TO 26				13 TO 17		01 TO 05		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21085	Efficiency Management Procedures, Reporting & Implementation		19 TO 23		29 TO 30				27 TO 30		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21086	Electric Heating Control	15 TO 19		11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21087	Electric Submersible Pumps (ESPs)		12 TO 16		22 TO 26			15 TO 19		23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21088	Electrical & Instrumentation Design, Installation & Operation			04 TO 08			17 TO 21					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21089	Electrical Control panels Designing	08 TO 12				13 TO 17		22 TO 26		02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21090	Electrical Distribution Equipment Operation & Maintenance		05 TO 09						05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21091	Electrical Drawings and Control Circuits	15 TO 19		11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21092	Electrical Engineering Advanced Workshop		19 TO 23		02 TO 05			22 TO 26			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21093	Electrical Equipment & Control Systems Commissioning, Testing & Start-Up of Electrical Systems	22 TO 26					24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21094	Electrical Installations & Maintenance		26 TO 01									18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21095	Electrical Installations in Hazardous Areas	29 TO 02				13 TO 17		15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21096	Electrical Motor Installation and Protection			25 TO 28			17 TO 21		27 TO 30				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21097	Electrical Protection	22 TO 26			22 TO 26			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21098	Electrical Protection for Electrical Systems			08 TO 12			17 TO 21			09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21099	Electrical Safety Advanced		12 TO 16			13 TO 17			19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21100	Electrical Safety Basic	08 TO 12			15 TO 19			15 TO 19						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21101	Electrical Safety Management Training			08 TO 12						30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21102	Electrical safety standards	15 TO 19				27 TO 31			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ME2103	Electrical wiring system		26 TO 01				10 TO 14			09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2104	Electrical Wiring Troubleshooting		19 TO 23						05 TO 09		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2105	Energy and climate change Training				02 TO 05		03 TO 07					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2106	Energy Isolation: Standards, Techniques and Best Practices	29 TO 02				27 TO 31		15 TO 19			21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2107	Energy planning and sustainable development			08 TO 12						16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2108	Engineering Electronic Document Management Systems (EDMS)		05 TO 09				24 TO 28		19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2109	Enterprise Income Verification Specialist	22 TO 26			08 TO 12					30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2110	Environmental Management & Sustainability			11 TO 15		13 TO 17		15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2111	Environmental Management System: ISO 14001:2015	29 TO 02			15 TO 19		03 TO 07			16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2112	Environmental Monitoring and Modelling – Environmental Management Systems		19 TO 23			20 TO 23							02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2113	Essentials of Facilities Management Training	15 TO 19		11 TO 15			18 TO 20		27 TO 30		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2114	Essentials of Modern Electrical Transmission and Distribution Systems				22 TO 26			15 TO 19		09 TO 13			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2115	Essentials of Property Management		19 TO 23			20 TO 23			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2116	Evaluation, Repair and Rehabilitation of Concrete Buildings as per ACI-562	22 TO 26					10 TO 14			16 TO 20			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2117	Excellence in Maintenance and Reliability Management			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2118	Facilities Management and Maintenance						16 TO 20				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2119	Facility Management Professional (FMP)	08 TO 12			29 TO 30			03 TO 07		02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2120	Facility Planning and Management		05 TO 09				03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2121	Failure Mode Effect and Criticality Analysis (FMECA) Facilitator Skills Training	15 TO 19	26 TO 01			27 TO 31		15 TO 19		02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2122	Fair Housing Specialist	08 TO 12			15 TO 19			15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2123	FIDIC Claims: Management of Claims and Resolution of Disputes			08 TO 12		06 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2124	FIDIC Construction Claims		12 TO 16		02 TO 05				27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2125	FIDIC Contracts Management: Practical Use of FIDIC Contracts		26 TO 01				10 TO 14				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2126	Finance For Engineers, Project and Technical Professionals	22 TO 26				06 TO 08		15 TO 19		09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2127	Fired Heaters and Heat Exchangers			08 TO 12					05 TO 09		07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ME2128	Fitness for Service Assessment of Pressure Vessels, Tanks and Piping Systems Using API 579-1 and ASME FFS Standards		19 TO 23		08 TO 12		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2129	Flores and Relief Systems: Efficient Design, Safe Operation & Maintenance	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2130	Flow Measurement and Custody Transfer		05 TO 09		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2131	Fluid Flow and Heat Transfer in Industrial Applications	15 TO 19		11 TO 15			03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2132	Forest fire protection and environmental protection		19 TO 23		02 TO 05			22 TO 26			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2133	From Wheels to Watts: Mechanical to Electrical Power Conversion	22 TO 26		04 TO 08			24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2134	Fundamentals of Asset Management		26 TO 01			06 TO 08				02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2135	Fundamentals of Carbon Management	29 TO 02			02 TO 05			15 TO 19		30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2136	Fundamentals of electrical control		12 TO 16			13 TO 17			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2137	Fundamentals of Renewable Energy		05 TO 09		08 TO 12		17 TO 21		05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2138	Fundamentals of Reservoir Engineering	15 TO 19				27 TO 31		22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2139	Gas Turbine Technology			18 TO 20					27 TO 30		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2140	Generator Excitation Systems		19 TO 23		15 TO 19		03 TO 07			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2141	Geographic Information Systems (GIS)	08 TO 12			02 TO 05				19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2142	GIS and Data Analysis for WASH (Water Sanitation and Hygiene)			11 TO 15		20 TO 23		15 TO 19		09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2143	GIS for Monitoring and Evaluation Skills		05 TO 09				03 TO 07		05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2144	Grounding Systems Design & Application	22 TO 26			22 TO 26			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2145	Hazardous Waste Management and Pollution Training			08 TO 12			17 TO 21			09 TO 13			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2146	Health and Safety for Facilities Management		12 TO 16			13 TO 17			19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2147	Heavy Duty Diesel Engine (HDD) Operation and Maintenance	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2148	Horticulture and Professional Landscaping		05 TO 09		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2149	Hydraulic Systems	15 TO 19		11 TO 15			03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2150	IBM Maximo Asset Management 7.5 Fundamentals		19 TO 23		02 TO 05			22 TO 26			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2151	Implementing Effective Preventive & Predictive Maintenance Programmes	22 TO 26			02 TO 05		10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2152	Industrial Instrumentation and Modern Control Systems			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ME2153	Innovative Root Cause Analysis		05 TO 09				16 TO 20				14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2154	Inspect, Service and Repair Components of the Water Treatment Plant	08 TO 12			29 TO 30			03 TO 07			02 TO 06			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2155	Intelligent Transportation System		05 TO 09				03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2156	Intermediate Electrical Safety Training	15 TO 19		11 TO 15		27 TO 31				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2157	Introduction to 5G Network Engineering		12 TO 16		08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2158	Introduction to Energy Storage Systems Including BESS (Battery Energy Storage Systems)	19 TO 23				06 TO 08				23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2159	Introduction to Parks Management			18 TO 20			18 TO 20				07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2160	Introduction to Solar PV Farms - Utility Scale	08 TO 12				20 TO 23			12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2161	Introduction to Steel Structures, Analysis and Design		26 TO 01					24 TO 28			28 TO 01		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2162	Inventor Nastran : Linear and Nonlinear-Static Analysis		12 TO 16		22 TO 26		03 TO 07			16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2163	ISO 50001: Energy Management Systems	22 TO 26		08 TO 12		06 TO 08		15 TO 19				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2164	IT Governance for Water Utility Sector		05 TO 09		29 TO 30		03 TO 07				21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2165	Landscape Architect Registration Examination (LARE)		26 TO 01						18 TO 20				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2166	Landscaping	15 TO 19		04 TO 08		13 TO 17		22 TO 26		07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2167	Launching into Thermodynamics: A Journey Through Energy Transfer		05 TO 09				24 TO 28			30 TO 04		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2168	LV, MV and HV Circuit Breakers:	08 TO 12			22 TO 26			05 TO 09					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2169	Machinery Diagnostics and Root Cause Failure Analysis		12 TO 16			06 TO 08					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2170	Machinery Failure, Vibration & Predictive Maintenance	15 TO 19		08 TO 12				15 TO 19		09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2171	Maintain the Treatment Plant Systems		05 TO 09		08 TO 12		17 TO 21		05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2172	Maintenance & Reliability Best Practices	15 TO 19					27 TO 31		22 TO 26			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2173	Maintenance and Operation (MANCO) of Engineering Plant and Services			18 TO 20						27 TO 30	07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2174	Maintenance and Reliability Best Practices		19 TO 23		15 TO 19		03 TO 07			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2175	Maintenance Audit and Site Inspection	08 TO 12			02 TO 05				19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2176	Maintenance Auditing and Continuous Improvement			11 TO 15		20 TO 23		15 TO 19		09 TO 13		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2177	Maintenance Auditing Specialist		05 TO 09				03 TO 07		05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME2178	Maintenance Errors	22 TO 26			22 TO 26			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ME2179	Maintenance Management Professional			08 TO 12			17 TO 21			09 TO 13		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2180	Maintenance Planning and Scheduling Best Practice		12 TO 16			13 TO 17		19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2181	Maintenance Planning of Water and Wastewater Infrastructure	08 TO 12			15 TO 19		15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2182	Maintenance Planning, Scheduling & Control			08 TO 12		06 TO 08				30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2183	Maintenance Strategy Development and Cost Effective Implementation		12 TO 16		02 TO 05			27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2184	Management Occupancy Review Specialist			26 TO 01			10 TO 14			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2185	Managing and Control Contractors	22 TO 26				06 TO 08		15 TO 19		09 TO 13		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2186	Managing Client - Contractor Relationships			08 TO 12				05 TO 09		07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2187	Managing Efficient Shutdowns & Turnarounds		19 TO 23		08 TO 12		24 TO 28						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2188	Managing Shutdowns, Turnarounds and Outages	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2189	Mastering Facility Management: FMP Certification, Project Management Fundamentals, and Maintenance & Reliability Best Practices		29 TO 02				17 TO 21		19 TO 23		07 TO 11	09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2190	Mastering Maintenance Audits			11 TO 15				22 TO 26			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2191	Materials of Construction for Process Equipment & Piping Systems		12 TO 16			13 TO 17				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2192	Mentoring for Supervising Civil Engineers and Delegated Engineers	29 TO 02			02 TO 05		15 TO 19		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2193	Mobile Lifting Equipment Operation and Maintenance			11 TO 15		17 TO 21		27 TO 30			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2194	Modern Electrical Power Systems			26 TO 01				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2195	Modern Maintenance Technologies	29 TO 02				27 TO 31	15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2196	Modern plumbing and pipefitting			08 TO 12				19 TO 23			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2197	Modern Power System Protective Relaying		05 TO 09		15 TO 19		01 TO 05	01 TO 05		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2198	Modern Valve Technology	08 TO 12						12 TO 16			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME2199	Monitoring and Evaluation for Agriculture and Rural Development			11 TO 15		13 TO 17				30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME21200	Motors, Controls & Circuits Build-Up		12 TO 16		15 TO 19			22 TO 26			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME21201	Museum Management and Curatorship	29 TO 02		08 TO 12			03 TO 07			30 TO 04		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME21202	National Parks Management				29 TO 30		01 TO 05		19 TO 23		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME21203	Office Management and Administration Skills		26 TO 01			27 TO 31	15 TO 19			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
ME21204	Operation, Diagnostics and Maintenance of Equipment for Production	15 TO 19							05 TO 09	02 TO 06		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	

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ME21205	Operational Excellence in the Process Industry		05 TO 09		15 TO 19		10 TO 14						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21206	Operations Excellence and Quality within Facilities Management			08 TO 12					19 TO 23			07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21207	Optimising Equipment Maintenance & Replacement Decisions		29 TO 02			13 TO 17		05 TO 09			21 TO 25		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21208	Organic Arable Farming			11 TO 15			18 TO 20		09 TO 13		04 TO 08		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21209	Overview of Wastewater Treatment – Recapping baseline knowledge		05 TO 09		15 TO 19						07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21210	Park Maintenance Management	08 TO 12					03 TO 07	05 TO 09					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21211	Park Planning and Design			08 TO 12	29 TO 30			22 TO 26				18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21212	People Management Skills for Technical Professionals		12 TO 16			27 TO 31			30 TO 04				02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21213	Plumbing – Sewer & Water Supply Systems		29 TO 02	25 TO 28			24 TO 28					25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21214	Power & Distribution Transformers		05 TO 09		15 TO 19				02 TO 06				02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21215	Power Quality, Harmonics Mitigation & Reactive Power Management	08 TO 12					10 TO 14		27 TO 30		18 TO 22				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21216	Power, Electricity and Industry Infrastructure		26 TO 01		20 TO 23		05 TO 09		07 TO 11				09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21217	Practical Pump & Valve Technology	15 TO 19			22 TO 26						07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21218	Preventive and Predictive Maintenance		05 TO 09			01 TO 05	22 TO 26					04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21219	Preventive Maintenance of HVAC	22 TO 26		08 TO 12		27 TO 31			19 TO 23	02 TO 06			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21220	Principles, Applications and Performance of Pumps, Compressors and Turbines		12 TO 16					01 TO 05					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21221	Problem Solving & Decision Making Skills for Engineers and Technical Professionals		29 TO 02		15 TO 19		18 TO 20		19 TO 23		07 TO 11		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21222	Process Control Cybersecurity			11 TO 15				15 TO 19		23 TO 27		18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21223	Process Plant Optimisation & Energy Conservation		29 TO 02	08 TO 12			24 TO 28			02 TO 06			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21224	Process Plant Optimization Technology and Continual Improvement		05 TO 09			27 TO 31		22 TO 26			07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21225	Process Plant Start-up, Commissioning and Troubleshooting				22 TO 26				05 TO 09			18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21226	Process Troubleshooting and Problem Solving			08 TO 12			10 TO 14	22 TO 26		02 TO 06			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21227	Professional Managing of Building Services		12 TO 16			13 TO 17				02 TO 06			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21228	Project Management for Facilities Managers	22 TO 26		25 TO 28			01 TO 05					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21229	Property Management Skills		05 TO 09			27 TO 31			19 TO 23			04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21230	Proposal Writing Skills – Business and Technical	15 TO 19			29 TO 30		03 TO 07						16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ME21231	Protection of Electrical Power Systems		26 TO 01					05 TO 09			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21232	Protective Control Relay Systems and Automation	29 TO 02				27 TO 31		15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21233	Pumps, Compressors & Turbines			08 TO 12					19 TO 23				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21234	Railway Management & Communication	29 TO 02					18 TO 20		19 TO 23	02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21235	Reading, Interpretation and Understanding of Engineering Drawing & Bill of Quantities		12 TO 16		22 TO 26			01 TO 05			07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21236	Reasons of Deterioration of The Reinforced Concrete Structures and Methods of Strengthening	15 TO 19		11 TO 15		27 TO 31				23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21237	Reducing Costs through Spares Optimisation and Rationalisation	15 TO 19				27 TO 31		22 TO 26				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21238	Refinery Critical Equipment Operation for Compressors, Turbines and Pumps			18 TO 20					27 TO 30	02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21239	Reliability Centred Maintenance		19 TO 23		15 TO 19		03 TO 07				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21240	Reliability Engineering Excellence	08 TO 12			02 TO 05				19 TO 23		28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21241	Renewable Energy and Sustainability Programme			11 TO 15		20 TO 23		15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21242	Renewable Energy Integration Programme		05 TO 09				03 TO 07		05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21243	Reverse Osmosis Monitoring and Troubleshooting	22 TO 26			22 TO 26			22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21244	Risk Based Strategies for Inspection & Maintenance (RBI & RBM)			08 TO 12			17 TO 21			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21245	Road Construction Materials and Construction Technologies Training		12 TO 16			13 TO 17			19 TO 23				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21246	Root Cause Analysis (RCA) Facilitator Training	08 TO 12		04 TO 08		13 TO 17		22 TO 26		07 TO 11			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21247	Root Cause Failure Analysis		05 TO 09		02 TO 05				05 TO 09	02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21248	Rural Housing Specialist	15 TO 19		11 TO 15			03 TO 07				21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21249	Safety and Security in Facility Management		19 TO 23		02 TO 05			22 TO 26		16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21250	Safety Audit and Site Inspection	22 TO 26		04 TO 08			24 TO 28		05 TO 09			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21251	Safety Awareness of High-Pressure Water Jetting Equipment		26 TO 01			06 TO 08					30 TO 04		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21252	Safety in Process Equipment Design & Operation	29 TO 02			02 TO 05			15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21253	Safety in Process Equipment Design & Operation		12 TO 16			13 TO 17			05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21254	Scheduled Waste Management	08 TO 12		18 TO 20				01 TO 05		16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21255	Security Management, Planning and Asset Protection with Integrated Security Solutions		12 TO 16		08 TO 12									Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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ME21256	Service Level Agreements	15 TO 19		11 TO 15			18 TO 20		27 TO 30	30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21257	SIMOPS: Simultaneous Operations System for the Oil & Gas Industry				22 TO 26			15 TO 19		23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21258	Site Supervision and Management		19 TO 23			20 TO 23			12 TO 16		21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21259	Solar & Solar Heater Installation	22 TO 26			02 TO 05		10 TO 14			02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21260	Solar Energy Project Management			08 TO 12		06 TO 08					21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21261	Solar Geyser Installation & Maintenance	29 TO 02		11 TO 15					05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21262	Solar Heating System Installation Training Course				02 TO 05		03 TO 07			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21263	Solar Installation & Systems Maintenance Skills		19 TO 23			20 TO 23		22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21264	Solar Water Heater Installation & Systems Maintenance Skills	15 TO 19			08 TO 12		24 TO 28		19 TO 23		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21265	Solid Waste Disposal & Management for Local Authorities			11 TO 15				15 TO 19		02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21266	Start-up, Commissioning & Testing of Electrical Systems		05 TO 09		02 TO 05		10 TO 14				14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21267	Starting-up Plant (SC & GC)	22 TO 26				20 TO 23		15 TO 19			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21268	Steam Boilers		26 TO 01			13 TO 17		01 TO 05		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21269	Storage Tank Design, Construction & Maintenance	08 TO 12					03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21270	Strategic Thinking and Leadership for Engineers		19 TO 23		02 TO 05		01 TO 05				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21271	Substation Design & Operation			08 TO 12				15 TO 19		09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21272	Successful Procurement of FM Services	29 TO 02		11 TO 15					05 TO 09		07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21273	Sustainability Facility Professional (SFP)		05 TO 09		08 TO 12		24 TO 28			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21274	Sustainable Drainage Systems (SuDS): Design, Implementation, and Management					13 TO 17		22 TO 26		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21275	Sustainable Urban Development	15 TO 19		08 TO 12					05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21276	TAMCO High Voltage Switch-gears		19 TO 23		08 TO 12		03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21277	Technical Project Management	22 TO 26		25 TO 28				22 TO 26		16 TO 20	07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21278	Technical Report Writing		05 TO 09						05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21279	Technical Report Writing in the Maritime & Offshore Industry	08 TO 12			08 TO 12		24 TO 28					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21280	The Complete Course on Facilities Management			11 TO 15		20 TO 23		15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21281	The Complete Course on Maintenance Planning and Scheduling		19 TO 23						05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

CODE	COURSE TITLE	DATES												COUNTRY	ONLINE	
		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING		
ME21282	Transformer Operational Principles, Selection & Troubleshooting				29 TO 30		03 TO 07	29 TO 02					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21283	Transmission & Distribution Operation & Design Calculations	15 TO 19		08 TO 12		13 TO 17							18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21284	Transport Infrastructure Performance and Maintenance		05 TO 09					22 TO 26		23 TO 27					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21285	Troubleshooting & Maintenance of Electrical Equipment	22 TO 26			29 TO 30		10 TO 14		12 TO 16						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21286	Troubleshooting Process Operation		26 TO 01						27 TO 30		14 TO 18		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21287	Understanding and Preventing Process Equipment Failures	08 TO 12				20 TO 23		15 TO 19		30 TO 04					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21288	Uninterruptible Power Supply (UPS)		19 TO 23			27 TO 31			05 TO 09				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21289	Value Engineering	22 TO 26			29 TO 30		03 TO 07		19 TO 23		21 TO 25				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21290	Valves, Actuators and Steam Traps:			11 TO 15				15 TO 19					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21291	Variable Frequency Drives (VFDs)	15 TO 19				13 TO 17			12 TO 16		14 TO 18		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21292	Wastewater Treatment Technology		05 TO 09				01 TO 05			02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21293	Water Quality Management	22 TO 26			29 TO 30						21 TO 25		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21294	Wiring for PV Systems			11 TO 15				29 TO 02					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
ME21295	Writing Effective Maintenance Procedures		19 TO 23			20 TO 23					30 TO 04		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

MARKETING AND SALES.

2024 TRAINING CALENDAR

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	
MS21001	Advanced Communications and PR Management	15 TO 19					10 TO 14				02 TO 06			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21002	Advanced Digital Marketing			04 TO 08		27 TO 31		08 TO 12			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21003	Advanced Key Account Management and Business Development				22 TO 26				12 TO 16				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21004	Advanced Marketing Management Training	29 TO 02					24 TO 28			23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21005	Advanced Retail Management			11 TO 15				29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21006	Advanced sales skills		05 TO 09		15 TO 19							04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21007	Advanced Social Media Training	22 TO 26					03 TO 07		12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21008	Blockchain and other Emerging Technologies		26 TO 01			27 TO 31					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21009	Brand and Product Strategy				22 TO 26			15 TO 19					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21010	Brand Development and Management	29 TO 02						29 TO 02				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21011	Brand Manager			04 TO 08		13 TO 17					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21012	Business-Case Writing for New Products	08 TO 12						08 TO 12		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21013	Business Development Professional			25 TO 28			03 TO 07						02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21014	Business Development Skills		05 TO 09			27 TO 31					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21015	Business Relationship Management Professional Training (BRMP)	15 TO 19		04 TO 08				15 TO 19						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21016	Certificate in Marketing Strategy and Planning					13 TO 17				16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21017	Certified Brand Manager	08 TO 12		04 TO 08						19 TO 23		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21018	Certified Marketing and Brand Professional				08 TO 12		03 TO 07				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21019	Certified Marketing Professional	15 TO 19					18 TO 20		27 TO 30				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21020	Certified Public Relations Professional				22 TO 26			15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21021	Certified Sales and Marketing Professional (CSMP)		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21022	Communication Skills for Leaders in the Digital Age	22 TO 26					10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21023	Communication Strategies for Senior Leadership			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21024	Content marketing Essential Skills		05 TO 09				16 TO 20				14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21025	Core Marketing and Sales Skills for Business Professionals	08 TO 12			29 TO 30			03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21026	Corporate Identity & Brand Management		05 TO 09				03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21027	Creating a Marketing Plan for Business to Business	15 TO 19				27 TO 31				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21028	Creating an Effective Strategic Communications Plan		12 TO 16		08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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MS21029	Crisis Communication Skills	19 TO 23				06 TO 08				23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21030	Customer Experience (CX) and Brand Activation Professional		26 TO 01					12 TO 16				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21031	Customer Experience Mapping						10 TO 14					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21032	Customer Profiling Techniques & Procedures	29 TO 02			15 TO 19			08 TO 12			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21033	Demand Planning and Forecasting			25 TO 28				05 TO 09					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21034	Design and Implementation of Service Delivery Surveys		26 TO 01				03 TO 07				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21035	Developing & Implementing Strategic Marketing Plans	15 TO 19								16 TO 20		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21036	Digital and Social Media Marketing			11 TO 15		13 TO 17		01 TO 05						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21037	Digital Marketing Hands-on Masterclass		05 TO 09				24 TO 28					28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21038	Digital Marketing Skills	08 TO 12				27 TO 31		29 TO 02				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21039	Digital Marketing Techniques				22 TO 26		10 TO 14				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21040	Digital Marketing: Customer Analytics and Engagement		05 TO 09					05 TO 09					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21041	Digital Transformation of Products and Services			04 TO 08						16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21042	Effective Business to Business (B2B) Marketing	15 TO 19				27 TO 31	03 TO 07					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21043	Effective Content Marketing			25 TO 28					12 TO 16		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21044	Effective Customer Care Skills	29 TO 02					24 TO 28				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21045	Effective Events Management		12 TO 16							02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21046	Essential Events Management, Protocol Etiquette & Travel Management	08 TO 12				13 TO 17		01 TO 05			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21047	Essential Sales Skills for Professionals		26 TO 01							23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21048	Events Management	15 TO 19					17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21049	From Sales Management to Leadership				22 TO 26				19 TO 23				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21050	Fundamentals of Marketing		26 TO 01				03 TO 07				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21051	Fundamentals of Marketing Communications	08 TO 12				27 TO 31		05 TO 09			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21052	Graphic Design & Desktop Publishing		05 TO 09				15 TO 19			09 TO 13		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21053	Key Account Management Best Practice	22 TO 26			15 TO 19								02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21054	Key Account Management: Prioritise and Create a Profitable Environment		12 TO 16					29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21055	Major Account Planning Training (MAP)			11 TO 15						02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21056	Managing Customers for Competitive Advantage	08 TO 12							19 TO 23				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE
MS21057	Market Leadership & Marketing Strategies		26 TO 01			27 TO 31	03 TO 07					07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21058	Market Research and Intelligence								05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21059	Marketing Communications and Media Planning		19 TO 23					15 TO 19		09 TO 13		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21060	Marketing for Better Results				22 TO 26								02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21061	Marketing for Non Marketers		29 TO 02					29 TO 02				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21062	Marketing Professional			04 TO 08						02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21063	Marketing Recovery	15 TO 19				27 TO 31		08 TO 12				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21064	Mastering Diplomacy and Foreign Policy		05 TO 09				24 TO 28			16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21065	Mastering Influence and Communication: From Ideas to Impact				15 TO 19				19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21066	Mastering Key Account Management	29 TO 02									14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21067	Media Management in Crisis Communications			25 TO 28				01 TO 05				09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21068	Modern Strategic Brand Management	22 TO 26				13 TO 17	03 TO 07		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21069	Online & New Media Marketing Campaigns		19 TO 23								28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21070	Planning and Managing PR Campaigns	29 TO 02				27 TO 31		08 TO 12		16 TO 20		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21071	Preparation for Certified Asset Management Assessor (CAMA)						10 TO 14				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21072	Product Management for Business to Business(B2B) Companies	22 TO 26		25 TO 28							21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21073	Products Sales, Marketing, Trading and Risk Management					13 TO 17		01 TO 05		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21074	Professional Sales Manager Training		26 TO 01			27 TO 31					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21075	Professional TV presenter Training		26 TO 01			06 TO 08				02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21076	Proficiency in Digital Marketing & E-Commerce	29 TO 02			02 TO 05			15 TO 19		30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21077	Protocol, Public Relations and Events Management		12 TO 16			13 TO 17			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21078	Public Enterprises Strategic Marketing Planning (An in-depth course on SOEs Strategic Marketing Planning)	08 TO 12		18 TO 20				01 TO 05		23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21079	Public Relations (PR) and Communication		12 TO 16		08 TO 12							18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21080	Public Relations and Media Skills	15 TO 19		11 TO 15			18 TO 20		27 TO 30		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21081	Public Relations Campaigns: From Planning to Execution				22 TO 26			15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21082	Public Relations Professional		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21083	Research Methodology & Report Writing	22 TO 26			02 TO 05		10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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MS21084	Research Methods, Data Analysis, And Reporting			08 TO 12		06 TO 08				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21085	Retail Management Training		05 TO 09				24 TO 28		05 TO 09			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21086	Sales & Marketing Management	15 TO 19			08 TO 12					30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21087	Sales & Negotiation Skills			11 TO 15		13 TO 17		15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21088	Sales and Operation Planning (S&OP)	22 TO 26				06 TO 08		15 TO 19		09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21089	Sales Management Best Practices for Building a World-Class Sales Team			08 TO 12				05 TO 09		07 TO 11	18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21090	Sales Management: Staff Development		19 TO 23		08 TO 12		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21091	Sales Manager Training	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21092	Sales Negotiation for Results		05 TO 09		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21093	Sales Pipeline Management with Customer Master List	15 TO 19		11 TO 15			03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21094	Sales Professional Training		19 TO 23		02 TO 05			22 TO 26			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21095	Social Media for Business		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21096	Social Media Marketing and Brand Development	22 TO 26			02 TO 05		10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21097	Social Media Marketing: Setup, Manage And Optimise Social Media Campaigns Effectively			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21098	Speaking and Presentation Skills Training		19 TO 23		15 TO 19		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21099	Strategic Account Management	15 TO 19		25 TO 28		13 TO 17		22 TO 26		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21100	Strategic Digital Marketing Training		26 TO 01		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21101	Strategic Key Account Management	08 TO 12		11 TO 15			03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21102	Strategic Marketing and Communications for Directors		05 TO 09		29 TO 30			22 TO 26			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21103	Strategic Pricing		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21104	Strategic Selling & Value Propositions for Business to Business (B2B) Companies	22 TO 26					10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21105	Successful Technical Innovation			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21106	The Art of Solution Selling		05 TO 09				16 TO 20				14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21107	The Essentials of Business Etiquette and Protocol	08 TO 12			29 TO 30			03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21108	The New Venture Development Process		05 TO 09				03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21109	The Strategic Marketing Plan	15 TO 19				27 TO 31				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS21110	Understanding the Emerging Blockchain Business Model		12 TO 16		08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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MS2111	Value Added Marketing - Advanced Marketing Strategies	19 TO 23				06 TO 08			27 TO 30	23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
MS2112	Writing for the Web			18 TO 20			18 TO 20				07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

PROCUREMENT & SUPPLY CHAIN MANAGEMENT AND TRANSPORT.

2024 TRAINING CALENDAR

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	
PSCM21001	A-CDM in Airport and Ground Operations	15 TO 19			08 TO 12				27 TO 30			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21002	ACC3 Aviation Security Independent Validator			08 TO 12						30 TO 04		16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21003	Accounting and Finance for Non-Finance Managers	08 TO 12						22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21004	Advanced Bid Evaluation and Tendering Procedures		12 TO 16		08 TO 12				19 TO 23		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21005	Advanced Fleet Management			26 TO 01		27 TO 31						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21006	Advanced Inventory Management	08 TO 12			15 TO 19			15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21007	Advanced Logistics & Material Management			08 TO 12		06 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21008	Advanced Logistics and Supply Chain Management	15 TO 19		11 TO 15			18 TO 20	29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21009	Advanced Procurement Skills Training				22 TO 26			22 TO 26		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21010	Advanced Public Procurement Skills		19 TO 23			20 TO 23					07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21011	Advanced Safety Management Systems (SMS) in Civil Aviation	22 TO 26			02 TO 05		10 TO 14	29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21012	Advanced Supply Chain Management			18 TO 20		13 TO 17					14 TO 18		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21013	Advanced Tendering Procedures & Bid Evaluation		19 TO 23		15 TO 19		24 TO 28	22 TO 26		16 TO 20		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21014	Advanced Warehouse Management	15 TO 19				13 TO 17			19 TO 23				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21015	Advanced Warehouse Management, Warehousing Performance Measures, Storage Control & Safety			26 TO 01				01 TO 05		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21016	Aeronautical Information Management (AIM)	08 TO 12		11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21017	Aeronautical Information Services (AIS)		05 TO 09		29 TO 30			15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21018	Air Cargo Law and Convention	22 TO 26					24 TO 28		27 TO 30		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21019	Air Cargo Management			26 TO 01				01 TO 05		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21020	Air Cargo Security		29 TO 02		08 TO 12				19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21021	Air Transport Economics				08 TO 12		03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21022	Air Transport Statistics	15 TO 19				27 TO 31		15 TO 19		09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21023	Air Transportation Management		29 TO 02		08 TO 12			15 TO 19			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21024	Aircraft Acquisition and Financing			04 TO 08		13 TO 17				09 TO 13		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21025	Aircraft Airworthiness and Air Carrier Certification	08 TO 12			22 TO 26				05 TO 09				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21026	Aircraft De-icing Operations Management		12 TO 16				10 TO 14					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21027	Aircraft Financing for Airline Finance					20 TO 23				23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PSCM21028	Aircraft Marshalling and Ramp Hand Signals with Ramp/VR	22 TO 26			22 TO 26			22 TO 26				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21029	Aircraft Recovery		05 TO 09			20 TO 23			12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21030	Aircraft Turnaround Coordination and Loading Supervision	15 TO 19			08 TO 12						14 TO 18		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21031	Aircraft Weight & Balance Refresher		12 TO 16			13 TO 17			29 TO 02					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21032	Aircraft Weight and Balance			04 TO 08			03 TO 07			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21033	Airline Business Foundations	15 TO 19				27 TO 31			05 TO 09				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21034	Airline Business Models and Competitive Strategies - virtual simulation program			25 TO 28				22 TO 26				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21035	Airline Contract Law		12 TO 16		02 TO 05		10 TO 14			23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21036	Airline Customer Service			18 TO 20		20 TO 23			19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21037	Airline Customer Service: Strategy Design and Implementation	22 TO 26			22 TO 26			15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21038	Airline Distribution Strategies and e-Commerce			04 TO 08			03 TO 07				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21039	Airline Financial Management		29 TO 02			13 TO 17		03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21040	Airline Leading Practices and Cost Reduction Strategies				08 TO 12		17 TO 21				21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21041	Airline Marketing			25 TO 28				29 TO 02				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21042	Airline Revenue Management	15 TO 19			22 TO 26					30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21043	Airline Safety Investigation			11 TO 15		03 TO 07				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21044	Airline Sales and Key Account Management		05 TO 09					22 TO 26					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21045	Airline Sales Strategies	15 TO 19			08 TO 12			22 TO 26		30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21046	Airline Security Operations Optimization			11 TO 15		13 TO 17			19 TO 23			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21047	Airline Social Media Strategy		05 TO 09		02 TO 05		18 TO 20	15 TO 19			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21048	Airlines Understanding and Adapting NDC	22 TO 26					10 TO 14			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21049	Airport Certification and Infrastructure Standards		12 TO 16		08 TO 12			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21050	Airport Development and Infrastructure Design	08 TO 12		18 TO 20					19 TO 23		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21051	Airport Extreme Weather Operations and Planning		26 TO 01				24 TO 28	15 TO 19		16 TO 20			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21052	Airport Financial Management				15 TO 19				27 TO 30			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21053	Airport Marketing & Corporate Communications Strategies		12 TO 16				27 TO 31				30 TO 04		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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PSCM21054	Airport Master Planning	15 TO 19			08 TO 12			22 TO 26					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21055	Airport Operations - Advanced			11 TO 15			17 TO 21					07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21056	Airport Privatization and Transfer of Ownership	22 TO 26				06 TO 08		29 TO 02						02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21057	Airport Route Development and Commercial Management				15 TO 19		10 TO 14				23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21058	Airport Security Operations Optimization	29 TO 02				13 TO 17							04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21059	Airport Services - Passenger Handling				08 TO 12		03 TO 07		19 TO 23	02 TO 06				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21060	Airport Slots and Coordination	22 TO 26				13 TO 17					30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21061	Airport Strategic Management with Business Simulation		19 TO 23		15 TO 19			29 TO 02					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21062	Airport Terminal Planning and Design	15 TO 19				20 TO 23				23 TO 27				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21063	Airport Total Quality Management (TQM) for Airports			04 TO 08				01 TO 05				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21064	Airside Operations - Safety Compliance		26 TO 01				27 TO 31				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21065	Ancillary Revenue Strategies	08 TO 12			22 TO 26				12 TO 16					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21066	ATC Team Resource Management (TRM) and Safety		26 TO 01			20 TO 23			29 TO 02				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21067	Audit, Quality and Risk Management for Temperature Controlled Cargo	22 TO 26		25 TO 28			03 TO 07				30 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21068	Aviation Cyber Security		12 TO 16		02 TO 05				12 TO 16				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21069	Aviation English Language Solution - Training			25 TO 28		13 TO 17	17 TO 21					14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21070	Aviation Internal Auditor	15 TO 19			08 TO 12						30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21071	Aviation Law for Managers (non-lawyers)		12 TO 16				03 TO 07		19 TO 23				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21072	Aviation Law for Route Network Development	08 TO 12				13 TO 17					30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21073	Aviation Lead Auditor		12 TO 16				03 TO 07						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21074	Aviation Leadership Development Program	15 TO 19				27 TO 31						28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21075	Aviation Policy and Advocacy		26 TO 01				17 TO 21		27 TO 30						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21076	Aviation Security Crisis Management Simulation	22 TO 26				13 TO 17		01 TO 05			30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21077	Aviation Security Management	22 TO 26			22 TO 26			22 TO 26				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21078	Aviation Security Management - Advanced			11 TO 15		20 TO 23			12 TO 16						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21079	Aviation Security Train the Trainer	15 TO 19			08 TO 12		17 TO 21					14 TO 18		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21080	Aviation Strategy Execution Program		12 TO 16			13 TO 17			29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PSCM21081	Aviation System Block Upgrades (ASBUs) Implementation			04 TO 08			03 TO 07			02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21082	AVSEC Background Vetting and Insider Threat Mitigation	15 TO 19				27 TO 31			05 TO 09				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21083	Baggage Claims and Proration			25 TO 28				22 TO 26				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21084	Baggage Handling Services and Systems		12 TO 16		02 TO 05		10 TO 14			23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21085	Baggage Tracking – Implementation and Compliance			18 TO 20		20 TO 23			19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21086	Behavioral Analysis and Predictive Screening Strategies	22 TO 26			22 TO 26			15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21087	Benchmarking and Best Practices for Air Navigation Service Providers			04 TO 08			03 TO 07				14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21088	Best Practices for Managing & Improving Warehouse, Inventory and Stock Control Operations		29 TO 02			13 TO 17				02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21089	Best Practices for Optimizing Warehouse Safety			08 TO 12			03 TO 07			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21090	Bid, Tender and Specification Writing	15 TO 19		11 TO 15				29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21091	Big Data Analytics for Supply Chain Optimization				22 TO 26			22 TO 26		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21092	BSP and BSPLink Training for Airlines		19 TO 23			20 TO 23					07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21093	BSP and BSPLink Training for Travel Agents	22 TO 26			02 TO 05		10 TO 14	29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21094	Building Teamwork and Stakeholder Management			18 TO 20		13 TO 17					14 TO 18		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21095	Business Aviation Handling and Fixed-Base Operations, FBO		19 TO 23				24 TO 28			16 TO 20		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21096	Business Ethics	15 TO 19				13 TO 17			19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21097	Business Partnering for Airline Finance			26 TO 01	02 TO 05			01 TO 05		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21098	Business Publishing	08 TO 12		11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21099	Business Transformation for ANS Providers		05 TO 09					15 TO 19					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21100	CAA Compliance with ICAO SARPS	22 TO 26					24 TO 28		27 TO 30		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21101	Card Payment Policies and Fraud Prevention			11 TO 15				29 TO 02				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21102	Cargo Accident Investigation and Prevention		05 TO 09		15 TO 19							04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21103	Cargo Airline Customer Service	22 TO 26					03 TO 07		12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21104	Cargo Airline Management with Business Simulation			26 TO 01		27 TO 31					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21105	Cargo Business Development for Airports				22 TO 26			15 TO 19					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21106	Cargo Business Intelligence (BI) and Competition Analysis		29 TO 02					29 TO 02				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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PSCM21107	Cargo Business Strategy and Planning Management			04 TO 08		13 TO 17						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21108	Cargo Claims and Complaint Handling	08 TO 12						08 TO 12		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21109	Cargo Marketing and Advertising			25 TO 28			03 TO 07						02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21110	Cargo Operations Oversight for Airports		05 TO 09			27 TO 31						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21111	Cargo Proration	15 TO 19		04 TO 08				15 TO 19						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21112	Cargo Revenue Accounting Procedures					13 TO 17				16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21113	Cargo Revenue Management with Optimization Simulations	08 TO 12		04 TO 08					19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21114	Cargo Route Development Optimization				08 TO 12		03 TO 07					28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21115	Cargo Sales and Key Account Management	15 TO 19					18 TO 20		27 TO 30				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21116	Cargo Skills and Procedures				22 TO 26			15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21117	Cargo Warehouse Operations		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21118	Cargo XML Messaging and Standards	22 TO 26					10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21119	CEIV Pharma Refresher course for Key Personnel			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21120	Certified International Supply Chain Professional		05 TO 09					16 TO 20			14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21121	Certified International Supply Chain Professional & Manager (CISCP & CISCM)	08 TO 12			29 TO 30			03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21122	Certified Procurement Professional		05 TO 09				03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21123	Change Management	15 TO 19				27 TO 31				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21124	Change Management for Airline Finance		12 TO 16					01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21125	Civil Aviation Management			26 TO 01			17 TO 21			09 TO 13		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21126	CNS/ATM Planning Master Class	08 TO 12			22 TO 26			01 TO 05					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21127	Collaborative Decision Making (CDM) and Air Traffic Flow Management (ATFM)		19 TO 23			27 TO 31			05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21128	Complex Procurement & Vendor Management			18 TO 20			10 TO 14			02 TO 06		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21129	Comprehensive Course on Transportation Demand Management and Analysis	22 TO 26			08 TO 12			15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21130	Consumer Protection in Air Transport		12 TO 16				03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21131	Contract Administration: Understanding and Implementing Contractual Obligations					27 TO 31			19 TO 23				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21132	Contract and Procurement		29 TO 02					24 TO 28			23 TO 27			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PSCM2I133	Contract and Procurement Audit				22 TO 26			29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I134	Contract Bidding and Tendering Course		12 TO 16				03 TO 07			02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I135	Contract Drafting, Negotiation Skills and Procurement Management			04 TO 08					05 TO 09			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I136	Contract logistics best Practices Training		05 TO 09					15 TO 19				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I137	Contract Management and Formulation	15 TO 19			02 TO 05		24 TO 28		19 TO 23				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I138	Contract, Project Risk Management & Compliance			25 TO 28		27 TO 31		01 TO 05			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I139	Contracting Skills Training	22 TO 26					17 TO 21		12 TO 16			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I140	Contractors Management	08 TO 12						08 TO 12		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I141	Corporate Risk Management			25 TO 28			03 TO 07						02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I142	Cost Management for Airline Finance		05 TO 09			27 TO 31						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I143	Cost Reduction Strategies for Air Navigation Service Providers (ANSPs)	15 TO 19		04 TO 08				15 TO 19						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I144	Cost Reduction techniques for effective Procurement					13 TO 17				16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I145	Crew Resource Management (CRM) Implementation	08 TO 12		04 TO 08					19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I146	Crew Resources Management for Instructors (CRMI)				08 TO 12		03 TO 07					28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I147	Crisis Communications and Media Response for Airport and Station Managers	15 TO 19					18 TO 20		27 TO 30				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I148	Customer Service - An Aviation Perspective			04 TO 08				01 TO 05			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I149	Customer Service for Civil Aviation Authorities (CAA) and Air Navigation Service (ANS) Providers		26 TO 01				27 TO 31			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I150	Dangerous Goods Management and Regulatory Updates	08 TO 12			22 TO 26				12 TO 16				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I151	Dangerous Goods Regulations (DGR) - Instructor Refresher		26 TO 01			20 TO 23		29 TO 02				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I152	Dangerous Goods Regulations (DGR) - Shippers and Packers - Category 1, 2	22 TO 26		25 TO 28			03 TO 07			30 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I153	Dangerous Goods Regulations (DGR) for Auditors and Inspectors		12 TO 16		02 TO 05				12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I154	Dangerous Goods Regulations (DGR) for Cabin Crew, Passenger Handling			25 TO 28		13 TO 17	17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I155	Dangerous Goods Regulations (DGR) for Flight Crew and Load Planners	15 TO 19			08 TO 12					30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM2I156	Dangerous Goods Regulations (DGR) for General Cargo Acceptance Personnel		12 TO 16				03 TO 07		19 TO 23			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PSCM21157	Dangerous Goods Regulations (DGR) for Ramp and Warehouse Personnel	15 TO 19				27 TO 31			05 TO 09				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21158	Dangerous Goods Regulations (DGR) Initial Category 3			25 TO 28				22 TO 26				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21159	Dangerous Goods Regulations (DGR) Initial Category 8		12 TO 16		02 TO 05		10 TO 14			23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21160	Dangerous Goods Regulations (DGR) Recurrent Category 3			18 TO 20		20 TO 23			19 TO 23		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21161	Dangerous Goods Regulations (DGR) Recurrent Category 8	22 TO 26			22 TO 26			15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21162	Data Management, Security and Warehousing			04 TO 08			03 TO 07				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21163	Data Protection – Key Principles and International Framework	29 TO 02				13 TO 17				02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21164	Decision Support and Analytics for Airline Finance	15 TO 19					03 TO 07					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21165	Demand Management and Forecasting			08 TO 12						30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21166	Demand Management in the Public Sector	08 TO 12						22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21167	Demand Planning and Forecasting		12 TO 16						19 TO 23				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21168	Deregulation and Open Sites, Alliances, Equity Partnerships and Strategic	15 TO 19		26 TO 01		27 TO 31		15 TO 19		02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21169	Developing an Effective Safety Culture	08 TO 12			15 TO 19			15 TO 19				02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21170	Developing Proficiencies in Procurement Management			08 TO 12		06 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21171	Developing Purchasing Policies, Processes and SLAs	15 TO 19		11 TO 15			18 TO 20	29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21172	Diploma in Procurement and Supply Chain				22 TO 26			22 TO 26		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21173	Distribution & Warehousing		19 TO 23			20 TO 23						07 TO 11	02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21174	Distribution Logistics Best Practice	22 TO 26			02 TO 05			29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21175	Document Control Systems			18 TO 20		13 TO 17			19 TO 23				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21176	Dynamic Simulation of Supply Chain and Logistics		19 TO 23					22 TO 26				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21177	E- Procurement	15 TO 19				13 TO 17			19 TO 23					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21178	e-Cargo Business Process and Standards			26 TO 01	02 TO 05			01 TO 05		30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21179	e-Procurement : Developing, Implementing and Managing the Complete Process	08 TO 12		11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21180	E-Procurement: Implementation and Management		05 TO 09		29 TO 30			15 TO 19		09 TO 13	28 TO 01		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21181	Effective Contract Management and Administration	22 TO 26					24 TO 28		27 TO 30		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSCM21182	Effective Expediting in the Supply Chain			26 TO 01		06 TO 08		01 TO 05		30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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PSCM21183	Effective Fleet & Transport Management Skills in the Public Sector	29 TO 02			08 TO 12				19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21184	Effective Fleet Operation and Management		26 TO 01				03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21185	Effective Inventory & Store Management	15 TO 19				27 TO 31		15 TO 19		09 TO 13			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21186	Effective Procurement and Supply Chain Management as per CIPS - The Chartered Institute of Purchasing and Supply	29 TO 02			08 TO 12						14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21187	Effective Procurement Management			04 TO 08		13 TO 17				09 TO 13		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21188	Effective Stock Taking, Warehouse and Logistics Management	08 TO 12			22 TO 26			05 TO 09		21 TO 25		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21189	Effective Store Management and Stock Control	15 TO 19					03 TO 07					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21190	Effective Stores & Inventory Control			08 TO 12		06 TO 08				30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21191	Effective Tender Preparation and Evaluation Techniques	08 TO 12						22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21192	Effective Vehicle Fleet Management & Administration Skills				08 TO 12				19 TO 23				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21193	Emergency Planning and Response for Airlines		26 TO 01			27 TO 31				02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21194	Emergency Planning and Response for Airports and GSPs	08 TO 12			15 TO 19			15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21195	Emergency Response Planning (ERP) for Civil Aviation Authorities (CAAs) and Air Navigation Service Providers			08 TO 12		06 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21196	Environmental Procurement	15 TO 19						29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21197	EPCIC Contract Management in Offshore and Marine				22 TO 26			22 TO 26		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21198	Estimating and Costing for Imports and Exports		19 TO 23			20 TO 23					07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21199	Evaluating, Rating and Selecting Suppliers	22 TO 26			02 TO 05		10 TO 14	29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21200	Excellence in Warehouse and Inventory			18 TO 20							14 TO 18		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21201	Excellence in Warehouse Management and Operation		19 TO 23				24 TO 28						11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21202	Executive Aviation Policy	15 TO 19				13 TO 17			19 TO 23				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21203	Fashion Retail Supply Chain Best Practices		26 TO 01					01 TO 05		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21204	Fatigue Risk Management Systems (FRMS)	08 TO 12		11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21205	Fatigue Risk Management Systems (FRMS) and Safety Case Training for Regulators		05 TO 09					15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21206	Fatigue Risk Management Systems (FRMS) for ANS Providers	22 TO 26					24 TO 28				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSCM21207	FIDIC Contracts Management Training		26 TO 01			06 TO 08					30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PSCM21208	Financial Risk Management for Airline Finance	29 TO 02			08 TO 12				19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21209	Fleet & Road Freight Management – Critical Resources		19 TO 23				03 TO 07						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21210	Fleet and Transport Management	15 TO 19				27 TO 31				09 TO 13			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21211	Fleet Management Safety Management Training	29 TO 02			08 TO 12			15 TO 19				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21212	Fleet management skills			04 TO 08		13 TO 17				09 TO 13			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21213	Fleet Management Transportation and Distribution Course	08 TO 12			22 TO 26				05 TO 09			21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21214	Fleet Operations, Maintenance and Management	22 TO 26					10 TO 14				16 TO 20		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21215	Food Supply Chain Management and Best Practice			18 TO 20		13 TO 17			19 TO 23			11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21216	Forecasting and Demand Planning, Best practice		05 TO 09				16 TO 20					14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21217	Forecasting and Inventory Management	08 TO 12			29 TO 30			03 TO 07			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21218	Foundations in Leadership Program		05 TO 09				03 TO 07		27 TO 30				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21219	Foundations of CNS/ATM	15 TO 19				27 TO 31				02 TO 06			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21220	Fraud Prevention and Detection Training		12 TO 16		08 TO 12			01 TO 05				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21221	Frequent Flyer Programs (FFPs), Customer Loyalty Management with Fraud			26 TO 01			17 TO 21			09 TO 13			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21222	General Inventory and procurement management	08 TO 12			22 TO 26			01 TO 05					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21223	Global Aviation Competition/Antitrust Law		19 TO 23			27 TO 31			05 TO 09			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21224	Global Procurement & Supply Chain Management			18 TO 20			10 TO 14				02 TO 06		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21225	Global Sourcing Strategy & Smart International Procurement	22 TO 26			08 TO 12			15 TO 19	12 TO 16			21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21226	Human Factors in Aviation	15 TO 19			15 TO 19								02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21227	Human Factors in Ground Operations		12 TO 16					29 TO 02				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21228	IATA Trained NDC Consultant			11 TO 15						02 TO 06			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21229	IGOM Implementation and Standardized Procedures	08 TO 12							19 TO 23				09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21230	Importing, Exporting and Transportation		26 TO 01			27 TO 31	03 TO 07					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21231	Improving Purchasing Performance								05 TO 09						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21232	In-flight Security		19 TO 23					15 TO 19		09 TO 13			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21233	Infectious Substances Shipping Guidelines				22 TO 26								02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21234	Infectious Substances Transport	29 TO 02						29 TO 02				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PSCM21235	Infectious Substances Transport - Train the Trainer			04 TO 08						02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21236	Instructional Design	15 TO 19				27 TO 31		08 TO 12				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21237	Instructional Techniques		05 TO 09					24 TO 28			16 TO 20			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21238	Instructional Techniques for DGR - Categories 4, 5, 7, 8, 9, 10, 11, 12				15 TO 19				19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21239	Integrated Approach to Passenger Revenue Accounting and Control		29 TO 02								14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21240	Integrated Aviation Management System - IAMS		05 TO 09				03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21241	International Air Law for Lawyers and Legal Professionals	15 TO 19				27 TO 31				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21242	International Freight Management		12 TO 16		08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21243	International Negotiation Skills			26 TO 01			17 TO 21			09 TO 13		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21244	Introduction To Data Warehousing	08 TO 12			22 TO 26			01 TO 05					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21245	Introduction to Flight Operations Management		19 TO 23			27 TO 31			05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21246	Introduction to the Airline Industry			18 TO 20			10 TO 14					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21247	Introduction to Warehouse Operations	15 TO 19				13 TO 17			19 TO 23				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21248	Inventory & Stock Control Management			26 TO 01	02 TO 05			01 TO 05			30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21249	Inventory and Stock Control	08 TO 12		11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21250	Inventory and Stock Control Management		05 TO 09		29 TO 30			15 TO 19		09 TO 13		28 TO 01	02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21251	Inventory and Supply Chain Management	22 TO 26					24 TO 28		27 TO 30		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21252	Inventory and Warehouse Management Skills			26 TO 01		06 TO 08		01 TO 05		30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21253	Inventory Management Masterclass		29 TO 02		08 TO 12				19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21254	Inventory, Logistics & Distribution Management			18 TO 20			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21255	IOSA Airline Auditor – Flight Operations (FI) Discipline				08 TO 12				19 TO 23		07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21256	IOSA Airline Auditor – Operational Control and Flight Dispatch (OSP) Discipline			26 TO 01				15 TO 19				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21257	IOSA Airline Auditor Training	08 TO 12			15 TO 19			15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21258	IOSA-SMS Requirements			08 TO 12		06 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21259	ISAGO for Auditors	15 TO 19						29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21260	ISAGO for Ground Service Providers				22 TO 26			22 TO 26		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21261	Law of Aviation Insurance		19 TO 23			20 TO 23					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PSCM21262	Leadership Development and Succession Planning	22 TO 26			02 TO 05			29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21263	Leadership in Procurement		05 TO 09			13 TO 17					14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21264	Leading & Managing Vendor Relations	15 TO 19				13 TO 17		19 TO 23					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21265	Lean - Six Sigma In Aviation		26 TO 01					01 TO 05		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21266	Lean Distribution: Implementing Lean In Distribution, Logistics, and Supply Chain Operations	08 TO 12					03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21267	Legal and Financial Issues for Air Navigation Service Providers		05 TO 09					15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21268	Legal Aspects in Supply Chain Management & Procurement Contract Law for buyers	22 TO 26					24 TO 28		27 TO 30		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21269	Liquidity Planning for Airline Finance		26 TO 01			06 TO 08		01 TO 05		30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21270	Live Animals Transportation	29 TO 02			08 TO 12				19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21271	Logistics & Supply Chain Management				08 TO 12		03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21272	Logistics and Facility Management	15 TO 19				27 TO 31		15 TO 19		09 TO 13			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21273	Logistics and Transport Management	29 TO 02			08 TO 12			15 TO 19			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21274	Logistics Management & Supply Chain (Integrated Global Perspective)			04 TO 08		13 TO 17				09 TO 13		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21275	Low Cost Carrier (LCC) Business Models	08 TO 12			22 TO 26				05 TO 09		21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21276	Management and Control of Logistics		19 TO 23			20 TO 23					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21277	Management of Air Navigation Services	22 TO 26			02 TO 05		10 TO 14	29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21278	Management of Aviation Facilitation			18 TO 20							14 TO 18		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21279	Management of Aviation Quality and Service		19 TO 23				24 TO 28			16 TO 20		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21280	Management of Live Animals Logistics	15 TO 19				13 TO 17			19 TO 23			04 TO 08	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21281	Management of Training				02 TO 05			01 TO 05		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21282	Managing Accident Prevention and Investigation	08 TO 12		11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21283	Managing Across Cultures		05 TO 09		29 TO 30			15 TO 19		09 TO 13	28 TO 01		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21284	Managing Air Cargo Operations	22 TO 26					24 TO 28		27 TO 30		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21285	Managing ATM & the Environment		26 TO 01			06 TO 08				30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21286	Managing Aviation Policy and Regulation	29 TO 02							19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21287	Managing Inventory & Cycle Counts				08 TO 12		03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21288	Managing Inventory & Stock Control	15 TO 19				27 TO 31				09 TO 13			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PSCM21289	Managing Logistics in the Supply Chain	29 TO 02			08 TO 12			15 TO 19			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21290	Managing People and Teams			04 TO 08		13 TO 17				09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21291	Managing Procurement Contracts: Bid Evaluation, Contract Preparation and Administration	08 TO 12			22 TO 26			05 TO 09					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21292	Managing the Contract & Supplier Relationships		12 TO 16				10 TO 14						18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21293	Managing the Creation of Autonomous Civil Aviation Authorities			25 TO 28						23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21294	Managing the Safety Oversight Function	22 TO 26			22 TO 26			22 TO 26				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21295	Managing Vendor Qualification, Performance & Contract Compliance			11 TO 15		20 TO 23			12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21296	Manufacturing and production planning and control (MPPC)	15 TO 19					17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21297	Marketing Channels: Distribution Channel Marketing Management		12 TO 16			13 TO 17		29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21298	Mastering Green Logistics			04 TO 08			03 TO 07			02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21299	Material Cataloguing, Specifications and Storage Planning	08 TO 12				27 TO 31			05 TO 09				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21300	Materials (Stock) and Warehouse Management			25 TO 28				22 TO 26			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21301	Materials and Supply Chain Management		12 TO 16				10 TO 14			23 TO 27			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21302	Measuring Purchasing Performance		26 TO 01			27 TO 31				02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21303	Medical Issues in Aviation	08 TO 12			15 TO 19			15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21304	Monitoring and Controlling Multiple Projects			08 TO 12		06 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21305	Namibian Procurement Act Training			11 TO 15				29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21306	NDC Awareness for Airline Sales Account Managers				22 TO 26		22 TO 26		09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21307	NDC Extensive Training for Airlines		19 TO 23			20 TO 23				07 TO 11		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21308	Negotiate to Win; Secrets to Improve Your Negotiation Effectiveness	22 TO 26			02 TO 05			29 TO 02				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21309	Negotiating & Contracting in Procurement & Supply		05 TO 09			13 TO 17					14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21310	Negotiating and Dispute Resolutions	15 TO 19							19 TO 23				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21311	Negotiation and Cost Reduction in Purchasing and Procurement		26 TO 01					01 TO 05		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21312	Negotiation Strategies for Better Purchasing Value	08 TO 12		11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21313	Network, Fleet and Schedule Planning		05 TO 09					15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PSCM21314	New Distribution Capability Readiness		19 TO 23		15 TO 19		24 TO 28			16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21315	Operational Risk Management (ORM) in Civil Aviation	15 TO 19		25 TO 28		13 TO 17		19 TO 23			04 TO 08	16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21316	Operations Management Masterclass		26 TO 01				01 TO 05		30 TO 04			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21317	Optimising Warehouse Performance	08 TO 12		11 TO 15		03 TO 07					04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21318	Packaging, Materials Handling in the Warehouse and Basic Safety		05 TO 09		29 TO 30		15 TO 19		09 TO 13			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21319	Passenger Assessment and Travel Document Checks	22 TO 26				24 TO 28		27 TO 30		07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21320	Passenger Data Exchange Programs (API/PNR)			11 TO 15			29 TO 02		28 TO 01					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21321	Passenger Interline Accounting and Control		05 TO 09		15 TO 19					04 TO 08				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21322	Passenger Processing Design and Implementation	22 TO 26				03 TO 07		12 TO 16						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21323	Passenger Proration - Advanced		26 TO 01			27 TO 31				07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21324	Passenger Proration - Fundamentals				22 TO 26		15 TO 19					16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21325	Payment for Airline Finance		29 TO 02				29 TO 02				18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21326	Performance-Based Navigation (PBN) I			04 TO 08		13 TO 17					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21327	Performance-Based Navigation (PBN) II	08 TO 12					08 TO 12		02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21328	Performance-Based Navigation (PBN) Implementation Workshop			25 TO 28		03 TO 07						02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21329	Performance-based Navigation (PBN) Operational Approvals for CAAs and Airlines		05 TO 09			27 TO 31				28 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21330	Performing a Procurement GAP Analysis	15 TO 19		04 TO 08			15 TO 19							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21331	Perishable Cargo Transportation		12 TO 16			13 TO 17				16 TO 20		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21332	Phraseology and Safety Training for Air Traffic Controllers and Pilots	08 TO 12			29 TO 30		03 TO 07		02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21333	Planning and Strategic Direction in Civil Aviation		05 TO 09			03 TO 07		27 TO 30			18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21334	Planning Simulation: Managing Supply and Demand	15 TO 19				27 TO 31			02 TO 06			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21335	Portfolio Management and Corporate Finance Principles		12 TO 16		08 TO 12		01 TO 05			07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21336	Preparation of Bills of Quantities		26 TO 01			17 TO 21			09 TO 13		18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21337	Private Public Partnership for Development Projects	08 TO 12			22 TO 26		01 TO 05					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21338	Process Management for Airline Finance		19 TO 23			27 TO 31		05 TO 09		14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21339	Procurement Act Training (Procurement of Goods, Works and Non-Consultancy)			18 TO 20		10 TO 14			02 TO 06		11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PSCM21340	Procurement and Contracts Management	22 TO 26			08 TO 12			15 TO 19				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21341	Procurement and Supply Chain Management in the Public Sector		12 TO 16				03 TO 07						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21342	Procurement and Supply Chain Management: Best Practices			11 TO 15		27 TO 31			19 TO 23				09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21343	Procurement and Vendor Management	22 TO 26					10 TO 14			02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21344	Procurement and Vendor Management Training		12 TO 16		08 TO 12			22 TO 26				04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21345	Procurement Best Practices	08 TO 12		18 TO 20					19 TO 23						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21346	Procurement Best Practices Workshop		26 TO 01				24 TO 28			16 TO 20			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21347	Procurement Bid Evaluation (Procurement Act)				15 TO 19				27 TO 30			25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21348	Procurement Fraud Audit and Investigation		12 TO 16			27 TO 31				30 TO 04			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21349	Procurement Management	15 TO 19			08 TO 12			22 TO 26				18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21350	Procurement Management and Bid Evaluation for Goods, Works, Consultancy and Non Consultancy (Procurement Act)			11 TO 15			17 TO 21					07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21351	Procurement Management for World Bank Funded Projects	22 TO 26				06 TO 08		29 TO 02					02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21352	Procurement Management of Equipment and Works for World Bank Aided Projects				15 TO 19		10 TO 14					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21353	Procurement of FM services Training	29 TO 02				13 TO 17							04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21354	Procurement of Goods, Works and Non-Consultancy Services (Procurement Act)						03 TO 07			02 TO 06			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21355	Procurement of Goods, Works and Non-Consulting Services	22 TO 26				13 TO 17		01 TO 05		30 TO 04			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21356	Procurement of PPP Projects		19 TO 23		15 TO 19			29 TO 02				11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21357	Procurement Planning Process, Bid Management, Tender and Specification Writing	15 TO 19				20 TO 23				23 TO 27			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21358	Procurement Policy Implementation			04 TO 08				01 TO 05				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21359	Procurement Process and Strategies Masterclass		26 TO 01				27 TO 31			30 TO 04					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21360	Procurement Professional	08 TO 12			22 TO 26				12 TO 16				09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21361	Production Management and Material Requirements Planning		26 TO 01					29 TO 02				18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21362	Production Planning & Inventory Control	22 TO 26					03 TO 07			30 TO 01					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21363	Professional Contract Manager (CPCM)		12 TO 16		02 TO 05				12 TO 16			25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PSCM21364	Professional Skills for DGR Instructors - Categories 1,2,3,6			25 TO 28			17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21365	Project Management for Airline Finance	15 TO 09			08 TO 12						30 TO 04		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21366	Project Procurement, Contracting and Tendering		12 TO 16				03 TO 07						25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21367	Public Private Partnership (PPP) Financing, Projects & Contracts	08 TO 12				13 TO 17					30 TO 04		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21368	Public Procurement Processes & Management – (Procurement of Goods, Works and Non-Consultancy Services)		12 TO 16				03 TO 07						04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21369	Public-private partnership Management (PPPM)			25 TO 28				15 TO 19				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21370	Purchasing & Supply Management		26 TO 01				17 TO 21		27 TO 30					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21371	Purchasing and Cost Saving Techniques	22 TO 26				13 TO 17		01 TO 05		30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21372	Purchasing and Materials Flow Management		19 TO 23		15 TO 19			29 TO 02					11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21373	Purchasing Management and Cost Saving Techniques	15 TO 19				20 TO 23				23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21374	Purchasing Management Specialist			04 TO 08				01 TO 05			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21375	Purchasing Management, Tendering & Supplier Selection		26 TO 01				27 TO 31			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21376	Purchasing Procurement Inventory Management and Procurement Act	08 TO 12			22 TO 26				12 TO 16				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21377	Purchasing Techniques, Negotiation and Cost Reduction		26 TO 01			20 TO 23		29 TO 02					18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21378	Purchasing, Logistics Operations, Inventory & Supply Chain Management	22 TO 26					03 TO 07			30 TO 01				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21379	Purchasing, Procurement & Inventory Management		12 TO 16		02 TO 05				12 TO 16				25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21380	Quality Management (QMS) for Airlines			25 TO 28		13 TO 17	17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21381	Quality Management System (QMS) Awareness	15 TO 09								30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21382	Quality Management Systems (QMS) for Civil Aviation Authorities (CAA)		19 TO 23				24 TO 28						09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21383	Quality Management Systems (QMS) Implementation			04 TO 08				01 TO 05		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21384	Re-imagining Passenger Experience Through Design Thinking		12 TO 16		15 TO 19				19 TO 23				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21385	Recurrent Aviation Security Training	08 TO 12				13 TO 17				02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21386	Revenue Management and Pricing with simulation		05 TO 09		15 TO 19				05 TO 09				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21387	Revenue Management Expert Training with the Revenue Management simulator	15 TO 19		11 TO 15			03 TO 07			09 TO 13			04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PSCM21388	Revenue Management for Practitioners with simulation		19 TO 23			27 TO 31		22 TO 26				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21389	Risk Management Implementation	22 TO 26			15 TO 19				05 TO 09				09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21390	Risk Management in the Supply Chain		26 TO 01			27 TO 31							18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21391	Root Cause Analysis	29 TO 02			08 TO 12						30 TO 04		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21392	Root Cause Analysis for Civil Aviation Authorities and Air Navigation Service Providers					13 TO 17			19 TO 23				25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21393	Route Forecasting and Development	08 TO 12					24 TO 28			02 TO 06			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21394	Safe Warehousing - Warehouse Safety, Policies & Procedures				08 TO 12			22 TO 26					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21395	Safety (SMS) and Quality Management (QMS) Processes in Civil Aviation	08 TO 12						15 TO 19					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21396	Safety Interviewing of Aviation Agents and Witnesses		12 TO 16				17 TO 21				07 TO 11		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21397	Safety Management System (SMS) Recurrent		26 TO 01			27 TO 31					02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21398	Safety Management Systems (SMS) - Implementation and Control	08 TO 12			15 TO 19			15 TO 19					02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21399	Safety Management Systems (SMS) - Train the Trainer			08 TO 12		06 TO 08					30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21400	Safety Management Systems (SMS) for Airlines	15 TO 19						29 TO 02				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21401	Safety Management Systems (SMS) for Airports				22 TO 26			22 TO 26		09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21402	Safety Management Systems (SMS) for Cargo Airline		19 TO 23			20 TO 23					07 TO 11		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21403	Safety Management Systems (SMS) for Civil Aviation	22 TO 26			02 TO 06			29 TO 02							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21404	Safety Performance Indicators			18 TO 20		13 TO 17					14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21405	Safety Risk Management		19 TO 23		15 TO 19			22 TO 26					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21406	Safety, Legal and Regulatory Aspects of Unmanned Aircraft Systems (UAS)	15 TO 19				13 TO 17			19 TO 23				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21407	Sales Accounting and Control				02 TO 06			01 TO 05			30 TO 04		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21408	SAP SCM Inventory Management	08 TO 12					03 TO 07						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21409	Security Audit and Quality Control		05 TO 09		29 TO 30			15 TO 19				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21410	Security Checkpoint Management	22 TO 26					24 TO 28		27 TO 30			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21411	Security Financial Planning and Optimization		26 TO 01					27 TO 31			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21412	Security Management Systems	08 TO 12			22 TO 26				12 TO 16				09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21413	Security Risk and Crisis Management		26 TO 01			20 TO 23			29 TO 02				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE
PSCM21414	Security X-ray Screening Operations	22 TO 26		25 TO 28			03 TO 07				30 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21415	Senior Civil Aviation Management		12 TO 16		02 TO 05				12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21416	Service Level Agreements (SLA); Understanding Buyers & Vendor Roles			25 TO 28			17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21417	SGHA Version 2018 & SLA Refresher	15 TO 19			08 TO 12						30 TO 04		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21418	SGHA-SLA and Effective Negotiation Behaviors		12 TO 16				03 TO 07		19 TO 23			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21419	Ship Chartering, Laytime & Demurrage Masterclass	08 TO 12		04 TO 08		13 TO 17		01 TO 05		30 TO 04		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21420	Shipping Lithium Batteries by Air		12 TO 16		08 TO 12		03 TO 07		19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21421	Specifying Requirements & Planning Supply	15 TO 19		25 TO 28		27 TO 31		15 TO 19			28 TO 01		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21422	Standard Line Maintenance Agreements		26 TO 01				17 TO 21		27 TO 30					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21423	State Safety Program (SSP)	22 TO 26				13 TO 17		01 TO 05		30 TO 04		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21424	Station / Ground Handling Management		19 TO 23		15 TO 19			29 TO 02				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21425	Station Operations Control	15 TO 19				20 TO 23				23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21426	Stock & Warehouse Management			04 TO 08				01 TO 05			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21427	Stock Control and Stores Management Skills		26 TO 01				27 TO 31				30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21428	Stock Management, Forecasting and Demand Planning	08 TO 12			22 TO 26				12 TO 16				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21429	Stores and Inventory Control Management		26 TO 01					29 TO 02				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21430	Stores Keeping and Inventory Management	22 TO 26					03 TO 07				30 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21431	Strategic Channel Management		12 TO 16		02 TO 05				12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21432	Strategic Cost and Value Management in the Supply Chain			25 TO 28		13 TO 17	17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21433	Strategic Logistics: Planning and Management	15 TO 09								30 TO 04		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21434	Strategic Management for Civil Aviation Authorities		19 TO 23				24 TO 28						09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21435	Strategic Operations Management	08 TO 12				13 TO 17				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21436	Strategic Procurement & Vendor Negotiation Skills				15 TO 19				19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21437	Strategic Procurement Master					13 TO 17				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21438	Strategic Procurement, Projects & Contracts Management		05 TO 09		15 TO 19				05 TO 09				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21439	Strategic Purchasing in Public Sector Procurement			11 TO 15			03 TO 07					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21440	Strategic Skills for Procurement		19 TO 23			27 TO 31		22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PSCM21441	Strategic Sourcing and Commodity Management	22 TO 26			15 TO 19				05 TO 09				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21442	Strategic Sourcing: 7 Steps for Better Procurement Value		26 TO 01			27 TO 31						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21443	Strategic Sourcing: The Optimum Approach to Buying	29 TO 02			08 TO 12			15 TO 19			30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21444	Supplier Relationship Management (SRM) and Operational Excellence					13 TO 17			19 TO 23			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21445	Supply Chain and Logistics Management	08 TO 12		11 TO 15			24 TO 28			02 TO 06		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21446	Supply Chain Effectiveness Audit				08 TO 12			22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21447	Supply Chain Management	08 TO 12				27 TO 31						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21448	Supply Chain Management Basics (SCMB)		12 TO 16				17 TO 21				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21449	Supply Chain Management Bid Committees		26 TO 01			27 TO 31		01 TO 05				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21450	Supply Chain Management for Junior Practitioners		12 TO 16		08 TO 12				27 TO 30					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21451	Supply Chain Management for Junior Procurement Officers	08 TO 12		18 TO 20				15 TO 19		30 TO 04		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21452	Supply Chain Management for Public Officials		26 TO 01		29 TO 30		24 TO 28			23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21453	Supply Chain Management for Senior Practitioners				15 TO 19			29 TO 02			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21454	Supply Chain Operations: Principles for Continuity and Sustainability		12 TO 16			27 TO 31			27 TO 30			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21455	Supply Chain Risk Management	29 TO 02					24 TO 28			23 TO 27	14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21456	Supply Chain Risk Management: Identify, Analyze, Respond and Manage Risks		12 TO 16		08 TO 12			29 TO 02				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21457	Supply Market Analysis	22 TO 26			29 TO 30		03 TO 07				30 TO 04			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21458	Sustainable Supply Chain Management		19 TO 23			06 TO 08		01 TO 05					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21459	System Wide Information Management (SWM)	08 TO 12		04 TO 08					12 TO 16			21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21460	Tax Planning and Compliance for International Airline Professionals		12 TO 16		08 TO 12			24 TO 28				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21461	Temperature Controlled Cargo Operations	15 TO 19		11 TO 15			18 TO 20		27 TO 30		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21462	Temperature-Controlled Container Operations				22 TO 26			15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21463	Tendering, Procurement & Negotiation Skills		19 TO 23			20 TO 23						25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21464	Tendering: Contract Preparation and Bid Evaluation	22 TO 26					10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21465	The Complete Course on Inventory Management	22 TO 26			29 TO 30			22 TO 26		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21466	The Complete Course on Procurement and Supply chain management		18 TO 23					17 TO 21			07 TO 11	02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PSCM21467	The Effective Procurement Manager			25 TO 28		06 TO 08		15 TO 19	19 TO 23					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21468	The Essentials of Contracting and Contract Dispute Resolution	29 TO 02			22 TO 26					16 TO 20			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21469	The Procurement Professional		12 TO 16			13 TO 17			19 TO 23				04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21470	The Successful Buyer	08 TO 12			15 TO 19			15 TO 19			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21471	Threat and Error Management (TEM) in ATM			08 TO 12		27 TO 31		01 TO 05		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21472	Train the Trainer for CNS, AIS and MET		05 TO 09		22 TO 26				27 TO 30				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21473	Transforming Customer Satisfaction Data into Actionable Insight		26 TO 01				10 TO 14		12 TO 16			21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21474	Transparency, Anti-Corrupt practices and Corporate Governance in the Public Sector	22 TO 26			27 TO 31			15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21475	Transport of Dangerous Goods by Sea			08 TO 12					05 TO 09		07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21476	Transportation and Warehousing		19 TO 23		08 TO 12		24 TO 28						16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21477	Understanding Energy Contracts	08 TO 12				13 TO 17		22 TO 26		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21478	Understanding NDC		05 TO 09				10 TO 14		05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21479	Understanding NDC Architecture	15 TO 19		11 TO 15			03 TO 07						04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21480	Understanding the Corporate Environment		19 TO 23			20 TO 23		22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21481	Vehicle Fleet Development & Management	22 TO 26					24 TO 28		12 TO 16	16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21482	Vehicle Fleet Management and Administration		26 TO 01			06 TO 08						18 TO 22	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21483	Warehouse and Retail Logistics	29 TO 02					03 TO 07	15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21484	Warehouse and Stores Management				02 TO 05	13 TO 17			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21485	Warehouse Management and Operations Control: Strategy, Implementation & Control	08 TO 12		11 TO 15			24 TO 28			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21486	Warehouse Operations and Management	08 TO 12			22 TO 26			22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21487	Warehousing and Inventory Management				08 TO 12		17 TO 21		19 TO 23		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21488	Waste Management		26 TO 01			27 TO 31		15 TO 19		02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21489	Wholesale and Retail Operations Supervision		05 TO 09		02 TO 05		18 TO 20				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSCM21490	Winning Tenders, Bids and Proposals	22 TO 26					10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

PROJECT MANAGEMENT.

2024 TRAINING CALENDAR

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PM21001	Advanced Intelligent Transportation Systems	08 TO 12		11 TO 15			24 TO 28				02 TO 06		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21002	Advanced Monitoring & Evaluation		19 TO 23			06 TO 08			05 TO 09		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21003	Advanced Project Analysis and Evaluation			04 TO 08	02 TO 05		03 TO 07			02 TO 06		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21004	Advanced Project Economics & Risk Management for Professionals	29 TO 02				27 TO 31		15 TO 19			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21005	Advanced Project Economics, Risk & Decision Analysis			08 TO 12		06 TO 08				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21006	Advanced project finances Analysis		05 TO 09				24 TO 28		05 TO 09			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21007	Advanced Project Management	15 TO 19			08 TO 12					30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21008	Advanced Project Management Incl. Microsoft Project			11 TO 15		13 TO 17		15 TO 19				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21009	Advanced Project Management Incl. MS Projects	22 TO 26				06 TO 08		15 TO 19		09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21010	Advanced Project Management Incl. MS Projects Course			08 TO 12					05 TO 09		07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21011	Advanced Project Monitoring and Evaluation		19 TO 23		08 TO 12		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21012	Advanced Project Monitoring and Evaluation for Development Projects	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21013	Advanced Value Engineering		05 TO 09		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21014	Agile Project Management Basics	15 TO 19		11 TO 15			03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21015	Agile Project Management Mastery for Software Companies		19 TO 23		02 TO 05			22 TO 26			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21016	Agile Project Management Practitioner		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21017	Agile Project Management with Kanban	22 TO 26			02 TO 05		10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21018	APMG Project Planning & Control Foundation and Practitioner			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21019	APMG Project Planning and Control		19 TO 23		15 TO 19		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21020	Applying Project Control	15 TO 19		25 TO 28		13 TO 17		22 TO 26		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21021	Auditing of Projects and Contractors: Terminology, Concept & Applications		26 TO 01		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21022	Basics and Tools in MS Excel and MS Project for Project Managers	08 TO 12		11 TO 15			03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21023	Best Practices in Projects Technical Library & Digitalization		05 TO 09		29 TO 30			22 TO 26			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21024	Building Information Modelling (BIM) for Project Managers		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21025	Business Analysis for Project Success	22 TO 26					10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PM21026	Business Analysis within a Project Environment			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21027	Comprehensive Guide to Project Management		05 TO 09				16 TO 20				14 TO 18		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21028	Construction Project Management	08 TO 12			29 TO 30			03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21029	Construction Supervision Skills		05 TO 09				03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21030	Cost Analysis of Plug and Abandonment Operations	15 TO 19				27 TO 31				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21031	Decision Making in Projects		12 TO 16		08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21032	Decision Making in Projects (Engineering)	19 TO 23				06 TO 08				23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21033	Delivering Successful Projects			18 TO 20			18 TO 20				07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21034	Developing Key Leadership Skills to Deliver Better Projects	22 TO 26			22 TO 26		10 TO 14					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21035	Developing Project Strategy			11 TO 15		13 TO 17		22 TO 26		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21036	Development Projects, Concepts and Facilities		12 TO 16		02 TO 05		24 TO 28		12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21037	Effective Planning & Scheduling		26 TO 01			27 TO 31			27 TO 30		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21038	Effective Project Coordination & Management	29 TO 02					03 TO 07	15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21039	Effective Project Proposal and Report Writing				02 TO 05	13 TO 17			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21040	Essential Skills for Project Scheduling and Planning	08 TO 12		11 TO 15			24 TO 28			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21041	Feasibility Analysis	08 TO 12			22 TO 26			22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21042	Feasibility Studies: Preparation, Analysis and Evaluation				08 TO 12		17 TO 21		19 TO 23		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21043	Fundamentals of Project Management Skills	19 TO 23				06 TO 08				23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21044	Gender Sensitive Project Planning and Management			18 TO 20			18 TO 20				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21045	Grant Project Proposal Drafting	08 TO 12				20 TO 23			12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21046	Improved Lean Project Management Practices for Offshore and Marine Developments		26 TO 01					24 TO 28			28 TO 01		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21047	IT For Non-IT Project Managers				22 TO 26		03 TO 07			16 TO 20		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21048	IT Project Management Training	22 TO 26		08 TO 12				15 TO 19				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21049	Logframer training				29 TO 30			10 TO 14		02 TO 06	21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21050	Managing Agile Projects		26 TO 01			27 TO 31			18 TO 20			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21051	Managing and Steering Complex Projects	15 TO 19		04 TO 08		13 TO 17		22 TO 26			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PM21052	Managing Business Requirements Using a Project Framework		26 TO 01				03 TO 07				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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PM21053	Managing IT Projects Effectively	15 TO 19									16 TO 20		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21054	Managing Multiple Projects			11 TO 15		13 TO 17		01 TO 05							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21055	Managing Multiple Projects, Objectives and Deadlines		05 TO 09				24 TO 28					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21056	Managing Project Control	08 TO 12				27 TO 31		29 TO 02					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21057	Managing Project Scope, Schedule, and Cost				22 TO 26		10 TO 14				07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21058	Managing Projects with MS Project 2021		05 TO 09						05 TO 09					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21059	Mastering Project Excellence			04 TO 08						16 TO 20					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21060	Mastering Project Management	15 TO 19				27 TO 31	03 TO 07						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21061	Mastering Project Management using Prince2 Methodology			25 TO 28					12 TO 16			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21062	Mastering Project Metrics, KPIs and Dashboards	29 TO 02					24 TO 28					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21063	Methods and tools for project monitoring and evaluation		05 TO 09		15 TO 19								04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21064	Microsoft Project (MS Project)	22 TO 26					03 TO 07		12 TO 16						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21065	Microsoft Project 2021: Basic to Intermediate Skills		26 TO 01			27 TO 31					07 TO 11				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21066	Monitoring and Control of Expenditures				22 TO 26			15 TO 19					16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21067	Monitoring and Evaluation (M&E)	29 TO 02						29 TO 02					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21068	Monitoring And Evaluation (M&E) Of Government Projects			04 TO 08		13 TO 17						28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21069	Monitoring and evaluation of community and development project projects	08 TO 12						08 TO 12		02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21070	Monitoring and Evaluation of Humanitarian Programme and Projects			25 TO 28			03 TO 07						02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21071	Monitoring Grants and Cooperative Agreements		05 TO 09			27 TO 31						28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21072	Negotiation Skills on Energy Projects and Supervision of International Contracts	15 TO 19		04 TO 08				15 TO 19							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21073	Offshore & Marine Projects Risks Management					13 TO 17				16 TO 20			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21074	Offshore Project Assessment	22 TO 26					03 TO 07		12 TO 16				09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21075	Outcomes-Based Monitoring and Evaluation Implementation			25 TO 28				29 TO 02			14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21076	Participatory project planning and Management	08 TO 12						01 TO 05				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21077	Petroleum Project Economics & Risk Analysis		19 TO 23		22 TO 26		24 TO 28			09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PM21078	Planning, Organising & Controlling Projects			04 TO 08				29 TO 02					11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21079	Policies Development for Monitoring and Evaluation (M&E)	22 TO 26				27 TO 31				02 TO 06					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21080	Portfolio Management Professional							01 TO 05				21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21081	Portfolio Performance Measurement & Attribution Analysis			11 TO 15		13 TO 17		19 TO 23							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21082	Preparation for Risk Management Professional (RMP)* Certification	29 TO 02								23 TO 27					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21083	Preparation, Analysis and Evaluation of Feasibility Studies				22 TO 26		10 TO 14						04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21084	PRINCE2® Foundation & Practitioner			25 TO 28						02 TO 06			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21085	Private Public Partnerships for Development Projects		19 TO 23		15 TO 19			29 TO 02							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21086	Professional Project Analyst					27 TO 31					07 TO 11		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21087	Project & Event Management Masterclass	22 TO 26		04 TO 08			24 TO 28								Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21088	Project Analysis: Tools & Techniques for Managing Risk & Uncertainty	29 TO 02			15 TO 19			29 TO 02					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21089	Project Budgeting & Cost Management		05 TO 09			13 TO 17		08 TO 12		09 TO 13					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21090	Project Cost Estimating, Budgeting & Value Engineering Skills	22 TO 26		25 TO 28								21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21091	Project Cost Estimation Techniques					13 TO 17		01 TO 05		23 TO 27					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21092	Project Cost Management - Estimating, Budgeting and Value			26 TO 01		27 TO 31						28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21093	Project Costing Analysis & Control	15 TO 19								02 TO 06			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21094	Project Cycle Management			04 TO 08			10 TO 14						11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21095	Project Delay Management and Claim Assessment Master Class		05 TO 09		15 TO 19		24 TO 28					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21096	Project Design Planning and Management			11 TO 15				29 TO 02					16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21097	Project Design, Proposal Writing and Fund Raising	29 TO 02				27 TO 31						04 TO 08			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21098	Project Estimating and Procurement	08 TO 12						01 TO 05			14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21099	Project Execution			04 TO 08		10 TO 14				23 TO 27			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21100	Project Finance Analysis	22 TO 26			22 TO 26				05 TO 09						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21101	Project Financial Control & Project Management		05 TO 09					08 TO 12		16 TO 20		11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21102	Project Management	15 TO 19			15 TO 19		03 TO 07								Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21103	Project Management (Basic to Intermediate)			26 TO 01			24 TO 28					28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PM21104	Project Management & Compliance			25 TO 28				29 TO 02					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21105	Project Management Administration		19 TO 23						19 TO 23		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21106	Project Management and Implementation; Going Practical and Beyond PMI Best Practices		19 TO 23					15 TO 19		09 TO 13		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21107	Project Management Essentials	29 TO 02			15 TO 19			08 TO 12			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21108	Project Management Essentials for Non-Project Managers			25 TO 28					05 TO 09				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21109	Project Management for Donor Funded Projects		26 TO 01				03 TO 07				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21110	Project Management for Non-Project Professionals	15 TO 19								16 TO 20		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21111	Project Management for PAs, Secretaries and Administrators			11 TO 15		13 TO 17		01 TO 05						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21112	Project Management for Transport Infrastructure		05 TO 09				24 TO 28				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21113	Project Management fundamentals	08 TO 12				27 TO 31		29 TO 02				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21114	Project Management Fundamentals for Administrative Professionals				22 TO 26		10 TO 14				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21115	Project Management Fundamentals: Navigating Successful Project Lifecycles		05 TO 09						05 TO 09				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21116	Project Management PRINCE 2			04 TO 08						16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21117	Project Management Principles and Practices in Organisations	15 TO 19				27 TO 31	03 TO 07					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21118	Project Management Principles and Practices with Microsoft Project			25 TO 28					12 TO 16		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21119	Project Management Principles, Practices and Scheduling	29 TO 02					24 TO 28				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21120	Project Management Professional		12 TO 16							02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21121	Project Management Professional Bootcamp	08 TO 12				13 TO 17		01 TO 05			21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21122	Project Management Skills		26 TO 01							23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21123	Project Management Skills for Non-Project Managers	15 TO 19					17 TO 21				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21124	Project Management with Primavera P6				22 TO 26				19 TO 23			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21125	Project Management: - Going Practical and Beyond PMI Best Practices		26 TO 01				03 TO 07				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21126	Project Management: - Scope, Communication, Budget, Monitoring, Control, Execution and Project Closure Management	08 TO 12				27 TO 31			05 TO 09		28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21127	Project Monitoring and Evaluation (M&E)		05 TO 09					15 TO 19		09 TO 13		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PM21128	Project Monitoring and Evaluation with Data Management and Analysis	22 TO 26			15 TO 19								02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21129	Project Performance Measurement and Management		12 TO 16					29 TO 02				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21130	Project planning and management for NGOs			11 TO 15						02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21131	Project Planning, Monitoring and Evaluation	08 TO 12							19 TO 23				09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21132	Project Planning, Scheduling and Cost Estimating Skills Training		26 TO 01			27 TO 31	03 TO 07				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21133	Project Policy & Financial Appraisal								05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21134	Project Portfolio Management		19 TO 23					15 TO 19		09 TO 13		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21135	Project Portfolio Management: How to Design, Build and Manage a Project Portfolio				22 TO 26								02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21136	Project Procurement Strategy for Development (PPSD)	29 TO 02						29 TO 02				28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21137	Project Quality Management Workshop			04 TO 08						02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21138	Project Risk Management	15 TO 19				27 TO 31		08 TO 12				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21139	Project Risk Management and Compliance		05 TO 09				24 TO 28			16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21140	Protocol, Public Relations and Events Management				15 TO 19				19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21141	Results Based Monitoring and Evaluation of development projects	29 TO 02									14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21142	Results-Based Monitoring and Evaluation			25 TO 28				01 TO 05					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21143	Risk Management Professional	22 TO 26				13 TO 17	03 TO 07		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21144	Road Geometric Design		19 TO 23									28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21145	Six Sigma Agile	29 TO 02				27 TO 31		08 TO 12		16 TO 20		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21146	Stakeholders Management: Achieving Consensus for Successful Project Execution						10 TO 14				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21147	Strategic financial management of NGO Projects	22 TO 26		25 TO 28							21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21148	Strategic Project Leadership in An Uncertain World	29 TO 02										18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21149	Sustainable Development Projects in Rural Communities					13 TO 17		15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21150	Technical Project Management			11 TO 15			17 TO 21		27 TO 30				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21151	The complete Course on Project Management		19 TO 23		22 TO 26			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21152	The Project Management Professional	08 TO 12					17 TO 21			09 TO 13		02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21153	Understanding and Analyzing the Public Sector Budget					13 TO 17			19 TO 23			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PM21154	Value Engineering Skills		12 TO 16		15 TO 19			15 TO 19							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21155	Vehicle Control Systems									30 TO 04			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PM21156	Working Effectively in Project Teams		26 TO 01			27 TO 31			27 TO 30				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

PUBLIC SECTOR MANAGEMENT.

2024 TRAINING CALENDAR

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PSM21001	Advanced Intelligent Transportation Systems	22 TO 26					10 TO 14				16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21002	Advanced Public Relations and Customer Care		12 TO 16		08 TO 12				27 TO 30						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21003	Asset Management for the Public Sector	08 TO 12		18 TO 20				15 TO 19		30 TO 04			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21004	Audit Readiness: Reporting on Predetermined Objectives		26 TO 01		29 TO 30		24 TO 28				23 TO 27		25 TO 29	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21005	Best Practices for Protocol Officers				15 TO 19			29 TO 02			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21006	Board Induction Training		12 TO 16			27 TO 31			27 TO 30				11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21007	Building Inspection Skills	29 TO 02					24 TO 28			23 TO 27	14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21008	Building Inspection Skills Advanced		12 TO 16		08 TO 12			29 TO 02			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21009	Building Plans Scrutinizing and Administrative Skills	22 TO 26			29 TO 30		03 TO 07			30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21010	Business Presentation and Public Speaking in the Public Sector		19 TO 23			06 TO 08		01 TO 05					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21011	Cash Handling and Customer Care	29 TO 02				04 TO 08				23 TO 27			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21012	Communicating With Tact, Diplomacy and Professionalism			04 TO 08					05 TO 09		28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21013	Competition Act Workshop for Public Sector Enterprises	15 TO 19					10 TO 14			02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21014	Consultation, engagement & stakeholder management				02 TO 05			22 TO 26			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21015	Corporate Governance and Board Competency	29 TO 02				04 TO 08			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21016	Corporate Governance and Board Leadership	15 TO 19		18 TO 20			24 TO 28				14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21017	Corporate Governance for Councilors		12 TO 16			20 TO 23				23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21018	Corporate Governance in The Public Service				08 TO 12			29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21019	Corporate Governance Principles, Policies and Best Practices	15 TO 19	26 TO 01			27 TO 31		15 TO 19		02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21020	Corporate Governance, Business ethics and Social Responsibility in the Public Services	08 TO 12			15 TO 19			15 TO 19					02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21021	Council Meeting Management			08 TO 12		06 TO 08				30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21022	Crucial Written Communications For Public Service Officers		12 TO 16		02 TO 05				27 TO 30				18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21023	Customer Care, Stress Management, Etiquette and Protocol Skills		26 TO 01				10 TO 14				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21024	Customer Service for the Public Sector	22 TO 26				06 TO 08		15 TO 19		09 TO 13			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21025	Dealing With Office Politics for Managers			08 TO 12					05 TO 09		07 TO 11	18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	

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PSM21026	Developing Effective Public Policy & Policy Delivery		19 TO 23		08 TO 12		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21027	Digital Government Transformation	08 TO 12		04 TO 08		13 TO 17		22 TO 26		02 TO 06			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21028	Diplomacy Skills and Practice in the 21st Century		05 TO 09		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21029	Diplomatic Protocol and Etiquette Skills	15 TO 19		11 TO 15			03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21030	Disaster Preparedness		19 TO 23		02 TO 05			22 TO 26			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21031	E-Governance And Challenges Of E-Service Delivery In The Public Service	22 TO 26		04 TO 08			24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21032	E-Government and E-Governance: Digital Government in Public Service Course		26 TO 01			06 TO 08				02 TO 06		18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21033	Economic Analysis and Data Analytics	29 TO 02			02 TO 05			15 TO 19		30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21034	Economic Regulation and Pricing		12 TO 16			13 TO 17			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21035	Effective Disciplinary Hearings as Per Public Service Act 13 Of 1995 Workshop		05 TO 09		08 TO 12		17 TO 21		05 TO 09		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21036	Effective Fleet & Transport Management Skills in the Public Sector	22 TO 26			02 TO 05		10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21037	Effective Government Relations			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21038	Effective Policy Analysis & Development		19 TO 23		15 TO 19		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21039	Effective utilisation of legislative and municipal committees	15 TO 19		25 TO 28		13 TO 17		22 TO 26		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21040	Empowering Responsible Leaders in Local Government		26 TO 01		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21041	Executive Development Programme For Local Government Leadership	08 TO 12		11 TO 15			03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21042	Finance & Accounting Essentials for the Non-Financial Manager in the Public Sector		05 TO 09		29 TO 30			22 TO 26			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21043	Good Governance in Public Service		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21044	Governance and Leadership in Public Sector Management	22 TO 26					10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21045	Government and Organizational Transparency in Information, Communication and Business			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21046	Government Relations and Public Affairs		05 TO 09				16 TO 20			14 TO 18			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21047	GRAP/IPAS Financial Reporting	08 TO 12			29 TO 30			03 TO 07		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21048	Implementation of Public Service Standards		05 TO 09				03 TO 07		27 TO 30			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21049	Implementing Ethics, Anti-Bribery & Anti-Corruption Compliance	15 TO 19				27 TO 31				02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES
PSM21050	Improving Public Sector Performance in the 21st Century		12 TO 16		08 TO 12			01 TO 05			07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola; Kenya	YES

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		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	ONLINE
PSM21051	Information Management for Senior Manager	19 TO 23				06 TO 08				23 TO 27		25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21052	Intelligent Transportation Systems Architecture, Engineering Processes & Standards			18 TO 20			18 TO 20				07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21053	International Protocol and Diplomacy Skills	22 TO 26			22 TO 26		10 TO 14					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21054	IPSAS (International Public Sector Accounting Standards)			11 TO 15		13 TO 17		22 TO 26		23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21055	Local Authorities Resources Mobilization and Management		12 TO 16		02 TO 05		24 TO 28		12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21056	Local Authority Billing Skills			26 TO 01		27 TO 31			27 TO 30		14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21057	Local Authority Cash Handling and Customer Care	29 TO 02					03 TO 07	15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21058	Local Government Councilors Training				02 TO 05	13 TO 17			05 TO 09			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21059	Local Government Debt Management				22 TO 26			15 TO 19					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21060	Local Government Ethics, Budgeting and Risk Management	29 TO 02						29 TO 02				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21061	Local Government Strategic Capability and Leadership Skills			04 TO 08		13 TO 17						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21062	Management And Protection Of Information (MPI)	08 TO 12						08 TO 12		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21063	Management of Informal Trading			25 TO 28			03 TO 07						02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21064	Managing Policy Projects		05 TO 09			27 TO 31						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21065	Megaproject Management in Traffic Engineering	15 TO 19		04 TO 08				15 TO 19						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21066	Meter Reading & Customer Service					13 TO 17				16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21067	Monitoring And Evaluation (M&E) Of Government Projects	22 TO 26				03 TO 07		12 TO 16					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21068	Monitoring and Evaluation for the Public Sector			25 TO 28				29 TO 02			14 TO 18			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21069	Municipal Cash Handling and Customer Care	08 TO 12						01 TO 05			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21070	Municipal Finance Management		19 TO 23		22 TO 26		24 TO 28			09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21071	Municipal Integrated Development Planning			04 TO 08				29 TO 02				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21072	Municipal Public Accounts Committee	22 TO 26				27 TO 31				02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21073	Parliamentary Procedure Training for Elected Officials, Civic Leaders, Board Members and Organization Leaders							01 TO 05			21 TO 25		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21074	Peace Officer Training			11 TO 15		13 TO 17			19 TO 23					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21075	Peace Officers Refresher Training	29 TO 02								23 TO 27				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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PSM21076	People Management and Empowerment for Senior Managers		05 TO 09		02 TO 05			15 TO 19				07 TO 11		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21077	People Management for Public Sector Managers	08 TO 12					17 TO 21				09 TO 13		18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21078	Performance Management System in Government and Accountability of Public Officers		19 TO 23		15 TO 19			29 TO 02						Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21079	Policy Analysis Toolbox					27 TO 31						07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21080	Policy Development and Analysis in Public Sector	22 TO 26		04 TO 08			24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21081	Policy Management, Implementation and Analysis in the Public Sector		29 TO 02		15 TO 19			29 TO 02					18 TO 22	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21082	Political / Administrative Alignment in the Public Sector		05 TO 09			13 TO 17		08 TO 12		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21083	Procurement and Supply Chain Management in the Public Sector	22 TO 26		25 TO 28								21 TO 25		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21084	Project Management for Public Officials					13 TO 17		01 TO 05			23 TO 27			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21085	Protocol and Defensive Driving Skills			26 TO 01		27 TO 31						28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21086	Protocol and Etiquette Skills	15 TO 19									02 TO 06		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21087	Protocol, Public Relations and Events Management			04 TO 08			10 TO 14						11 TO 15	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21088	Public Administration, Policy Analysis and Governance		05 TO 09		15 TO 19		24 TO 28					28 TO 01		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21089	Public Debt Management			26 TO 01		20 TO 23			27 TO 30		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21090	Public Enterprises Strategic Marketing Planning (An in-depth course on SOEs Strategic Marketing Planning)	08 TO 12					18 TO 20						04 TO 08	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21091	Public Finance Refresher And Appropriation Programme				22 TO 26			15 TO 19		23 TO 27			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21092	Public Financial Management		29 TO 02	08 TO 12			24 TO 28					09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21093	Public Financial Management for Non-Financial Managers		29 TO 02				24 TO 28				28 TO 01	09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21094	Public Financial Management for Public Sector Managers			22 TO 26		03 TO 07			16 TO 20		11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21095	Public Policy Analysis, Formulation And Management		12 TO 16				15 TO 19				04 TO 08		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21096	Public Policy Development, Governance & Administration	15 TO 19			02 TO 05		03 TO 07		05 TO 09			18 TO 22	02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21097	Public Policy, Problem Solving and Analysis for Public Sector Managers		05 TO 09			13 TO 17		22 TO 26		02 TO 06				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21098	Public Procurement Act - Namibia			04 TO 08	08 TO 12		03 TO 07			02 TO 06		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21099	Public Sector Accounting and Budgeting	22 TO 26	12 TO 16					22 TO 26			07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	

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PSM21100	Public Sector Innovation and Smart Cities	08 TO 12		22 TO 26			10 TO 14				30 TO 04		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21101	Public Sector Management Strategies and Policies		19 TO 23		02 TO 05			15 TO 19					11 TO 15	09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21102	Public Sector Risk Management					04 TO 08				23 TO 27					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
PSM21103	Public Speaking and Presentation Skills	29 TO 02							05 TO 09		28 TO 01		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21104	Research Methodology and Analysis for Government Officers				08 TO 12		03 TO 07	05 TO 09				18 TO 22	16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21105	Result-Based Management (Rbm) For The Public Sector		26 TO 01			20 TO 23				16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21106	Road Asset Management	15 TO 19			08 TO 12			22 TO 26				04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21107	Smart City Mobility Applications		12 TO 16				03 TO 07			30 TO 04			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21108	SME Development				08 TO 12				05 TO 09			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21109	Solid Waste Disposal & Management for Local Authorities	22 TO 26		22 TO 26			01 TO 05		07 TO 11			09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21110	Spatial Planning, Land Use Management and Urban Development Dynamics	29 TO 02					24 TO 28			28 TO 01		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21111	Strategic Capability and Leadership for Public Sector Managers	22 TO 26			22 TO 26			22 TO 26			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21112	Strategic Leadership in Government	29 TO 02							05 TO 09		28 TO 01		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21113	Strategic Planning and Policy Formulation for Public Officials	15 TO 19				27 TO 31	03 TO 07					18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21114	Supply Chain Management Bid Committee			25 TO 28					12 TO 16		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21115	Supply Chain Management for Public Officials	29 TO 02					24 TO 28				28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21116	The Complete Course on How to Supervise Public Sector		05 TO 09		15 TO 19							04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21117	Tourism, Marketing and Town development	22 TO 26					03 TO 07		12 TO 16					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21118	Traffic Project -From Idea to Construction		26 TO 01			27 TO 31					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21119	Transparency, Anti-Corrupt practices and Corporate Governance in the Public Sector	29 TO 02						29 TO 02				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21120	Urban Town planning	22 TO 26		04 TO 08			24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21121	Working Safely with the Public - Dealing with Confrontation, Intimidation and Aggression	29 TO 02			15 TO 19			29 TO 02				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21122	Writing Effective Policies & Procedures		05 TO 09			13 TO 17		08 TO 12		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	
PSM21123	Written Communications Skills for Public Service Officers	22 TO 26		25 TO 28							21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES	

SAP.

2024 TRAINING CALENDAR

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SAP21001	Activities Involved in SAP			11 TO 15			18 TO 20		27 TO 30		07 TO 11		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21002	Customer Relationship Management (CRM)				22 TO 26			15 TO 19		09 TO 13				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21003	Finance and Controlling (FICO)		19 TO 23			20 TO 23			12 TO 16			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21004	Human Resource (HR)	22 TO 26			02 TO 05		10 TO 14			16 TO 20			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21005	SAP AC Accounting Customizing II: Special G/L Transactions, Document Parking, Validation & Substitution, Archiving			18 TO 20		13 TO 17			19 TO 23			11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21006	SAP AC Asset Accounting				15 TO 19		24 TO 28							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21007	SAP AC Basics of Customizing for Financial Accounting: General Ledger, Accounts Receivable, Accounts Payable	15 TO 19						22 TO 26		02 TO 06			16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21008	SAP AC Business Processes in Financial Accounting		26 TO 01		02 TO 05				05 TO 09		21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21009	SAP AC Business Processes in Management Accounting (Controlling) for Service Industries and Public Sector	08 TO 12					03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21010	SAP AC Cash Management				29 TO 30			22 TO 26			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21011	SAP AC Financial Accounting Customizing I (Payment Run, Dunning Run, Correspondence)			04 TO 08			24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21012	SAP AC Financial Closing	22 TO 26					24 TO 28						09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21013	SAP AC New General Ledger Accounting (in SAP ERP)		26 TO 01			27 TO 31						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21014	SAP AC Parallel Accounting Standards / New GL	29 TO 02			08 TO 12			15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21015	SAP Activate Project Manager					13 TO 17			19 TO 23			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21016	SAP Advanced Planning and Optimization	08 TO 12		11 TO 15			24 TO 28			02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21017	SAP Basis				08 TO 12			22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21018	SAP Business Analytics (Cloud)		19 TO 23						05 TO 09		07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21019	SAP Business Intelligence		26 TO 01				03 TO 07					25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21020	SAP CA Reporting in Financials	29 TO 02			15 TO 19	27 TO 31					21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21021	SAP Controlling			08 TO 12					19 TO 23	16 TO 20				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21022	SAP Controlling (CO)		05 TO 09				24 TO 28					04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21023	SAP Customer Relation Management				08 TO 12					30 TO 04			09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21024	SAP ERP – Human Capital Management Training			04 TO 08		29 TO 30		01 TO 05		23 TO 27		11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21025	SAP ERP Fundamentals		19 TO 23						27 TO 30		07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

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SAP21026	SAP ERP Human Capital Management (HCM) Overview	15 TO 19			02 TO 05		24 TO 28					07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21027	SAP ERP Procurement I		05 TO 09			20 TO 23			05 TO 09				11 TO 15		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21028	SAP ERP Procurement II	22 TO 26		04 TO 08		29 TO 30						21 TO 25		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21029	SAP Financial Accounting		19 TO 23				17 TO 21		27 TO 30	02 TO 06			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21030	SAP Financial Accounting (Fi)	08 TO 12			15 TO 19							07 TO 11		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21031	SAP Financial Accounting I						24 TO 28	22 TO 26							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21032	SAP Financial Accounting II	08 TO 12		04 TO 08									25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21033	SAP Financials		12 TO 16		08 TO 12		03 TO 07		19 TO 23	02 TO 06				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21034	SAP HCM Business Processes in SAP ERP	08 TO 12		04 TO 08		13 TO 17		01 TO 05				21 TO 25			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21035	SAP HCM Management & Administration I				08 TO 12		03 TO 07		19 TO 23			28 TO 01			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21036	SAP HCM Management & Administration II	08 TO 12				13 TO 17		22 TO 26							Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21037	SAP HCM Organizational Management		05 TO 09		15 TO 19				05 TO 09			21 TO 25		09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21038	SAP HCM Payroll	15 TO 19		11 TO 15			03 TO 07			09 TO 13			04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21039	SAP HCM Processes and Forms		19 TO 23			27 TO 31		22 TO 26				07 TO 11			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21040	SAP Human Capital Management (HCM) for Consultants	22 TO 26			15 TO 19		24 TO 28		05 TO 09					09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21041	SAP Materials Management (MM)			26 TO 01		27 TO 31				02 TO 06			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21042	SAP NetWeaver Process Integration		19 TO 23				03 TO 07			02 TO 06				16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21043	SAP Plant Maintenance – Analytics in Enterprise Asset Management	08 TO 12		02 TO 05			22 TO 26			21 TO 25			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21044	SAP Plant Maintenance – Business Processes in Plant Maintenance		05 TO 09		04 TO 08			05 TO 09				25 TO 29			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21045	SAP Plant Maintenance – Maintenance and Service Processing: Preventive			11 TO 15		24 TO 28				14 TO 18				02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21046	SAP Plant Maintenance – Maintenance Processing: Operational Functions	15 TO 19			20 TO 23				23 TO 27			09 TO 13			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21047	SAP Plant Maintenance – Managing Technical Objects			08 TO 12			29 TO 02							09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21048	SAP Process Integration		05 TO 09	02 TO 05		03 TO 07						18 TO 22			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21049	SAP Production Planning (PP)	22 TO 26						19 TO 23		07 TO 11			16 TO 20		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21050	SAP Production Planning/Manufacturing I		12 TO 16		04 TO 08				02 TO 06		25 TO 29		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21051	SAP Production Planning/Manufacturing II						22 TO 26				14 TO 18				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES

CODE	COURSE TITLE	DATES												COUNTRY	ONLINE
		JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT	NOV	DEC	FACE TO FACE TRAINING	
SAP21052	SAP Project System		19 TO 23	22 TO 26		24 TO 28		12 TO 16			25 TO 29		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21053	SAP Quality Management	08 TO 12			20 TO 23				30 TO 04			02 TO 06		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21054	SAP Quality Management (QM)				20 TO 23			12 TO 16					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21055	SAP Sales and Distribution		29 TO 02				24 TO 28			28 TO 01		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21056	SAP Sales and Distribution (SD)			22 TO 26		03 TO 07			16 TO 20		11 TO 15			Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21057	SAP SCM Consumption-Based Planning and Forecasting		12 TO 16				15 TO 19				04 TO 08		16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21058	SAP SCM Inventory Management	08 TO 12					03 TO 07			02 TO 06		04 TO 08		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21059	SAP SCM Inventory Management and Physical Inventory				29 TO 30			22 TO 26			07 TO 11		02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21060	SAP SCM Processes in Procurement			04 TO 08			24 TO 28		05 TO 09					Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21061	SAP SCM Purchasing	22 TO 26					24 TO 28						09 TO 13	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21062	SAP SCM Warehouse Management		26 TO 01			27 TO 31						18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21063	SAP Supplier Relation Management	29 TO 02			08 TO 12			15 TO 19		30 TO 04				Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21064	SAP TM Charges and Settlement in SAP Transportation Management					13 TO 17			19 TO 23			25 TO 29		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21065	SAP TM Optimizer Planning and Execution in SAP Transportation Management	08 TO 12		11 TO 15			24 TO 28			02 TO 06			02 TO 06	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21066	SAP TM Order Management and Planning Basics in SAP Transportation Management				08 TO 12			22 TO 26				18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21067	SAP TM Processes in Transportation Management	15 TO 19			08 TO 12				05 TO 09			18 TO 22		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21068	SAP TM Transportation Management for LSP		19 TO 23				01 TO 05			07 TO 11		09 TO 13		Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES
SAP21069	SDLogistic Execution (LE)			22 TO 26		27 TO 31		22 TO 26					16 TO 20	Namibia; Zambia; South Africa; Botswana; Angola, Kenya	YES





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